

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

May 22, 2017

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:00 PM
- A. Roll Call** – Melissa Sassman, Chad Vitiritto, Henry Wood (arrived at 6:46 PM), Jennifer Van Houten, Roland Kouski, Jr., Doug Kayser, Brian Bowman, present.
- B. Approve Agenda** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 6/0.
- II. Superintendent Report**
- A. Buildings and Grounds Update** – Mr. Douglas Wheeler shared an update on the hiring process for the positions of Supervisor of Grounds Maintenance, Supervisor of Building Maintenance, and Supervisor of Preventative Maintenance (HVAC). He provided an overview of upcoming projects, including the roof and classroom upgrades at Saydel High School, the science and special needs upgrades at Woodside Middle School, the water main and chiller projects at Saydel High School. Mr. Wheeler noted the mobilization/completion dates of these projects, as well as their budgets, bids, and pending changes. Other summer projects reviewed included the Woodside gates and the gym lighting at the high school.
- B. Summer Activities Update** – Mr. Wheeler and Melissa Crosse, Director of Activities and Community Education, shared the concept of having a central location to list all the school's summer athletic and fine arts events. They shared the draft of a flyer, which promotes the summer athletic opportunities for June/July for both students and community members. A flyer is also being created to communicate the band, vocal music and drama activities, which will be offered this summer. These flyers will be distributed to parents and posted online. The online version will have links that parents can click on to obtain specific details about each activity.
- III. Discussion/Action Items**
- A. Consent Agenda** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 6/0.
1. Bills for Payment
  2. Contracts
    - a. **Accompanist Agreement** – Agreement between Elena Clark and Saydel Community School District to provide piano accompaniment for two elementary music concerts (December 6, 2016 and May 15, 2017). This service fee is \$50 per concert or \$100 total.
    - b. **Summer Sports Officials** – Proposed list of officials to be contracted to officiate the summer events.
    - c. **PBIS Rewards** – An agreement is being proposed to contract with PBIS Rewards to provide PBIS reward service to Woodside Middle School for 2017-18. The total agreement is for \$1,100 and will provide students with ID cards that can be scanned by a smartphone in order to keep track of rewards throughout the year.
    - d. **Lifetouch Yearbook Publication** – Agreement between Lifetouch and Saydel Community School District to provide yearbooks for Woodside.
    - e. **Simpson College Teacher Education Program** – Saydel Community School District has a long relationship with Simpson College. This agreement will allow

us to investigate both practicum experiences within the district as well as student teaching placements for the coming school year.

3. Donations
  - a. **Athletic Booster Club – Football Girdles** – The Booster Club is donating \$527.62 to be used toward the purchase of high school football girdles.

## B. Personnel

1. **New Hires** – Motion to approve by Melissa Sassman, seconded by Doug Kayser. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Breannah Krips	Science Teacher/HS	\$40,604.00
Justin Blake	Science Teacher/HS	\$41,435.00
Kathleen Mietl	Science Teacher/WS	\$42,746.00
Kata Harvey	2nd Grade Teacher/CE	TBD
Heidi Bogers	Summer School/CE	\$23.00/hr
Jessica Dennis	Summer School/CE	\$23.00/hr
Paul Forristall	Summer School/CE	\$23.00/hr
Kelly Sager	Summer School/CE	\$23.00/hr
Nicole Schroeder	Summer School/CE	\$23.00/hr
Nicole Temeyer	Summer School/CE	\$23.00/hr
Lukas Odland	MS Baseball Coach	\$2,734.40
Kelly Bell*	Director of Building Maintenance (Contract 2017-18)	\$55,000.00
Kelly Bell*	Director of Building Maintenance (Contract June 5 - June 30)	\$4,230.78
Alivia Bullis*	Eagle's Nest Coordinator	\$14.50/hr

\*Pending background check

2. **Resignations/Terminations** – Motion to approve by Doug Kayser, seconded by Roland Kouski, Jr. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Allison Drees	Science Teacher/HS	Personal
Mike Yeoman	Science Teacher/HS	Personal
F. Joe Eldredge	Custodian/HS	Personal
Stacey Rice	HS Asst. Wrestling Coach	Personal
Austin Sullivan	HS Asst. Football Coach	Personal

## C. Open Enrollment

1. **In** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 6/0.

<b>In</b>			
<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Jimmie Bridges	4	Des Moines	Continuation-moved 5/11/17
Jordan Bridges	3	Des Moines	Continuation-moved 5/11/17
Carleigh Brunner	9	Des Moines	Continuation-moved 3/22/17
Bryan Gonzalez	6	Ankeny	Continuation-moved 4/28/17
Autumn Hastie	9	Ankeny	Continuation-moved 4/28/17
Jacob Hastie	11	Ankeny	Continuation-moved 4/28/17

2. **Out** – Motion to approve by Chad Vitiritto, seconded by Jennifer Van Houten. Motion carried 7/0.

<b>Out</b>			
<b>Student Name</b>	<b>Grade</b>	<b>To</b>	<b>Reason</b>
Flint Gunther	K	Ankeny	Met deadline – 2017/18
Biayne Pettiecord	K	Ankeny	Met deadline – 2017/18
Chenoa Taylor	9	Des Moines	Continuation-moved 4/1/17
Rosalie Taylor	10	Des Moines	Continuation-moved 4/1/17

**D. Policy 905.1R2 – Use of School District Facilities Regulation Classification Fee Structure – NEW – First Reading** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0. This policy outlines the classification for organizations that determines fees paid for use of school facilities. When approved, this new policy will be in effect for the 2017-18 school year.

**E. Closed Session** per Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session – **Superintendent's Yearly Evaluation.** – Motion to enter into Closed Session at 6:57 PM by Melissa Sassman, seconded by Henry Wood. Roll call vote was: Melissa Sassman, yes – Chad Vitiritto, yes – Roland Kouski, Jr., yes – Doug Kayser, yes – Henry Wood, yes – Jennifer Van Houten, yes – Brian Bowman, yes.

The Board returned to Open Session at 8:07 PM

**IV. Adjourn** – Motion to adjourn by Roland Kouski, Jr., seconded by Henry Wood. Motion carried 7/0. The meeting adjourned at 8:07 PM.

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, June 12, 2017 at 6:00 PM. It will be held in the Board Room at the Saydel District Office.