SAYDEL COMMUNITY SCHOOL DISTRICT
MILEAGE EXPENSE RECORD

Employee Name _____

Building _____

Rate Per Mile: $0.70

Date	Starting Location	Destination	Begin Odometer	Ending Odometer	Total Miles

Total Mileage: _____

X 0.70 = $_____

Date _____ **Employee Signature** _____

Date _____ **Supervisor Signature** _____