

## SAYDEL COMMUNITY SCHOOL DISTRICT

### HAZARDOUS CHEMICAL DISCLOSURE

The Board authorizes the development of a comprehensive hazardous chemical communication program for the school district to disseminate information about hazardous chemicals in the workplace.

Each employee will annually review information about hazardous substances in the workplace. When a new employee is hired or transferred to a new position or work site, the information and training, if necessary, is included in the employee's orientation. When an additional hazardous substance enters the workplace, information about it will be distributed to all employees in that facility, and training will be conducted for the appropriate employees. The Superintendent will maintain a file indicating which hazardous substances are present in the workplace and when training and information sessions take place.

Employees who will be instructing or otherwise working with students will disseminate information about the hazardous chemicals with which they will be working as part of the instructional program.

It will be the responsibility of the Superintendent to develop administrative regulations regarding this program.

**Legal Reference:** 29 C.F.R. Pt. 1910; 1200 *et seq.* (2012).  
Iowa Code chs. 88; 89B (2013).  
347 I.A.C. 120.

**Cross Reference:** 403 Employees' Health and Well-Being  
804 Safety Program

**Approved:** 2-17-97

**Reviewed:** March 2018

**Revised:** March 2018