## SAYDEL COMMUNITY SCHOOL DISTRICT

## **DISSEMINATION OF POLICY**

A Board policy manual will be housed in the central administration office. Persons wishing to review the Board policy manual will contact the Board Secretary, who will have a Board policy manual available for public inspection. Board policies will also be available on the district website.

It will be the responsibility of the Board Secretary to ensure copies of new and revised policy statements are distributed no later than the first regular Board meeting following the policy's adoption. Copies of changes in Board policy will also be included in or attached to the minutes of the meetings in which the final action was taken to adopt the new or changed policy.

Legal Reference: lowa code 277.31; 279.8 (1995).

281 I.A.C. 12.3(2)

Cross Reference: 200.3 Responsibilities of the Board of Directors'

209 Board of Directors' Management Procedure

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