

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

SPECIAL BOARD MEETING MINUTES  
6:00 PM  
Saydel District Office Board Room  
February 22, 2016

- I. **Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:03 PM
- A. **Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski Jr., Henry Wood, Doug Kayser, Jenn Van Houten, Brian Bowman, present.
- B. **Approve Agenda** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

II. **Discussion/Action Items**

A. **Personnel**

1. **New Hires** – Motion to approve by Henry Wood seconded by Melissa Sassman. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Dominic Ellis	Head Tennis Coach	\$4,276.35
Mike Nuzum	Asst. Tennis Coach	\$3,618.45

\*Pending a satisfactory background check.

- B. **Project Budget** – Business Manager Ryan Eidahl provided a short preview of the proposed bid packages and contracts for the 2016 Cornell Elementary Addition & Outdoor Classroom from Estes Construction. The total project cost is estimated at \$3,170,231, and our budget was \$3,103,000. Ryan noted the bids came in competitively and shared the administration’s recommendations to approve or reject as follows in the meeting.
- C. **Contract Bid/Award Process** – Superintendent Mr. Douglas Wheeler reviewed the contract and bid/award process. He said by breaking up the bid packages, it opened up the bidding to local companies. Mr. Wheeler provided Estes Construction with names of local businesses that have worked with Saydel previously. Then Estes was able to contact those businesses and encourage them to submit bids. Through that process, the Saydel community was able to see that it is the Board’s desire to support local business. Mr. Wheeler said he has been pleased with the bidding/award process so far. Once the bid openings were complete, Estes Construction did the pre-award interviews. Sam Stagg and Art Baumgartner of HAILA Architecture, along with Scott Sheller, senior project manager at ESTES Construction, attended the meeting to share their input about the bids and interviews.

**D. Contracts & Agreements – Award of Contracts for the Cornell Project**

1. **General Trades** – Motion to approve the Munro Construction Co. Base Bid & Alternate 1 Outdoor Classroom by Henry Wood, seconded by Chad Vitiritto. Motion carried 7/0.

Company	Base	Alt 1	Total
Munro Construction Co.	\$686,000.00	\$139,500.00	\$825,500.00
Dennis Della Vedova, Inc.	\$700,000.00	\$129,000.00	\$829,000.00
Edge	\$763,600.00	\$159,000.00	\$922,600.00
TBB&M	\$807,000.00	\$175,000.00	\$982,000.00
Point Builders	\$912,615.00	\$157,332.00	\$1,069,947.00

2. **Concrete & Site Work**– Motion to approve the Caliber Concrete Base Bid & Alternate 1 Outdoor Classroom by Henry Wood, seconded by Melissa Sassman. Motion carried 7/0.

Company	Base	Alt 1	Total
Caliber Concrete	\$382,000.00	\$2,000.00	\$384,000.00
Jensen Builders Ltd.	\$344,000.00	\$61,000.00	\$405,000.00

3. **Steel Work** – Motion to approve the Katelman Steel Base Bid & Alternate 1 Outdoor Classroom by Doug Kayser, seconded by Melissa Sassman. Motion carried 7/0.

Company	Base	Alt 1	Total
Katelman Steel Fabrication	\$151,100.00	\$9,600.00	\$160,700.00
Jensen Builders Ltd.	\$169,000.00	\$8,200.00	\$177,200.00
Central Western Fabricators	\$167,000.00	\$14,000.00	\$181,000.00
TBB&M	\$189,000.00	\$15,000.00	\$204,000.00

4. **Roofing & Sheet Metal** – Motion to approve the Central States Roofing Base Bid & Alternate 1 Outdoor Classroom by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 6/1, with Henry Wood voting no. The Board discussed their desire to do business with local bidders. Bids are awarded to the lowest responsive, responsible bidder meeting the project specifications.

Company	Base	Alt 1	Total
Central States Roofing	\$216,300.00	\$6,400.00	\$222,700.00
Academy Roofing & Sheet Metal Co.	\$217,800.00	\$6,900.00	\$224,700.00
Bailey Roofing Contractors, Inc.	\$253,625.00	\$6,055.00	\$259,680.00

5. **Fire Sprinkler System** – Motion to approve the Summit Fire Protection Base Bid & Alternate 1 Outdoor Classroom by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0.

Company	Base	Alt 1	Total
Summit Fire Protection	\$26,975.00	\$0.00	\$26,975.00

6. **Plumbing** – Motion to approve the Baker Group Base Bid & Alternate 1 Outdoor Classroom by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

Company	Base	Alt 1	Total
Baker Group	\$250,261.00	\$0.00	\$250,261.00
Proctor Mechanical Corp	\$254,300.00	\$0.00	\$254,300.00
Excel Mechanical	\$263,000.00	\$0.00	\$263,000.00

7. **HVAC** – Motion to approve the Corn States Metal Fabricators Inc. Base Bid & Alternate 1 Outdoor Classroom by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0.

Company	Base	Alt 1	Total
Corn States Metal Fabricators, Inc.	\$206,650.00	\$0.00	\$206,650.00
Baker Group	\$206,900.00	\$0.00	\$206,900.00
Excel Mechanical	\$239,000.00	\$0.00	\$239,000.00

8. **Electrical** – Motion to approve the Moeller Electric Base Bid & Alternate 1 Outdoor Classroom by Jenn Van Houten, seconded by Melissa Sassman. Motion carried 7/0.

Company	Base	Alt 1	Total
Moeller Electric	\$154,000.00	\$1,800.00	\$155,800.00
Van Maanen Electric	\$162,300.00	\$3,250.00	\$165,550.00
Jaspering Electric	\$175,000.00	\$3,200.00	\$178,200.00
Deaver Electric Inc	\$173,995.00	\$4,123.00	\$178,118.00
All Pro Electrical Technology, Inc	\$182,000.00	\$4,400.00	\$186,400.00

9. **Rammed Aggregate Piers** – Motion to reject Subsurface Constructors bid due to non-conforming with bid requirements by Melissa Sassman, seconded by Jenn Van Houten. Motion carried 7/0.

- E. Advertise of Bids – Cornell Project Big Package I & J – Motion to approve by Jenn Van Houten, seconded by Chad Vitiritto. Motion carried 7/0.

The Board approved to begin advertising for bids on this project on February 26, 2016, with a submission date of March 9, 2016, at 2 PM.

- III. **Adjourn** – Motion to adjourn by Jenn Van Houten, seconded by Chad Vitiritto. Motion carried 7/0. Meeting adjourned at 6:51 PM.

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary