

SAYDEL COMMUNITY SCHOOL DISTRICT

STUDENT CONDUCT - DISCIPLINE

ADMINISTRATION ACTION

A. Detention

1. Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day.
2. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee or the building principal disciplining the student.

B. Probation

1. Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. Probation may be imposed by the principal for infractions of school rules which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of probation. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. Written notice and reasons for the probation will be sent to the student's parents/guardians.

C. Restriction/Loss of Privilege

1. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

D. In-School Suspension

1. In-school suspension is the temporary isolation of a student from one or more classes while under supervision. In-school suspensions may be imposed by the principal for infractions of school rules which are serious but which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of an in-school suspension. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. In-school suspension will not be imposed for more than ten consecutive school days per incident. The principal will make a reasonable effort to contact the student's parents regarding the suspension. Documentation of the attempts will be

STUDENT CONDUCT - DISCIPLINE CONTINUED

maintained. Notice and reasons for the in-school suspension will be shared with the student's parents.

E. Out-of-School Suspension

1. Out-of-school suspension is the removal of a student from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten days per incident. Out-of-school suspension is to be used when other available school resources are unable to constructively remedy student misconduct.
2. A student may be suspended out of school for up to ten school days by a Principal for a commission of gross or repeated infractions of school rules, regulation, policy or the law, or when the presence of the student will cause interference with the maintenance of the educational environment or the operation of the school. The Principal may suspend students after conducting an investigation of the charges against the student, giving the student:
 - a. oral or written notice of the allegations against the student, and
 - b. the opportunity to respond to those allegations.

At the Principal's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.

3. The Principal will make a reasonable effort to contact the student's parents regarding the suspension. Documentation of the attempts will be maintained. Written notice to the parents will include the circumstances which led to the suspension and a copy of the board policy and rules pertaining to the suspension. Notice of the out-of-school suspension will be mailed no later than the end of the school day following the suspension to the student's parents/guardians and the Superintendent. A copy of written notice will also be sent to the Board President.

F. Suspensions and Special Education Students

If it becomes necessary to suspend a student with a disability from either an existing special education program or regular class offering, after procedural safeguards and due process procedures are properly observed, the school district remains responsible to offer an appropriate instructional program to the student by establishing the necessary program or contacting such services from another district or agency, or as otherwise provided in Chapters 273, 281 and 442 of the *Code of Iowa*. A student with a disability in this district is entitled to an appropriate instructional program through 21 years of age or graduation after the satisfactory completion of the appropriate course of study.

STUDENT CONDUCT - DISCIPLINE CONTINUED

1. Students who have been identified as special education students may be referred for a review of the student's Individual Education Program (IEP). The IEP may be revised to include a continuum of intervention strategies and programming designed to change the behavior.
2. A student who has not been identified as a special education student may be referred for an evaluation after the student's suspension to determine whether the student has a disability and is in need of special education.