

SAYDEL COMMUNITY SCHOOL DISTRICT

STUDENT ATTENDANCE RECORDS

As part of the school district's records, the daily attendance of each student will be recorded and maintained on file with the permanent records of the principal/counselor.

It will be the responsibility of the principal/counselor to ensure that such reports are filed with the custodian of school records.

Approved: March 17, 1997

Reviewed: January 2014

Revised: July 2010