

MINOR SCHOOL LICENSE

LICENSING FOR DRIVERS UNDER AGE 18

Iowa has a graduated driver's license (GDL) system for drivers under 18. The GDL includes three steps that provide experience to improve driving skills. These steps include:



YOU ARE HERE

HOW DO I GET A MINOR SCHOOL LICENSE?

- Be at least 14 ½ years old.
- Complete an Iowa-approved driver education course.
- Hold a valid instruction permit and maintain a clean driving record for at least six consecutive months immediately before applying for your minor school license.
- Live one mile or more from the school you are enrolled in, unless a special need exists or you live or work on a farm in Iowa. If you have more than one residence, where you live is the location you reside the majority of the time.
- Be enrolled in one of the following schools:
 - A public school located within the school district of your parent or guardian's residence, or located in a bordering school district of your residence if you open enroll or your school district of residence has a sharing agreement.
 - An accredited non-public school within 50 driving miles of your parent or guardian's residence.
- Have the appropriate school authority AND your parent or guardian sign an Affidavit for School License (form 430021) available at any driver's license issuance site or online at: <https://forms.iowadot.gov/BrowseForms.aspx>.
- You may be required to complete a drive test at the driver's license service center.

WHAT CAN I DO WITH THIS LICENSE?

Drive *without* adult supervision between the hours of 5 a.m. and 10 p.m. using the most direct and accessible route for these reasons:

- Drive from your home to your school(s) of enrollment for school sponsored activities. Activities must be in the school district you are enrolled in and at a site designated by your school.
- Drive to a location that is not your school of enrollment to participate in extracurricular activities. Activities must be within the district of enrollment or in a contiguous (bordering) school district for public school students, or not more than 50 miles driving distance for private school students, and must be held at a site, facility, or school designated for the activity under a sharing agreement between schools or conducted at a site or facility that the school you are enrolled in has designated to accommodate extracurricular activities.
- Drive to complete farm-related work if you live on or work on a farm in Iowa. The driving distance between the origin and destination must be 50 miles or less.
- Drive to and from your home to the closest school bus stop

- **Stop for fuel at the closest station to your route.**
- **Drive at any time with adult supervision.** The adult must possess a valid driver's license and be one of the following:
 - Parent, guardian, or custodian
 - Immediate family member at least 21 years old
 - Driver education instructor
 - A person at least 25 years old with written permission from your parent or guardian.

WHAT CAN'T I DO WITH THIS LICENSE?

- **Use any electronic communication or entertainment device while driving.**
- **Drive to work without adult supervision, unless you live or work on a farm** and are driving less than 50 miles for farm-related work.
- **Carry more than one minor passenger that is not a relative when driving *without* adult supervision.**
A relative means someone that is your brother, sister, step-brother, step-sister, or another minor living in your household.
- **Drive to a school district you are not enrolled in for school or school-sponsored activities, unless your school has an extracurricular sharing agreement with that school district and you participate in the extracurricular activity.**
- **Carry more passengers than the number of seat belts in your vehicle, even when driving with adult supervision.**
- **Drive a commercial motor vehicle, a vehicle requiring a class D chauffeur's license, a vehicle with more than two axles, a vehicle towing another vehicle, or a motorcycle (unless you have a motorcycle privileges).**

HOW DO I ADVANCE TO THE NEXT STEP: AN INTERMEDIATE LICENSE?

- **Be at least 16 years old.**
- **Hold a valid instruction permit (or instruction permit and minor school license) for a total of 12 months.**
- **Maintain a clean driving record for at least six consecutive months immediately before applying for an intermediate license.**
- **Your parent or guardian must provide written consent** in person at a driver's license service center or complete the **Parent's/Guardian's Written Consent Form** (form 430018).
- **Complete 20 hours of supervised driving including any driving you completed in driver's education.** At least two of those hours must be between sunset and sunrise.

WHAT IF I MESS UP?

If you are involved in a crash you caused or contributed to, you will be subject to additional license restrictions. If you're convicted of a traffic violation such as speeding or violation of any restrictions on your license, the following will happen:

- **First offense:** Your license will be suspended for 30 days and you must pay a fee to reinstate your minor school license.
- **Second offense:** Your license will be revoked for 30 days and you must pay a fee to reinstate to an instruction permit for six months before you are eligible for a minor school license.

Any time you have a violation or your license gets suspended or revoked, your six-month period to maintain a clean driving record will start over **after you have reinstated** your driving privilege.

SAYDEL COMMUNITY SCHOOL DISTRICT ACTIVITY PARTICIPATION DOCUMENTATION FOR MINOR'S DRIVING PERMIT

Student license requirements for the Saydel Community School District are:

- A. The student must be between the ages of 14 ½ and 18 years of age.
- B. The student is in grades 9-12 at Saydel High School.
- C. The student resides at least one mile or more from the High School (Code of Iowa, 321.194).
- D. School transportation is not available to the activity in which the student wishes to be a participant. Also note, the permit is only valid within the Saydel Community School District or in a contiguous school district if open enrollment has been approved and on the most direct route between the home residence and school(s).
- E. A certified driver's education program has been successfully completed.
- F. The student has had an instruction permit for at least six (6) months.
- G. The district will pursue appropriate action for students who abuse their driving privileges on school sites or at school activities and will encourage the local authorities to provide strict legal enforcement of the restrictions on student permits.
- H. The district reserves the right to deny requests if adequate parking is not available at the high school.
- I. Conditions set by the Department of Transportation and Department of Education are met.

_____ will participate in

_____ during the school year.

(Activity/Sport)

The activity/sport begins _____

(Date)

A parent and the student must also fill out an Affidavit for a School License; this is available through the Iowa Department of Transportation office. This form and the DOT Affidavit form will be taken to the Saydel District Office for review and final authorization by the Superintendent of Schools.

Policy 502.10: USE OF MOTOR VEHICLES

Status: ADOPTED

Original Adopted Date: 01/01/2011 | Last Revised Date: 01/09/2023 | Last Reviewed Date: 01/09/2023

USE OF MOTOR VEHICLES

The Board recognizes the convenience to families and students of having students drive to and park at their school attendance center. Driving a motor vehicle to and parking it at the student's attendance center is a privilege.

Students who drive to and park at their school attendance center shall only drive to and park at the designated attendance center. Students may not loiter around or be in their vehicle during the school day without permission from the principal. Students will leave their attendance center when there is no longer a legitimate reason for them to be at their attendance center. Students who drive will enter and leave the parking lot by the routes designated by the principal.

Students who live within one mile of school, and would not otherwise be eligible for a student driving permit, may be eligible for a student driving permit, for driving to and from school and school activities and practices, if a special or extraordinary circumstance exists, i.e. physical or health need that would prevent the student from participating in an ongoing school-sponsored activity if the one-miles requirement is not waived.

Students who wish to drive to and park at their school attendance center shall comply with the rules and regulations established by the building principal. Failure to comply with this policy or the school district rules shall be reason for revocation of school driving and parking privileges as well as other disciplinary action, including suspension and expulsion.

A parent and the student must also fill out an Affidavit for School License: this is available through the Iowa Department of Transportation Office. This form and the DOT Affidavit form will need to be taken to the Saydel District Office for review and final authorization by the Superintendent of Schools. A student applying for the school permit must also meet all criteria set forth by the Saydel School District Approval Procedure.

Students may be eligible for a school driving permit, for driving to and from school and school activities and practices. To be eligible the student must meet ALL of the following criteria: *(Please refer to Policy Procedures 502.10F1)*

9-12th Grade Activity School Drivers Permit Criteria

- The student must be 14 ½ years of age and at least a Freshman.
- The student must live at least one mile or more from attendance center and enrolled in Grades 9-12.
- The student possesses an instruction permit for at least six months.
- The student must be in a school activity.
- The student has successfully completed a certified driver's education program.
- The student has met all DOT requirements.

Legal Reference:

- Iowa Code §§ 279.8; 321.
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DRIVER & IDENTIFICATION SERVICES

AFFIDAVIT FOR MINOR SCHOOL LICENSE

Eligibility Requirements for Minor School License: The student must have an instruction permit for at least six months, must complete an Iowa-approved driver education course or qualify for a driver education hardship exemption, must have a clean driving record for at least six consecutive months immediately before applying for the minor school license, and must live one mile or more from the school, unless the school board or accredited non-public school authority determines a special need exists or the student lives or works on a farm.

Section 1: Student Information

Name: _____
First MI Last

Address: _____

City: _____ State: _____ ZIP Code: _____

Driver License Number: _____ Student's Date of Birth: _____

Student's legal address of residence must be within the school district or contiguous school district for a public-school student or within a 50-mile driving distance for an accredited non-public school student of the school listed in Section 2 below.

Optional -- Additional Residential Address for students whose parents are legally divorced or separated. This address must be for divorced or legally separated parent within the school district or contiguous school district for a public-school student or within a 50-mile driving distance for an accredited non-public school student of the school listed in Section 2 below.:

Address: _____

City: _____ State: _____ ZIP Code: _____

*Please note that a student may not drive between two residential addresses. A student may drive to and from Address 1 and approved school classes/extracurricular activities listed below and to and from Address 2 and approved school classes/extracurricular activities listed below, but may not drive from one residential address to the other unless the student lives or works on a farm and is driving between residences for farm-related work.

Section 2: School Statement of Necessity

This section must be completed by the school board chairperson, superintendent, or principal (if authorized by the superintendent) of the applicant's public school, or the school authority of the applicant's accredited non-public school. Completion of this section does not render the school board chairperson, superintendent, principal, or school authority executing this section responsible for the driving acts performed by the student under any license granted.

Name of School: _____

I certify that:

- the above-named student is participating in one or both of the following activities.
 - lives at least one mile from the school, or lives or works on a farm. *-or-*
 - the school board or accredited non-public school authority has otherwise determined a special need exists
- a need exists for the above named student to obtain a minor school license to attend duly scheduled courses of instruction or extracurricular activities within the school district or within a contiguous school district if open enrollment under Chapter 282 applies for a public school student or within a 50 mile driving distance for an accredited non-public school student, or to participate in extracurricular activities conducted within his/her district or within a contiguous district for a public school student or within a 50 mile driving distance for an accredited non-public school student at a site or facility designated by the school district or accredited non-public school authority to accommodate extracurricular activities or within a contiguous district, under a sharing agreement pursuant to Chapter 280 for a public school student or within a 50 mile driving distance for an accredited non-public school student;
- the duly scheduled courses of instruction are prescribed by the school board or accredited non-public school authority or required by statute, and the extracurricular activities are sponsored by the school board or accredited non-public school authority.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct. The school board, superintendent, principal if authorized by the superintendent, or accredited non-public school authority, is not responsible for actions of the applicant which pertain to the use of the driver license. *if using stamp, please initial.*

 Live Signature of Superintendent, Principal, School Board Chairperson, or Accredited Non-Public School Authority

 Printed Name of Superintendent, Principal, School Board Chairperson, or Accredited Non-Public School Authority

 Date

e-Mail Address _____

Contact Phone _____

Section 3: Parent/Guardian Consent and Certification

Parent/Guardian Name: _____

Parent/Guardian Address: _____

Parent/Guardian Driver License/ID Number: _____

Parent/Guardian E-mail Address: _____ Daytime Phone Number: _____

I certify that:

- I am the parent, guardian, or legal custodian of the above named student and consent to the issuance of a minor school license for the purposes set forth in Iowa Code section 321.194.

Minor Organ Donor: I do do not give my approval for the above-named minor applicant to be designated as an organ donor under the provisions of Chapter 142C.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Parent/Guardian (live signature)

Date

Section 4: Minor School License Requirements and Information

Where can the student drive and at what times?

The student may drive without adult supervision between the hours of 5 a.m. and 10 p.m. for the following purposes:

- Drive from home to school(s) of enrollment or school sponsored activities using the most direct and accessible route. Activities must be at the school(s) the student is enrolled in.
- Drive to a school that is not their school of enrollment to participate in extracurricular activities. Activities must be in a contiguous (bordering) school district for a public school student or within a 50 mile driving distance for an accredited non- public school student and must be held at a site, facility, or school designated for the activity under a sharing agreement between schools or conducted at a site or facility that the school they are enrolled in has designated to accommodate extracurricular activities.
- Drive to complete farm work to assist their parents, guardians, or employers in connection with any farm employment or farm-related work using the most direct and accessible route, if they live on or are employed by a farm in Iowa. The driving distance between the origin and destination must be 50 miles or less.
- Drive to and from their home to the closest school bus stop.
- Stop for fuel while on route or at the closest filling station off route.

The student may also drive at any time with adult supervision (same as instruction permit). Adult supervision means a parent, guardian, custodian, an immediate family member at least 21 years of age, a driver education instructor, or a person at least 25 years of age with written permission from parent, guardian, or custodian. The supervising adult must possess a valid driver's license.

Passenger restriction

When driving without adult supervision, there can only be one minor passenger who is not a relative in the vehicle, but there is not a specific limit to the number of related minor passengers in the vehicle. A relative means someone that is the student's brother, sister, step-brother, step-sister or other related minor living in the household. All passengers must be secured by a seatbelt.

No electronic communication devices

The student may not use a cell phone, smartphone, tablet, or other electronic communication or entertainment device while driving.

What happens if student gets a ticket/violation?

A minor school license will be suspended if the student is convicted of a traffic violation (including, but not limited to, speeding, reckless driving, failure to obey a traffic signal), violate any of the restrictions on the license, or is involved in a crash the student caused or contributed to.

First offense: license will be suspended for 30 days; \$20 reinstatement fee

Second offense: license will be revoked for 30 days; \$20 reinstatement fee; must reinstate to instruction permit for six months before the student is eligible for another minor school license.

Note: Any time you have a violation, or any time your license gets suspended or revoked, your six-month period to have a clean driving record will start over.

Eligibility requirements to advance to Intermediate License

The next level of the graduated driver's license program is an intermediate driver's license. To obtain this license, applicants must be at least 16 years old and hold an instruction permit (or instruction permit then minor school license) for at least 12 consecutive months and maintain a clean driving record for at least six consecutive months immediately before applying for an intermediate license. Intermediate driver's license applicants must also complete 20 hours of supervised driving in addition to any driving completed in driver's education. At least two of those hours must be between sunset and sunrise.

For more information about the Graduated Driver's License Program for people under age 18, please visit <https://iowadot.gov/mvd/driverslicense/under-18>

Once the student's driver's education completion has been electronically submitted, you may bring this completed form to any driver's license issuance location to obtain the student's Minor School License. The cost is \$8.00