

SAYDEL COMMUNITY SCHOOL DISTRICT

PAYROLL PERIODS

The payroll period for the school district will be monthly. Employees will be paid on the 20th day of each month. If this day is a holiday, recess or weekend, the payroll will be paid on the last working day prior to the holiday, recess or weekend.

It will be the responsibility of the Business Manager to issue payroll to employees in compliance with this policy.

The requirements stated in the Master Contract/Employee Handbook between employees in a certified collective bargaining unit and the Board regarding payroll periods of such employees will be followed.

Legal Reference: Iowa Code §§ 91A.

Cross Reference: 706.2 Payroll Deductions

Approved: May 19, 1997

Reviewed: November 2017

Revised: December 2017