

# Saydel Community School District

*The mission of the Saydel Community School District  
is to serve the unique learning needs of each and every student.*

## ONLINE PAYMENTS NOW AVAILABLE!

The Saydel Community School District continues to provide parents an **easy** and **convenient** way to add money to food service accounts. Parents may pay with VISA or MasterCard credit or debit cards for these items. Our web store accepts payments over the internet 24/7. By contracting with RevTrak, a national credit card payment processor, we provide you a secure site for making payments.



### Online Payments Are Easy And Convenient!

Parents can make payments online while on their home or work computer, any time of the day. It only takes a few minutes to make a payment using a VISA or MasterCard credit or debit card. The convenience of paying online is further enhanced when parents access the store and see a familiar shopping cart (just like shopping online.)

#### To make an online payment follow these simple steps:

1. Visit our school website at **[www.saydel.k12.ia.us](http://www.saydel.k12.ia.us)**
2. Click **Online Payment** link
3. Make payment using a VISA and MasterCard debit or credit card (you will need to know your child's 6-digit ID#. If you do not know your child's ID number, please contact your student's school)

A payment receipt will be emailed to the address used when setting up the web store account. To view/print previous online payments or to update login information please click on My Account. When setting up your account, you will be asked to create a password – you will need to remember this password.

Each time you make a payment through the web store, you will be asked to enter your credit card information, as this information is not stored. If you deposit into your child's account before 6:00 A.M., the money will be in their account for breakfast. If you deposit into the account before 10:00 A.M., the money will be in their account for lunch.

### Please Visit the Saydel CSD Website for Future Updates!

**Saydel Community School District**

5740 NE 14<sup>th</sup> St  
Des Moines, IA 50313  
[www.saydel.k12.ia.us](http://www.saydel.k12.ia.us)



Please see reverse side for detailed online payment instructions.

## Payment Instructions for the Saydel CSD Web Store

- Visit school district website at [www.saydel.k12.ia.us](http://www.saydel.k12.ia.us)
- Click **Online Payment** link
- Redirect to the Saydel CSD web store
- Select **Food Service Payments**
- Enter **student's last name** and **Student ID**
- Click **"Continue"**
- **Enter desired deposit amount** in the space provided
- Click **"Buy Now"**
- To add money to another student's food service account, click **"Continue Shopping"**
- When all fees are in shopping cart, click **"Go to Checkout"**. If a **new customer**, select **"I am a new customer"**. Enter your email address and **"Sign In"**. If a **returning customer**, select **"I am a returning customer"**. Enter your email address and password. Select **"Sign In"**.
- Enter your **billing and payment information**. Create a **password** if required.
- Verify information for accuracy and select **"Complete Order"**.
- **Payment will be processed** and receipt can be viewed and printed. A receipt will be sent to the email address provided during account set up.
- **Logout**

Last Name	<input style="width: 100%;" type="text"/>
Student ID	<input style="width: 100%;" type="text"/>

<b>Add cash to your account:</b>	
Add cash to your account:	<input style="width: 80%;" type="text" value="0.00"/>
<b>Total:</b>	<b>\$ 0.00</b>

Step 1: ViewCart   Step 2: Order Info   Step 3: Payment   Step 4: Receipt																
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Shopping cart contents:</th> <th style="text-align: right; border-bottom: 1px solid black;">Price</th> <th style="text-align: right; border-bottom: 1px solid black;">Qty</th> <th style="text-align: right; border-bottom: 1px solid black;">Total</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px 5px;"> <div style="border: 1px solid black; padding: 2px;"> <span style="font-size: x-small;">Baseball</span>  <span style="font-size: x-small;">Note: xxxxxx</span>  <span style="font-size: x-small;">1st participant?: 2-4 grade</span>  <span style="font-size: x-small;">2nd participant part 2?: 2-4</span> </div> </td> <td style="text-align: right; vertical-align: top; padding: 2px 5px;">\$90.00</td> <td style="text-align: right; vertical-align: top; padding: 2px 5px;">1</td> <td style="text-align: right; vertical-align: top; padding: 2px 5px;">\$90.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right; padding: 2px 5px;"><b>Total: \$90.00</b></td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right; padding: 2px 5px;"><b>Order Total: \$90.00</b></td> </tr> </tbody> </table>	Shopping cart contents:	Price	Qty	Total	<div style="border: 1px solid black; padding: 2px;"> <span style="font-size: x-small;">Baseball</span>  <span style="font-size: x-small;">Note: xxxxxx</span>  <span style="font-size: x-small;">1st participant?: 2-4 grade</span>  <span style="font-size: x-small;">2nd participant part 2?: 2-4</span> </div>	\$90.00	1	\$90.00				<b>Total: \$90.00</b>				<b>Order Total: \$90.00</b>
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### Web Store Links for Additional Information:

- |   |
|---|
| <p><b>Services</b></p> <ul style="list-style-type: none"> <li><a href="#">*Home</a></li> <li><a href="#">Contact Us</a></li> <li><a href="#">Frequently Asked Questions</a></li> <li><a href="#">My Account</a></li> <li><a href="#">Password Reminder</a></li> <li><a href="#">Payment Instructions</a></li> <li><a href="#">Policies</a></li> <li><a href="#">Privacy Policy</a></li> <li><a href="#">Products</a></li> </ul> |
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- **Contact Us:** Request additional information or ask questions about a payment
- **My Account:** To look up previous transactions and change address or password information
- **Password Reminder:** To send an email requesting a forgotten password