

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

April 10, 2017

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:00 PM
- A. Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Doug Kayser, Henry Wood, Jennifer Van Houten, Brian Bowman, present.
- B. Approve Agenda** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.
- II. Public Comments** – None
- III. Board Reports**
- Jennifer Van Houten reported Woodside students recently competed in a track meet, and the teams did very well. She said it was nice to see the spring sports season begin.
 - Henry Wood said many Saydel girls did a great job when they participated in the Carol Tetmeyer Dance Studio Ballet Recital.
 - Brian Bowman said the Variety Show was a successful event at Saydel High School, and the students performed many entertaining acts. He also congratulated the students who were inducted into the National Honor Society.
 - Doug Kayser said tennis has begun at Saydel.
 - Roland Kouski, Jr. said the high school students recently participated in a golf meet.
- IV. Superintendent's Report**
- A. History Day Presentation - Woodside** – Superintendent Mr. Douglas Wheeler welcomed Doug Cline, Woodside Social Studies teacher, to speak about National History Day program at Woodside. The NHD program serves as a vehicle to teach students important literacy skills and to engage them in the use and understanding of museum and library resources as they develop annotative bibliographies and creative exhibits. The program challenges students to expand their thinking and apply knowledge of local events to the national or even worldwide scene. It also teaches students to become technologically literate through the use of computer and Internet research methods and the use of technologically advanced applications in their presentations. This year's state qualifiers were introduced. Junior Group Exhibit state qualifiers were Genry Jacobs and Lia Iverson, Dayanara Hernandez and Emily Riley, Jerrie Gering and Elena Gomez. Junior Individual state qualifiers were Justin Scott, Emily Lowe, Alexis Johnson, and Kassidy Thurman. Student Justin Scott attended the meeting and discussed his project "Amelia Earhart: The Fight For Flight." The students were commended for their achievements as state qualifiers.
- B. Saydel Little League Presentation** – Saydel Little League Treasurer Julie Jennings shared a synopsis of last year's season. She reviewed the income statement from October 2015 through September 2016 and recapped sponsorships and registrations. Julie provided a current list of Little League Board members and gave a preview for the next season.
- C. Hiring Fair and Hiring Updates** – Mr. Wheeler reported Saydel has attended hiring fairs for the last three years. This year, Saydel staff participated in career fairs at Heartland AEA, Iowa

State University, University of Iowa, and University of Northern Iowa. These were productive to attend, and we interviewed many good candidates.

D. April 3rd PD Day Review – Mr. Wheeler reported teachers participated in a professional development day on April 3 at Capitol City Church. Teachers continued the process of creating assessments under the direction of guest speaker Nicole Dimich Vagle. Our work around assessment design will continue in the future as an on-going district initiative as we build capacity for our staff to assess students.

E. Conference Participation Updates

1. TAP National – Saydel staff participated in the TAP National Conference in New Orleans, LA. Seventeen teachers and administrators attended the event.
2. TESOL – Three Saydel teachers participated in the Teachers of English to Speakers of Other Languages (TESOL) Conference in Seattle, WA. Heartland AEA supported Saydel with funding for this conference.

V. Administrative Report to the Board – 3-Year Plan Objective A (Targets 5-8) – Mr. Wheeler, Director of Curriculum, Instruction and Assessment Mary Salazar, and Director of Student Services and Special Education Julie McKibben presented on progress that has been made in Saydel’s 3-Year Continuous Improvement Plan. Yearly administrative progress reports are provided to the Board from January through June. The 3-Year Plan Objectives and Outcomes were reviewed, and they shared an overview of how Saydel CSD is improving, growing and developing. They gave a status report on strategies and deliverables for the different Targets (5-8) in Objective A and reviewed the next steps in meeting those Targets. Challenges to the process were discussed as well as details on how the Board can support the work.

VI. Discussion/Action Items

A. Consent Agenda – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.

1. Minutes of Previous Meeting
2. Bills for Payment
3. Financial Reports
4. Contracts
 - a. **Spring Sports Officials** – Proposed list of officials to be contracted to officiate the spring track events.
 - b. **HS Yearbook – Herff Jones**– Agreement between Saydel CSD and Herff Jones to provide yearbooks at an annual cost of \$7,900. This agreement will cover the 2018 and 2019 school year.
 - c. **Prom Security**– The District will contract with off-duty Polk County deputies to provide security at the 2017 Prom. Event is paid at \$40/hour with a minimum of four hours.
5. Donations
 - a. **Booster Club** – The Booster Club is donating \$2,902.95 to be used toward the purchase of HS boys’ track uniforms.
 - b. **Hawkeye Truck & Equipment**– Hawkeye Truck & Equipment is donating \$390 to be used toward the purchase of new welding helmets to be utilized in our High School industrial tech programs.
 - c. **Cornell PTO**– Cornell PTO is donating soccer goals to Cornell Elementary.

B. Personnel

1. **New Hires** – Motion to approve by Jennifer Van Houten, seconded by Roland Kouski, Jr. Motion carried 7/0.

Name	Position/Bldg.	Contract/Salary
Ashley Gilles	.5 Spec Ed/.5 Social Studies HS	\$40,604.00
Mark Walker	Special Ed Teacher/WS	\$50,710.00
Samantha Nolte	5-12 ELL Teacher/WS/HS	\$44,062.00
Ann Eskildsen	District Social Worker	\$49,301.00
Sara Williams	Reading Interventionist/WS	\$44,062.00

2. **Resignations** – Motion to approve by Henry Wood, seconded by Chad Vitiritto. Motion carried 7/0.

Name	Position/Bldg.	Reason
Ryan Halterman	Special Ed Teacher/HS	Personal
Rebecca Atterberg	6th Gr. Math/Science Teacher/WS	Personal
Tatiana Prieto	ELL Associate/District	Personal
Jorge Pedro	Special Ed Associate/WS	Personal
Jane Prange	District Receptionist	Retirement
Carlos Marroquin	Custodian/HS	Personal

C. Open Enrollment

1. **In** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.

In			
Student Name	Grade	From	Reason
Lorelei Chodur	11	Ankeny	Met deadline 17/18
Jiovannie Colton	4	Des Moines	Continuation-moved 4/1/17
Alexis Kent	11	SE Polk	Met deadline 17/18

2. **Out** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

Out			
Student Name	Grade	To	Reason
Elaine Meredith Davidson	K	Johnston	Met deadline 17/18

D. Contracts & Agreements

1. **Durham School Service** – The District is currently in a three-year contract with Durham School Services through June 30, 2019. The Board approved two changes to the current contract.
- a). **Master Vehicle Lease** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The current agreement requires the General Fund to pick up the entire costs of the agreement, which includes the leasing of the busses. In an effort to decrease costs in the General Fund, the proposed agreement will help shift the funding source to PPEL for those costs that would normally be associated with the purchasing of a new bus. The cost is \$80 per bus per day. The total cost is estimated at \$200,000. The total general fund savings will depend on the number of busses and routes over the next two years.
- b). **Addendum Number 4 – Pricing** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0. This addendum is to update the pricing page in our original contract. It decreases the total route expense by \$80 per route for both the regular routes and special education routes.

2. **Property Lease Agreement – Saydel Little League** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0. The Board approved the following resolution for the lease of real estate to Saydel Little League Baseball:
- Section 1: The proposal to lease property to Saydel Little League Baseball shall be accepted and the real estate described as follows shall be leased by the Saydel Community School District to Saydel Little League Baseball pursuant to the terms of the Agreement.
 - Section 2: The President, Superintendent, and officers of the District are authorized to take all actions necessary to complete the lease of said real estate, including but not limited to the execution of the Lease Agreement.
 - Section 3: The site to be leased by the District is as described as follows:
 - That section of the Woodside Middle School athletic area south and west of the Woodside school building.
3. **Bond Counsel Engagement, Ahlers & Cooney, P.C.** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The District is utilizing the services of Ahlers & Cooney, P.C. to act as bond counsel on the District’s behalf for the proposed refinancing/issuance of School Infrastructure, Sales, Services and Use Tax Revenue and Refunding Bonds, Series 2017. The Board reviewed the scope of the engagement. The main items are as follows:
- Prepare and review documents necessary to the authorization, issuance and delivery of the Bonds.
 - Review legal issues relating to the structure of the Bond issue.
 - File Form 8038 with the IRS after closing.
- The fee structure for this service is not to exceed \$10,000 and will be included in the closing costs of the Bonds.

E. \$6,682,000 School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds, Series 2017

1. **Consideration of Financing Proposals Opened and Reviewed by the Superintendent of Schools, Secretary of the Board, Treasurer of the Board, and the Placement Agent** – Over the past few months, the Board has been having conversations about refinancing our current revenue bond. The original bond was issued in 2009 and was for \$7,930,000. As of July 1, 2017, the District still owes \$5,770,000 on this bond. The proposed plan was to 1) refinance the current revenue bonds at a lower rate and 2) to borrow extra funds to pay for the current summer construction projects (without increasing our yearly debt payment). Proposal/bids were obtained from two banks as follows: 1). JPMorgan Chase at a rate of 2.39% and 2). BB&T at a rate of 2.42%. Both of these proposals had a five-year call rate. JPMorgan Chase did offer a couple of other call rates based on varying dates (non-callable, 3-year and 7-year). The longer the call rate, the better the interest rate was. Due to the uncertainty of the extension of SAVE funding from the State and that the District currently has 12 years left to pay, it is the recommendation of the District’s Placement Agent, Piper Jaffray that we move forward with five-year call rate that was proposed by JPMorgan Chase. The estimated saving from the refinancing is \$980,000 and will give the District approximately \$1,470,000 to spend on upcoming projects. The Board discussed moving forward with the following resolutions directing the sale of bonds and redemption of old bonds.
2. **Resolution Directing Sale** – Motion to approve by Jennifer Van Houten, seconded by Henry Wood. Roll call vote was: Melissa Sassman, yes - Chad Vitiritto, yes –

Roland Kouski, Jr., yes – Doug Kayser, yes – Henry Wood, yes – Jennifer Van Houten, yes – Brian Bowman, yes. Motion carried 7/0.

RESOLUTION DIRECTING THE SALE OF \$6,682,000 SCHOOL INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE AND REFUNDING BONDS, SERIES 2017

This is the time and place for the sale of School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds, Series 2017 (the "Bonds");

WHEREAS, the School District has received proposals for the sale of the Bonds and has arranged for the sale of these Bonds to JPMorgan Chase Bank, NA, at a purchase price of \$6,682,000, plus accrued interest to date of delivery:

NOW, THEREFORE, IT IS RESOLVED BY THE Board of Directors OF THE Saydel Community School District, IN THE COUNTY OF POLK, STATE OF IOWA:

Section 1. The sale of \$6,682,000 School Infrastructure, Sales, Services and Use Tax Revenue and Refunding Bonds, Series 2017, to be dated the date of delivery, for the purpose of refunding the \$5,770,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2009, dated February 1, 2009 and to make improvements and classroom renovations and remodeling at the high school and middle school buildings, upon the following terms, is approved and confirmed.

Section 2. That the President and Secretary are authorized and directed to issue and deliver \$6,682,000 School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds, in the aggregate principal amount of \$6,682,000, each in the denomination of \$250,000 or integral multiples of \$1,000 in excess thereof, bearing interest and maturing as follows:

<u>Principal Amount</u>	<u>Interest</u>	<u>Maturity Date</u>
\$6,682,000	2.39%	January 1, 2030

Section 3. That all acts of the Superintendent of Schools, Secretary of the Board and Treasurer of the Board done in furtherance of the sale of the Bonds are ratified and approved.

3. **Resolution Authorizing the Redemption of Outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2009** – Motion to approve by Jennifer Van Houten, seconded by Doug Kayser. Roll call vote was: Melissa Sassman, yes - Chad Vitiritto, yes – Roland Kouski, Jr., yes – Doug Kayser, yes – Henry Wood, yes – Jennifer Van Houten, yes – Brian Bowman, yes. Motion carried 7/0.

RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING School Infrastructure Sales, Services AND USE Tax Revenue Bonds OF THE SAYDEL Community School District, STATE OF IOWA, DATED FEBRUARY 1, 2009, AND DIRECTING NOTICE BE GIVEN

WHEREAS, the School District did by resolution dated February 9, 2009 authorize the issuance of \$7,930,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, dated February 1, 2009 (the "Refunded Bonds"); and

WHEREAS, the Refunded Bonds are redeemable in any order of maturity, beginning July 1, 2017, or any date thereafter upon giving notice in the manner provided in the resolution authorizing the issuance of the Refunded Bonds; and

WHEREAS, it is deemed necessary and advisable that \$5,770,000 of the Refunded Bonds maturing annually July 1, 2018 through January 1, 2030, inclusive, as described in Schedule A attached hereto, be so redeemed on July 1, 2017, and notice of redemption be given.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors OF THE SAYDEL Community School District, STATE OF IOWA:

Section 1. That outstanding Refunded Bonds, in the principal amount of \$5,770,000, be and the same are hereby redeemed as of July 1, 2017.

Section 2. Bankers Trust Company of Des Moines, Iowa in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by ordinary mail to the registered owner of the Refunded Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Jaffray & Co., in its capacity as Dissemination Agent, is hereby authorized and directed to file electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. All liability for interest on the Refunded Bonds shall cease, terminate and be completely discharged as of July 1, 2017 for the Refunded Bonds as provided in Section 6 of the Resolution Authorizing the Issuance of the Refunded Bonds.

Section 3. The School Treasurer is hereby authorized and directed to cause to be deposited in a separate fund sum sufficient to pay all principal and interest on the outstanding Refunded Bonds to the date of redemption.

- F. Resolution – Budget Guarantee** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Roll call vote was: Melissa Sassman, yes - Chad Vitiritto, yes – Roland Kouski, Jr., yes – Doug Kayser, yes – Henry Wood, yes – Jennifer Van Houten, yes – Brian Bowman, yes. Motion carried 7/0. The Board must normally adopt the budget guarantee resolution prior to April 15 in order to accept the budget guarantee. The budget guarantee provides for 101% of the previous year’s regular program district cost (cost per pupil x certified enrollment) for districts with declining enrollment. A brief history of the change in enrollment and the budget guarantee amounts are as follows:

FY	Enrollment Change	Allowable Growth	Budget Guarantee
2009	12.3	4%	\$ 0
2010	-80.0	4%	\$ 245,324
2011	-31.0	2%	\$ 113,352
2012	-24.1	0%	\$ 216,307
2013	0.2	2%	\$ 0
2014	0.3	2%	\$ 0
2015	-38.9	4%	\$ 30,331
2016	15.4	1.25%	\$ 0
2017	-27.3	2.25%	\$ 87,739
2018	-27.5	1.11%	\$ 177,756

The budget guarantee amount of \$177,756 becomes part of the combined district cost. The combined district cost is funded by the state foundation formula (state aid and uniform levy) and the additional levy. Therefore, a portion of the budget guarantee is through the state foundation formula and a portion is through the additional levy. By adopting the resolution, the board authorizes levying property taxes to fund a portion of the levy. The approximate levy amount of the budget guarantee is \$0.24242 per \$1,000 of taxable valuation, and is already calculated as part of the total proposed tax rate of \$12.9966.

The Administration recommends adopting the following budget guarantee resolution:
RESOLVED, that the Board of Directors of the Saydel Community School District, will levy property tax for fiscal year 2017-2018 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

- G. Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2013, Dated June 17, 2013, Approving the Second Amendment to the Escrow and Amended and Substituted Paying Agent, Bond Registrar and Transfer Agent Agreement, and Levying a Tax for Fiscal Year 2017-18 for the Redemption of General Obligation School Bonds, Series 2013, Dated June 17, 2013.** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Roll call vote was: Melissa

Sassman, yes - Chad Vitiritto, yes – Roland Kouski, Jr., yes – Doug Kayser, yes – Henry Wood, yes – Jennifer Van Houten, yes – Brian Bowman, yes. Motion carried 7/0.

The following is a resolution authorizing the redemption of \$160,000 of General Obligation Bonds and levying the appropriate tax in 2017-18 to make that payment on June 1, 2018. Part of this resolution is to also approve an agreement with Bankers Trust Company to hold these funds in escrow until the bonds become callable on June 1, 2019.

District Administration recommends approval of the agreement with Bankers Trust to hold the funds in escrow and to levy the appropriate tax in 2017-18 to make the additional debt payment. The additional debt service tax amount is \$0.20812 per \$1,000 of taxable valuation, and is already calculated as part of the total proposed tax rate of \$12.9966. It is estimated that the interest savings of this pre levy will be \$62,400.

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2013, DATED JUNE 17, 2013, LEVYING A TAX FOR FISCAL YEAR 2017-18 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS AND APPROVING A SECOND AMENDMENT TO THE ESCROW AND AMENDED AND SUBSTITUTED PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT

WHEREAS, the Saydel Community School District issued \$7,980,000 General Obligation School Bonds, Series 2013, dated June 17, 2013 (the "2013 Bonds"), of which \$6,920,000 are outstanding, of which \$495,000 were called for redemption on June 1, 2019 pursuant to a resolution adopted April 13, 2015, of which \$250,000 were called for redemption on June 1, 2019 pursuant to a resolution adopted April 11, 2016; and of which \$160,000 are now being called for redemption on June 1, 2019 (the "Redeemed Bonds"), which are described in Schedule A attached hereto; and

WHEREAS, at this time, it is in the best interest of the School District to levy a tax for the Fiscal Year ending June 30, 2018 which is sufficient to call and redeem the Redeemed Bonds on June 1, 2019; and

WHEREAS, the 2013 Bonds which mature after June 1, 2019, may be called in whole or in part on any date beginning on or after June 1, 2019, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving thirty days written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature June 1, 2032; and

WHEREAS, it is in the best interest of the School District to call and redeem the Redeemed Bonds. NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of June 1, 2019.

Section 2. Bankers Trust Company, Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Jaffray Inc., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before June 1, 2018, the Treasurer shall deposit with the Paying Agent, \$160,000 to call and redeem the Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective June 1, 2019, pursuant to the terms of the 2013 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate and be completely discharged as of June 1, 2019 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the 2013 Bonds.

Section 3. There is levied upon all the taxable property of the School District for the fiscal year ending June 30, 2018, \$160,000 which when collected shall be deposited with the Paying Agent pursuant to the Escrow Agreement, as amended. The Paying Agent is authorized and directed to call

and redeem the Redeemed Bonds on June 1, 2019. Annually, on each June 1, beginning June 1, 2019, the investment earnings on the Escrow Fund and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2013 for payment of principal and interest of the 2013 Bonds. Any remaining balance on June 1, 2019 shall be deposited in the School Bond Fund 2013.

Section 4. The Escrow Agreement with the Paying Agent which was authorized and approved by this Board on April 13, 2015, is ratified and confirmed; the First Amendment approved on April 11, 2016 is ratified and confirmed; and the Second Amendment thereto is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the Second Amendment. Upon deposit on or before June 1, 2018 of \$160,000 with the Paying Agent for the Redeemed Bonds, the Paying Agent is authorized and directed to invest such funds in Treasury Securities of the State and Local Government Series (SLGS) at a yield not to exceed the yield on the 2013 Bonds or in direct U.S. Treasury Obligations to mature June 1, 2019. The School District must comply with the rebate requirements of the Resolution authorizing the Issuance of the 2013 Bonds.

H. FY 2018 Budget

1. **Budget Hearing** – At 7:16 PM, Board President Brian Bowman announced that this was the time, place and date for the public hearing and meeting on the proposed 2017-18 school budget, and that the proposed budget has been published pursuant to the provisions of the Code of Iowa. He then inquired whether there were any residents or taxpayers who would like to speak to the proposed budget. At 7:17 PM, hearing none, he declared the time for receiving objections to, or arguments in favor of any part of the proposed budget closed.
2. **FY 2018 Budget Recommendation** – Motion to approve by Jennifer Van Houten, seconded by Roland Kouski, Jr. Motion carried 7/0. The published version of the proposed budget was presented to the Board. The published rate is at \$12.9966 per \$1,000 of assessed valuation and incorporates all budget adjustments discussed at the February 27 Board Work Session. Once all legislative changes have been made to the Aid and Levy, the ending tax rate will be adjusted downwards to \$12.89 per \$1,000.

- I. Approval for 2016-17 Budget Amendment Hearing** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The Board reviewed a proposed notice of public hearing that needs to be published prior to holding a public hearing. The District needs to adjust its Support Services budget due to the timing of when 1:1 laptops were received last summer and also adjust the Other Expenditures budget due to the refinancing of the revenue bonds. This amendment will not change the current 2016-17 tax rate and needs to be held prior to May 15, 2017, which is the closing date of the revenue bonds. The Board approved establishing the time and date for a budget amendment hearing on April 24, 2017, at 6 PM, and to direct the publication of the notice of public hearing.

- J. Recommendation of Administration/Director Salaries** – Motion to approve by Jennifer Van Houten, seconded by Doug Kayser. Motion carried 7/0. The Board approved a total package increase for salary and benefits of 1.79%.

- Doug Wheeler, Superintendent: \$161,000
- Ryan Eidahl, Business Manager: \$104,200
- Julie McKibben, Director of Special Education/Student Services: \$92,675
- Mary Salazar, Director of Curriculum: \$91,675
- Jessy Sadler, Food Service Director: \$64,850
- Chris Stammerman, Director of Technology: \$83,850
- Don Millage, Asst Director of Technology: \$71,250
- Kevin Schulte, HS Principal: \$116,150
- Melissa Crosse, Athletic Director: \$83,000

- Joshua Heyer, WS Principal: \$103,000
- Brian Vaughan, CO Principal: \$101,050

K. Recommendation of Administrative Assistants Wages – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The Board approved a total package increase for salary and benefits of 3.03%. This includes movement on step and a \$.17 per hour increase on the salary schedule base.

L. Recommendation of Eagle’s Nest Employees Wages – Motion to approve by Doug Kayser, seconded by Melissa Sassman. Motion carried 7/0. Eagle’s Nest currently employs five people at Cornell Elementary for the Before and After School Program. The Board approved an hourly wage increase for this group as follows: Coordinator: \$.40/hour and Before and After School Program employees: \$.40/hour.

M. Intent to enter sharing agreement with North Polk Schools and Bondurant-Farrar Schools for Supervisor of Preventative Maintenance (HVAC/Mechanical) – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0. The Board approved the intent to enter a sharing agreement with North Polk Schools and Bondurant-Farrar Schools for a Supervisor of Preventative Maintenance (HVAC/Mechanical). Each Board will approve an intent to enter this agreement. All Boards will vote on this item by April 24, 2017. Upon approval by the Saydel Board of Directors, the position will be advertised. Pending North Polk’s approval on April 24, the job ad will list B-F schools and Saydel with a third local school to be announced. The position will be posted at a salary minimum of \$70K and negotiated based on criteria met by the selected candidate, including experience. The addition of this position is part of a larger reorganization of the Saydel Operations Department. As a result of entering this agreement each district will have access to an on-site trained HVAC/Mechanical technician allowing for less outsourcing of services. In addition, for a minimum of two years, each district will receive sharing dollars equivalent to five student enrollments or around \$33,000. Without these savings, the new structure will still save the district, the sharing dollars is an added incentive. Saydel will hold the contract on this individual. All items, with the exception of workman compensation liability, will be shared three-ways.

N. Board Policies – 100 Series – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0. These policies were reviewed by the Policy Committee, and the Superintendent recommended their approval.

1. **NEW Policies – Final Reading**
 - a). **102.E1 – Annual Notice of Non-Discrimination**
 - b). **102.E2 – Notice of Section 504 and Parental Rights**
 - c). **106.E2 – Student Acceptable Use Statement**

VII. Adjourn – Motion to adjourn by Henry Wood, seconded by Jennifer Van Houten. Motion carried 7/0. The meeting adjourned at 7:35 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting & Work Session is Monday, May 8 at 6 PM in the Saydel District Office Board Room.