

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

May 8, 2017

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:01 PM
- A. Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Doug Kayser, Henry Wood, Jennifer Van Houten, Brian Bowman, present.
- B. Approve Agenda** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 7/0.
- II. Public Comments** – None
- III. Board Reports**
- Roland Kouski, Jr. attended the Music Festival held at Saydel High School. Saydel’s programs received Division I ratings, and the event was enjoyable.
 - Melissa Sassman said the Woodside track teams participated in the Drake Relays for the first time ever on April 28.
 - Jennifer Van Houten thanked Track Coach Stephen Glenn for signing the students up so they could experience the Drake Relays.
 - Brian Bowman said After Prom was a great success. There were a lot of activities and the students had fun.
- IV. Superintendent’s Report**
- A. Retirement Recognition** – Superintendent Mr. Douglas Wheeler recognized six retirees and presented each of them with a plaque. Honored were Melinda Aeschliman, Woodside Special Education Teacher for 27 years of service, Cindy Cahill, District Social Worker, for 23 years of service, Pam Hagen, High School Special Education Teacher, for 11 years of service, Marilyn Jungman, Woodside Success Teacher, for 21 years of service, Aileen Meyer, District Librarian, for 20 years of service, and Jane Prange, District Office Receptionist/Registrar, for 38 years of service.
- B. School Board Recognition** – Iowa School Board Recognition Month honors Iowa’s volunteer school board members and recognizes that they are providing leadership through responsibilities ranging from strong financial stewardship to ensuring a rich and diverse curriculum. Saydel Board Members received tokens of appreciation from Cornell Elementary, Woodside Middle School and Saydel High School students.
- C. Summer Projects Update** – Mr. Wheeler reported summer projects will begin in June. Projects will include updating the science room and special needs room at Woodside Middle School and the corridor upgrade at Saydel High School. Details are also being finalized for the water main installation at Saydel High School.
- V. Discussion/Action Items**
- A. Consent Agenda** – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 7/0.
1. Minutes of Previous Meeting
 2. Bills for Payment

3. Financial Reports
4. Contracts
 - a. **DJ Contract** – Contract between Andy Powell of Select Entertainment and Saydel CSD for DJ services on May 12, 2017, in the amount of \$250. This is for a Woodside Student Council Dance.
 - b. **Duff & Phelps, LLC** – Agreement between Duff & Phelps, LLC. and Saydel CSD for performing the annual inventory. The company will provide the District with an updated fixed asset accounting record for internal accounting control and financial reporting as of June 30, 2017. The service fee is \$5,200.
 - c. **JP Party Rentals Agreement – Inflatables** – Contract between JP Party Rentals and Saydel CSD for the rental of an inflatable obstacle course. This rental will occur on May 26, 2017, at Cornell Elementary and will cost \$500.
5. Donations
 - a. **Cornell PTO** – Cornell PTO is donating \$300 to be used toward the purchase of reading books at Cornell Elementary.

B. Personnel

1. **New Hires** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Madeline Flesner	7th Grade Math Teacher	TBD
Marcey Norland	HS Math Teacher	\$57,167.00
Cody Boozell	Seasonal Mowing Help	\$15.20 / hr
Justin Elefson*	MS Baseball Coach	\$2,734.40

*Pending background check

2. **Resignations** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Francis Eldredge	Floater Custodian	Job Elimination
Carole Adams	.5 Secretary/CE	Personal
Rebecca Atterberg	WS TAP Mentor	Personal
Jason Alons	Head Varsity Football Coach	Personal
David Brunelle	HS Math Teacher	Personal

3. **Transfers** – Reviewed only.

<u>Name</u>	<u>Position/Bldg. (to)</u>	<u>Position/Bldg. (from)</u>
Francis Eldredge	HS Custodian	Floater Custodian

C. Contracts & Agreements

1. **Twin Rivers Engineering Services Contract for HS Chiller Design** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. This service contract is for the design plan to replace a chiller servicing the auditorium and band/choir areas at the High School. This contract includes creation and management of any bid process documents. Since the estimated cost exceeds \$130,000, this requires an engineer and a competitive bid process.
2. **Storey Kenworthy – Furniture for HS Project** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The Board reviewed the furniture bid for this summer's High School Renovation Project. Storey Kenworthy

was chosen because they have the state bid for furniture and they provided the furniture for the Cornell Project. The budget for this project was \$55,000; this plan comes in under that amount. Each classroom will receive 30 desks, 30 chairs, teacher desk and chair, and bookcases.

- D. 2017 Graduate List** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 7/0. The following list of seniors has met the requirements for graduation established by the Board of Directors of the Saydel Community School District.

Graduate Name
Delaney Gwynne Albrecht
Monica Ayala Rivera
Riley Anne Backus
Rachel Elizabeth Bartleman
Anneliese Marie Barton
Mikaela Lyn Marie Becker
Lyndsay Marie Bianchi
Joseph Michael Boehler
Lacey Jean Brown
Harley Ray Kenneth Bryan
Colton Riley Channon
Natoria Diane Chasar
Taylor Marie Chiles
Kenné Marie Cleghorn
Jessica Lee Coffin
David Joseph Daughenbaugh
Joseph Francis Davidson
Avery Lyn Dolan
Alexandria Marie Edison
Anthony Craig Edwards
Caleb Michael Ellsworth
Olivia Joyce Erdelt
Tiffany Anne Fields
Colton Michael Fogg
Rebecca Ann Frantz
Jesse Samuel George
Mila Raeann Gerstenberger
Matthew Ryan Gilliam
Berthal Clair Green
Austin Paul Harkrader
Alyssa Marie Harmon
Alyssa Mackenzie Herndon
Trenton LeRoy Herrera
Alexandria Kay-Ann Hill
Cassandra Jo Jahnke
Hunter Rollen Jesse
Christopher Allen Johnson

Chevy Andrew Kelley
Drakke Daniels Kirkpatrick
Ashley Breann Kouski
Christopher James Lile
Austin Owen James Lilly
James Michael Lindman
Kierra Grace Matheny
Mackenzie Adrian Mayer
Lucas Cole McConnell
Zachary Michael McKee
Dylan Scott Mercer
Joe Gene Miklus III
Cooper Isaac Miller
Sean Michael Miller
Taylor Lee LaVern Miller
Matthew Alan Moss
David Joseph Parker
Joseph Lee Peer
Nicole Jean Marie Phillips
Kaylee Dawn Polke
Devin Lloyd Porter
Brandon Bailey Reese
Cole Michael Riddlebarger
Alitzel Danae Rodriguez Garcia
Troy Lee Ruden
Grant Merlin Sassman
Molle Elizabeth Sassman
MacKenzy Taylor-Marie Schmidt
Megan Eileen Schmidt
Andrea Christine Seals
Nathan Curtis Sepich
Mason Leroy Snyder
Addison Marie Stone
Samual Neal Strickler
Nicholas Robert Sult
Steven Eli Thompson
Nicolli John Torres
Kayla Ann-Marie Tulk
Margarita Valdez
Devon Charles Van Houten
Dharma RaeAnn VanderLinden
Cole Steven Vitiritto
Daniel Dean Way
Shelby Elizabeth Weber
Kendra Maurine Wickre
Jordan Matthew Wiley

Carly Suzanne Woods
Keely Elisabet Woods

E. Board Policies – Facilities Use

1. **905.1, 905.1R1, 905.1R2 (New), 905.1E1** – The Policy Committee has been working to update this set of policies (905.1). The Board reviewed a comparison of local costs for rental. Fees from facility rental go to the general fund. Any fees associated with use by community education will be included in any cost associated with the community education class. All groups that currently use the facilities free of charge may continue to do so; however, this policy attempts to address some misuse that has occurred in the past as well as strategies to recoup damages. This was presented for discussion only.

VI. Adjourn – Motion to adjourn by Jennifer Van Houten, seconded by Doug Kayser. Motion carried 7/0. The meeting adjourned at 6:50 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting & Work Session is Monday, June 12 at 6 PM in the Saydel District Office Board Room.