

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

September 10, 2018

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:00 PM
- A. Roll Call** – Julie Jennings, Doug Kayser, Roland Kouski, Jr., Rob Strickler, Jennifer Van Houten, Chad Vitiritto, and Brian Bowman, present.
- B. Approve Agenda** – Motion to approve by Jennifer Van Houten, seconded by Rob Strickler. Motion carried 7/0.
- II. Public Comments** – None
- III. Board Reports**
- A.** Roland Kouski, Jr. reported that Governor Kim Reynolds, Lieutenant Governor Adam Gregg, and Iowa Department of Education Director Ryan Wise visited Cornell Elementary to participate in a celebration of elementary reading gains on statewide assessments. Roland attended the event and said it was wonderful.
- B.** Julie Jennings said the high school Marching Band competitions begin Sept. 15 and will continue for the next five weeks.
- C.** An update was shared regarding Saydel Homecoming. A pep bus will be offered to students, and the bus will provide transportation for those who want to sit in the spirit section to cheer on the marching band competition in Ankeny. The bus will return to Saydel High School. The marching band will have two buses. One will stay at the competition and one will return to Saydel at the conclusion of the performance. The awards ceremony will be live streamed at Saydel High School during the dance. The dance will begin at 9 PM, ending at midnight.
- IV. Superintendent's Report**
- A. Choice for Education Grant Presentation** – Saydel High School was recognized as the recipient of The Choice for Education Grant. The Community Choice Credit Union Foundation made a check presentation to the Board in the amount of \$2,000. The funding will be used to enhance learning in the computer science program at Saydel High School.
- B. Appoint Board Member for IASB Delegate Assembly** – Julie Jennings volunteered to represent Saydel Schools at the IASB Convention's Delegate Assembly November 14.
- V. Discussion/Action Items**
- A. Consent Agenda** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0.
1. Minutes of Previous Meeting
 2. Bills for Payment
 3. Financial Reports
 4. Contracts
 - a). Woodward-Granger CSD – Interagency Contract for Grandwood Special Education Instructional Program** – Agreement for special education instructional program at Grandwood Education Center.
 - b). Select Entertainment** – Agreement for the Homecoming Dance DJ.

c). Theatrical Rights Worldwide - License Agreement for the Addams Family (Drama) – Agreement for the license agreement for the drama production The Addams Family.

d). Iowa State University, Student Teaching Agreement – Agreement to allow student teachers from Iowa State University. There is no cost.

5. Donations – Tesdall Electric donation of 55” Smart TV LED for raffle with proceeds benefiting the Saydel Eagle Endowment; Capitol City Church donation of food for Saydel staff tailgate gathering prior to Aug. 31 home football game; Scrapbooking, paper, and craft supplies donation from Robin Shockey for Saydel art classrooms; Instructor proceeds donation from teaching Saydel Community Education classes from Aaron Vance to benefit the volleyball program.
6. Fundraising – Fundraising application approved for Woodside PTO to host Annual Craft Show. Applications were also approved for Saydel Eagle Endowment to sell root beer floats and tickets for dunk tank after Homecoming Parade, to host a jersey auction after the Homecoming Parade, and to sell raffle tickets to win new 55” TV.

B. Personnel

1. **New Hires** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0.

Name	Position/Bldg.	Contract/Salary
Sarah Miller	Kitchen Manager/WS	\$16.94/hr.
Katie Fisher	Kitchen Aide/WS	\$14.48/hr.
Brandi Little	Kitchen Aide/WS	\$14.48/hr.
Cole Albright	Induction Mentor/HS	\$1,000.00
Heidi Bogers	Induction Mentor/CE	\$1,000.00
Brenda Brown	Induction Mentor/HS	\$1,000.00
Candie Cable	Induction Mentor/CE	\$1,000.00
Marsha George	Induction Mentor/WS (x2)	\$2,000.00
Laura Kaltenbach	Induction Mentor/CE	\$1,000.00
Shannon Larson	Induction Mentor/HS	\$1,000.00
Eric Layden	Induction Mentor/HS	\$1,000.00
Kellie Meyer	Induction Mentor/WS	\$1,000.00
Wendy Potter	Induction Mentor/WS	\$1,000.00
Linda Reid	Induction Mentor/WS	\$1,000.00
Cheryl Smith	Induction Mentor/HS	\$1,000.00
Darla Van Houten	Induction Mentor/CE	\$1,000.00

Licensed Employee Contract Issued by the Superintendent (Policy #405.3):

Name	Position/Bldg.	Contract/Salary
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2. **Resignations** – Motion to approve by Julie Jennings, seconded by Rob Strickler. Motion carried 7/0.

Name	Position/Bldg.	Reason
Sheryl Hayden	Kitchen Manager/WS	Personal
Tena Gaskill	Kitchen Cook/WS	Personal
Amanda Stone	Kitchen Aide/WS	Personal

3. **Transfers** – None

4. **Pay Rate Changes** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0.

<u>Name</u>	<u>Position</u>	<u>Previous Rate</u>	<u>Proposed Rate</u>
Alivia Bullis	Eagle's Nest Coordinator	\$14.85/hr.	\$17.00/hr.

C. Open Enrollment

- In** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Jadynn Reed	5	Collins-Maxwell	Family Move
Hunter Reed	6	Collins-Maxwell	Family Move

- Out** – Motion to approve by Rob Strickler, seconded by Jennifer Van Houten. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Sydnee Kracht	12	Urbandale	Family Move

- Denied** – None

D. Contracts & Agreements

- US Foods – Contract Termination for Purchase of Fruits & Vegetables** – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto. Motion carried 7/0. Nutrition buying group is terminating the contract with US Foods due to performance issues.
- SilverStone Group – FY2018 GASB #75 OPEB Service Agreement** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0. An actuarial report using the new GASB #75 rules is required for the audit of Fiscal Year 2018.
- eBoardSolutions – Sibli software** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0. Simbli is a web-based board document tool. It will serve as a mechanism to better communicate information from committees, board meetings and other public information.
- JAS Construction – Cornell Elementary** – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto. Motion carried 7/0. The project has been completed, a walkthrough has been conducted, and a final punch list has been established (not completed). The pay application is for \$209,732.91 with a 5% retainage to be paid after the punch list is finished
- Excel Mechanical – 2018 Saydel High School Boiler Replacement Pay Application #3** – Motion to approve by Rob Strickler, seconded by Chad Vitiritto. Motion carried 7/0. All work has been completed with the exception of the floor grates that had to be ordered. Final payment will be retained until the grates are installed.
- Academy Roofing – 2018 Woodside Middle School Re-roofing Final Pay Application** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0. The board approved the resolution on July 9 and we are now moving to the final payout for the re-roofing project at Woodside.

7. **Cornell Elementary Playground Fence & Drain Solutions** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0. This contract (quote) addresses a drainage/safety issue on the east side of the north parking lot at Cornell. In essence, the drain is a safety hazard for students playing near the area, and is a drainage issue with wood chips being washed down the drain during heavy rains; hence clogging the new drain.
8. **Loffredo Fresh Produce Co. – Purchase of Fruits & Vegetables** – Motion to table this item until later date by Jennifer Van Houten, seconded by Rob Strickler. Motion carried 7/0.
9. **Allender Butzke Engineers – Geotechnical Exploration** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 7/0. This agreement for services is part of the tennis court renovations. The cost is \$4,300 from SAVE.
10. **Snyder & Associates – Site Survey** – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto. Motion carried 7/0. This agreement for services is part of the tennis court renovations. The cost is \$1,800 from SAVE.

E. SBRC Request –

1. **Asbestos Removal** – Motion to approve by Julie Jennings, seconded by Jennifer Van Houten. Motion carried 7/0. The School Budget Review Committee (SBRC) has the authority to establish modified supplemental amount (spending authority) for school districts for removal, management or abatement of environmental hazards due to a state or federal requirement. In June 2018, there was tile flooring removed from Saydel High School that contained asbestos. The school district paid for testing and removal of the flooring. The board approved that a request be made to the SBRC for modified supplemental amount due to asbestos removal of \$8,465 for fiscal year 2018.

- F. Community Education Fall Offerings** – Motion to approve by Jennifer Van Houten, seconded by Julie Jennings. Motion carried 7/0. The Board approved the community education opportunities available this fall, which include Adult Zumba classes, 80/35 Youth Basketball League, and Youth Volleyball Clinic.

- VI. Adjourn** – Motion to adjourn by Jennifer Van Houten, seconded by Rob Strickler. Motion carried 7/0. The meeting adjourned at 6:34 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting & Work Session is September 24 at 6 PM in the Saydel District Office Board Room.