

(This memo is formatted to go on district letterhead paper.)

TO: Students and Families New to the Saydel Community School District  
FROM: Douglas Wheeler, Superintendent  
RE: Proof of Residency

Welcome to the Saydel Community School District – we are glad you are here! Our mission is *to serve the unique learning needs of each and every student*. We look forward to working in partnership with you and encourage you to let us know if you ever have questions or suggestions.

To insure that we are in compliance with the rules and regulations governing Iowa school districts, we do ask that proof of residency is provided for each new student. Examples of this would include:

- Any official governmental agency correspondence sent to the parent/guardian's name and address in the Saydel CSD within the last 30 days, i.e. Social Security, etc.
- Utility bill or statement with name of parent/guardian and address.
- Real estate or mortgage papers indicating that you are buying a home (not land), the Saydel address, and the date you will or have moved in.
- Rental statement from a corporation or company on their official stationery. (If the statement is not on official stationery, another form of documentation from this list will be required.)

Please note that a driver's license will not be accepted as proof of residency.

Any adult other than the legal parent who enrolls a child in school must have a statement of guardianship provided by the legal parent. The purpose for guardianship must be for reasons other than the sole purpose of attending school in Saydel.

If a student does not reside in the Saydel Community School District but would like to attend school here, you may be eligible for open enrollment. A student may also be considered homeless pursuant to the *Code of Iowa*. Please contact the Saydel District Office at 264-0866 for additional information.