

SAYDEL COMMUNITY SCHOOL DISTRICT

LICENSED EMPLOYEE FAMILY AND MEDICAL LEAVE CERTIFICATION FORM

1. Employee's Name	2. Patient's Name (If other than employee)
3. Diagnosis	
4. Date condition commenced	5. Probable duration of condition
6. Regimen of treatment to be prescribed (indicate number of visits, general nature and duration of treatment, including referral to other provider of health services. Include schedule of visits or treatment, if it is medically necessary for the employee to be off work on an intermittent basis or to work less than the employee's normal schedule of hours per day or days per week.) a. By Physician or Practitioner	
b. By another provider of health services, if referred by Physician or Practitioner	
If this certification relates to care for the employee's seriously-ill family member, skip items 7, 8 and 9 and proceed to items 13 thru 20 on reverse side. Otherwise, continue below.	
<p style="text-align: center;">Check Yes or No in the boxes below, as appropriate</p> 7. Is inpatient hospitalization of the employee required? <input type="checkbox"/> Yes <input type="checkbox"/> No	

8. Is employee able to perform work of any kind? (If "No", skip item 9) ____Yes ____No		
9. Is employee able to perform the functions of employee's position? (Answer after reviewing statement from employer of essential functions of employee's position, or, if none provided, after discussing with employee) ____Yes ____No		
10. Signature of Physician or Practitioner	11. Date	12. Type of Practice (Field of Specialization, if any)
For certification relating to care for the employee's seriously-ill family member, complete items 13 thru 17 below as they apply to the family member and proceed to Item 20.		
13. Is inpatient hospitalization of the family member (patient) required? ____Yes ____No		
14. Does (or will) the patient required assistance for basic medical, hygiene, nutritional needs, safety or transportation? ____Yes ____No		
15. After review of the employee's signed statement (See item 17 below). Is the employee's presence necessary or would it be beneficial for the care of the patient? (This may include psychological comfort.) ____Yes ____No		
16. Estimate the period of time care is needed or the employee's presence would be beneficial.		
<p style="text-align: center;">Item 17 is to be completed by the employee needing family leave</p> 17. When Family Leave is needed to care for a seriously-ill family member, the employee will state the care he or she will provide and an estimate of the time period during which this care will be provided, including a schedule if leave is to be taken immediately or on a reduced leave schedule.		
18. Employee Signature		19. Date
20. Signature of Physician or Practitioner	21. Date	22. Type of Practice (Field of Specialization, if any)