

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES  
6:00 PM  
Saydel District Office Board Room  
July 24, 2017

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:00 PM
- A. Roll Call** – Melissa Sassman, Chad Vitiritto, Henry Wood, Jennifer Van Houten, Roland Kouski, Jr., Doug Kayser, Brian Bowman, present.
- B. Approve Agenda** – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion carried 7/0.
- II. Superintendent’s Report**
- A. Student Participation in DMACC Courses** – Superintendent Mr. Douglas Wheeler reviewed the numbers with the Board for post secondary educational opportunity (PSEO) courses that students take at any institution of higher learning (Grandview University, DMACC, Drake). He also reviewed our concurrent enrollment course offerings as well as the number of students enrolled in concurrent courses at Saydel High School.
- III. Discussion/Action Items**
- A. Consent Agenda** – Motion to approve by Jennifer Van Houten, seconded by Roland Kouski, Jr. Motion carried 7/0.
1. Bills for Payment
  2. Financial Reports
  3. Contracts
    - a. **Polk County Early Childhood Agreement** – Cornell Elementary has been awarded a \$49,980 grant from Polk County Early Childhood Iowa to provide preschool programming support for low-income families for the 2016-17 school year. Cornell has received this grant every year since 2001. This grant helps provide support for the three-year-old preschool program.
    - b. **Baker Group Building Automation Systems Agreement** – The current building automation systems agreement with Baker Group expired June 30, 2017. This agreement is for a three-month extension so the Director of Preventative Maintenance can assess the needs of the program. This agreement includes 50 hours of preventative maintenance time, with the intent of our staff learning/training by shadowing the techs. This maintenance agreement cost is \$7,500.
    - c. **Physiotherapy Athletic Training Agreement** – This is a two-year agreement between Physiotherapy Associates, Inc. and Saydel Community School District for furnishing an athletic trainer for the majority of the 2017-18 and 2018-19 sporting events. The service fee is \$7,200.
- B. Personnel**
1. **New Hires** – Motion to approve by Jennifer Van Houten, seconded by Melissa Sassman. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Karlee Lippert	HS Head Volleyball Coach	\$5,555.20

Kelly Scott	7 <sup>th</sup> Grade Volleyball Coach	\$2,777.60
Elizabeth Mashek	9 <sup>th</sup> Grade Volleyball Coach	\$3,819.20
Melissa Sensor	HS Asst. Cheer Coach	\$1,388.80
Aaron Vance	8 <sup>th</sup> Grade Volleyball Coach	\$2,777.60
Daryle Wright	HS JV Volleyball Coach	\$3,819.20

2. **Resignations/Terminations** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Carolyn McCauley	MS Mock Trial Advisor	Personal

3. **Transfers and/or Reassignment** – Reviewed only

<u>Name</u>	<u>Position/Bldg. (to)</u>	<u>Position/Bldg. (from)</u>
Katelynn Sandquist	HS Head Cheer Advisor	HS Asst. Cheer Advisor

### C. Open Enrollment

1. **In** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Marshall Irwin	K	Des Moines	Met deadline 2017/18
Benjamin Reidburn	8	Ankeny	Family move 8/11/2017
Jaxon Scott	1	Des Moines	Continuation moved 4/1/2017
Rylie Scott	5	Des Moines	Continuation moved 4/1/2017
Shane Scott	11	Des Moines	Continuation moved 4/1/2017
Isaiah Thayer	4	Des Moines	Continuation moved 4/1/2017
Sydney Valbach	11	Ankeny	Family move 5/20/2017
Dallas Wicks	8	Ankeny	Continuation moved 6/29/2017

2. **Out** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Yair Popoca	1	Des Moines	Continuation in former district

3. **Denied** – None listed

### D. Contracts & Agreements

1. **2017 HS Chiller Replacement Project** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. Proposals were received July 19 for the 2017 High School Chiller Replacement Project. The Board accepted the lowest responsive, responsible bid from Baker Group. Total project cost is \$124,087.
2. **DMACC – Education Service Agreement** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0. The Board approved an agreement between DMACC and Saydel CSD to establish a DMACC Career Advantage Program for concurrent enrollment in cooperation with the School District specific for online course options and on-campus course options offered by DMACC. The cost is \$400 per student enrolled in each course.

- E. Annual Settlement** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. Iowa Code Section 279.33 requires the Board Treasurer to furnish the Board with June 30 depository information annually. The District's June 30, 2017, cash balances were presented to the Board.
- F. Course Name Change – Human Body Systems** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0. The Board approved the proposal to change the course name Anatomy and Physiology to Human Body Systems. This will complement the addition of Principles of Biomedical Science. This change was proposed as part of the District's work to increase rigor in all coursework and align courses to national standards and programs.
- G. School Handbooks** – Changes to the student handbooks were made to address behavior trends and create district-wide consistency. Changes were made to the electronic devices policy, tardy policy, and the restraint, physical confinement and corporal punishment policy.
1. **Preschool** – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 7/0.
  2. **Cornell** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0.
  3. **Woodside** – Motion to approve by Jennifer Van Houten, seconded by Doug Kayser. Motion carried 7/0.
  4. **High School** – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 7/0.
- IV. Adjourn** – Motion to adjourn by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0. The meeting adjourned at 6:36 PM.

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, August 14 at 6 PM in the Saydel District Office Board Room.