

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

January 9, 2017

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:01 PM
- A. Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Doug Kayser, Henry Wood, Jennifer Van Houten, Brian Bowman, present.
- B. Approve Agenda** – Motion to approve by Jennifer Van Houten, seconded by Doug Kayser. Motion carried 7/0.
- II. Public Comments** – Darian Garcia, 340 NW 54<sup>th</sup> Avenue, Des Moines, addressed the Board regarding her perceived impact of the grading procedure and how students are classified into grade levels (freshman, sophomore, junior, senior) by credits. She shared her desire to have the grade classification requirement re-examined.
- III. Board Reports**
- Brian Bowman said students at Saydel High School are currently taking finals. He also noted we are currently in the middle of the winter activities/sports season.
- IV. Superintendent's Report**
- A. Summer 2017 Projects Progress Update**
1. **HS water main** – Superintendent Mr. Douglas Wheeler reported that Saydel CSD is in the process of bidding and getting approval from Des Moines Water Works to install a new water main to the high school. He shared an overview of the project and encouraged the Board to talk to our legislators about extending SAVE beyond the year 2029.
  2. **Building maintenance and enhancement projects** – Mr. Wheeler overviewed schematics for updating the instructional environments at Saydel High School. Plans include surface upgrades as well as the addition of skylights and storage areas in multiple classrooms. Plans for upgrading the science facilities and the special needs room at Woodside were also reviewed. Reroofing plans for the high school and middle school were discussed, and cost estimates for the renovations were presented. Timeline for construction will be May 1 through August 31, 2017.
- V. Administrative Report to the Board – 3-Year Plan Objective B** – Mr. Wheeler reported on progress that has been made in Saydel's 3-Year Continuous Improvement Plan. Yearly administrative progress reports are provided to the Board from January through June. The purpose of long range planning is to provide a vision so modifications that occur are slight. Mr. Wheeler reviewed the 3-Year Plan Objectives and Outcomes. He shared an overview of how Saydel CSD is improving, growing and developing. Mr. Wheeler gave a status report on strategies and deliverables for the different Targets in Objective B and reviewed the next steps in meeting those Targets. He also discussed the roadblocks and challenges to the process as well as information on how the Board can support the work.
- VI. Discussion/Action Items**
- A. Consent Agenda** – Motion to approve by Jennifer Van Houten, seconded by Melissa Sassman. Motion carried 7/0.
1. Minutes of Previous Meeting

2. Bills for Payment
3. Financial Reports
4. Contracts
  - a. **DJ Agreement** – Contract between Andy Powell of Select Entertainment and Saydel for DJ services on January 14, 2017, in the amount of \$695. This is for a HS Student Council dance.
  - b. **Grease Interceptor Pumping & Inspection Agreement** – Contract between Hoodz Fire and Safety to perform two cleanings of the grease interceptors at the high school and middle school. This agreement totals \$1,810 and runs until June 30, 2017.

## B. Personnel

1. **New Hires** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Brian Baker	Activities Secretary/HS	\$14.79/hr
Angela Teter	Guidance Secretary/HS	\$14.06/hr
Rick Blake	HS Asst. Boys Track Coach	\$3,759.80
Sam Skogen	HS Asst. Girls Track Coach	\$3,759.80
Zach Dunn	HS Asst. Tennis Coach	\$3,759.80
Susan Lombard	Special Ed Associate/CE	\$13.98/hr
John Pattschull	Interim Special Ed Teacher/WS	\$21,628.41
Mason Denholm	MS Boys Basketball Coach	TBD

2. **Resignations/Terminations** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Brian Baker	Special Ed Associate/HS	Personal
Victoria Singletary	Recess Associate/CE	Personal
Jenni McKee	MS Volleyball Coach	Personal
Pamela Hagen	Special Ed Teacher/HS	Retirement
Marilyn Jungman	Success Program Teacher/WS	Retirement
Melinda Aeschliman	Special Ed Teacher/WS	Retirement
Aileen Meyer	District Librarian	Retirement
Cindy Cahill	District Social Worker	Retirement
Brett Hersom	Teacher/HS	Resignation
Brett Hersom	Golf Coach/HS	Resignation
Brett Hersom	MS Basketball Coach	Resignation
Brett Hersom	National Honor Society Advisor	Resignation

## C. Open Enrollment

1. **Out** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0.

<u>Out</u>	<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
	Emma C. Sang	K	Ankeny	Continuation - moved 11/30/16

## D. Contract & Agreements

1. **Piper Jaffray Engagement Letter** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The Board approved an

engagement letter from Piper Jaffray so that the District may continue preliminary conversations about refinancing our existing revenue bonds and the possibility of issuing further bonds at a later date. Tim Oswald of Piper Jaffray attended the meeting and spoke to the Board regarding the agreement to assist Saydel CSD in refinancing bonds.

- 2. RSP & Associates Demographic Services** – A proposed contract was brought to the Board from RSP & Associates for review only. The Board discussed the potential benefit of a comprehensive enrollment/demographic study.

- E. Annual Audit** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0. The Board reviewed and approved the 2015-16 financial audit that was completed by Nolte Cornman and Johnson, P.C.
- F. SBRC Request – Grandwood** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0. The Board approved submission of Saydel’s portion of the allowable administrative Grandwood costs, so Grandwood as a consortium, can then apply for full amount of administrative costs to the SBRC (School Budget Review Committee).
- G. SBRC Request – Woodward Academy** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0. The Board approved submission of Saydel’s portion of the allowable administrative Woodward Academy costs, so Woodward Academy as a consortium, can then apply for full amount of administrative costs to the SBRC (School Budget Review Committee).
- H. Policies Review & Revision – 603.2, 603.3, 603.4, 603.5, 603.6, 603.6E1, 603.7, 603.8, 603.8R1, 603.9, 603.9R1, 603.10, 603.11** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0. These policies were reviewed by the Policy Committee, and the Superintendent recommended their approval.

- VII. Adjourn** – Motion to adjourn by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The meeting adjourned at 7:45 PM.

At the conclusion of the Regular Meeting, the Board held an Exempt session for the purpose of discussing upcoming collective bargaining with employee groups per Iowa Code 20.9(3).

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, January 23 at 6 PM. It will be held in the Board Room at the Saydel District Office.