

SAYDEL COMMUNITY SCHOOL DISTRICT

STUDENT FIELD TRIPS AND EXCURSIONS

The Principal may authorize field trips and excursions when such events contribute to the achievement of education goals of the school district. Transportation for field trips and excursions will be arranged by the district.

In authorizing field trips and excursions, the Principal will consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the Superintendent. Written parental permission will be required prior to the student's participation in field trips and excursions. The Board's approval will be required for field trips and excursions outside the state, overnight stays, or excursions which involve unusual length or expense. The Superintendent, without prior Board approval, may approve field trips/excursions and associated expenses related to student participation in state-level athletic or fine arts participation when final participant selection occurs within three (3) weeks of the state event.

Field trips and excursions are to be arranged with the Principal well in advance. The employee must submit a detailed schedule and budget along with supporting account number(s). The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the responsible employee may be required to submit a written summary of the event.

Legal Reference: 390 C.F.R. Pt. 390.3(f) (2012).
Iowa Code § 279.8 (2013).
281 I.A.C. 43.9.

Cross Reference: 503.1 Student Conduct
503.4 Good Conduct Rule
603 Instructional Curriculum
711 Transportation

Approved: April 21, 1997

Reviewed: June 2018

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