

SAYDEL COMMUNITY SCHOOL DISTRICT

PURCHASING ON BEHALF OF EMPLOYEES

Generally, the school district will not purchase items on behalf of employees. The school district may in unusual and unique circumstances do so. It will be within the discretion of the Board to determine when unique and unusual circumstances exist.

No purchase will be made unless the employee has paid the school district prior to the order being placed and the employee has agreed to be responsible for any taxes or other expenses due.

Legal Reference: Iowa Code § 279.8 (2013).

Cross Reference: 703 Budget

Approved: May 19, 1997

Reviewed: November 2017

Revised: December 2017