

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

July 9, 2018

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:02 PM
- A. Roll Call** – Roland Kouski, Jr., Julie Jennings, Doug Kayser, Jennifer Van Houten, Chad Vitiritto, Rob Strickler, Brian Bowman, present.
- B. Approve Agenda** – Motion to approve by Roland Kouski, Jr., seconded by Julie Jennings. Motion carried 7/0.
- II. Public Comments** – None
- III. Board Reports**
- A.** Brian Bowman said the Saydel softball season concluded.
- B.** Doug Kayser watched Saydel graduate Claire Kayser and Saydel student Ron Kouski perform at the DCI Minnesota Championship. He said Saydel will host the rehearsal for the Blue Stars Drum and Bugle Corps in July. They will perform at the Celebration in Brass DCI Show in Johnston.
- IV. Administrative Report to the Board: Activities & Athletics** – Director of Activities & Community Education Melissa Crosse shared an update on the Activities Department publications and calendars. Melissa is working with coaching staff to create consistency among sports programs. She recapped the Athletics and Fine Arts participation numbers, overviewed budgets, and discussed goals for the Activities Department.
- V. Superintendent's Report**
- A. Washington, D.C. Trip** – Retired eighth grade teacher Doug Cline presented a slide show recapping the annual 8<sup>th</sup> grade trip to Washington, D.C. The trip provided an educational adventure to explore monuments, museums and historical sites.
- B. National History Day** – Doug Cline presented on National History Day. Eighth grade students took part in the National History Day competition at Grand View University. The trip to districts began with the creation of historical websites. Students earned the privilege to take part in this competition by being selected by Woodside staff. Students took part in district competitions for the honor to qualify for state level. From state competition, projects are selected to represent Iowa in the national venue. This year's theme was Conflict and Compromise in History. Woodside had one representative at state, Jake Jennings. He shared details with the Board about his project titled "Brown v. Board: A Change For Education," which competed to be one of two websites to represent Iowa on a national level.
- C. Hiring Report** – A report was presented outlining resignations, transfers and new hires.
- VI. Discussion/Action Items**
- A. Consent Agenda** – Motion to approve by Roland Kouski, Jr., seconded by Rob Strickler. Motion carried 7/0.
1. Minutes of Previous Meeting
  2. Bills for Payment

## 3. Contracts –

**a). Grant Wood AEA - PowerSchool** – Agreement between Saydel CSD and Grant Wood AEA to provide the software and hardware necessary to operate our student information system. The cost for 2018-19 is \$8.50 a student for a total of \$11,202.35.

**b). Change order #1 – HS Boiler Project** – Change order request for the 2018 HS Boiler Replacement from Excel Mechanical Company, Inc.

Change Order #1:

Add	Add isolation butterfly valve & triple duty valve replacement	+\$4,135.00
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**c). Athletic Training Agreement** – Contract between Saydel CSD and Select Physical Therapy to provide services three times per week and varsity home events for contract time of two years. Cost per year is \$7,500 with additional services at \$30 per hour for trainer at additional events.

**B. Personnel**

1. **New Hires** – Motion to approve by Rob Strickler, seconded by Jennifer Van Houten. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Todd A. Martin	Superintendent	\$170,000
Noreen Morrow	1st Grade Teacher/Cornell	\$40,539.00
Steven Witmer	K-12 Teacher Librarian	\$43,939.00
Angela Teter	Guidance Admin. Assist./HS	\$15.18/hr.

2. **Resignations** – None

3. **Transfers** – Reviewed Only

<u>Name</u>	<u>Position/Bldg. (to)</u>	<u>Position/Bldg. (from)</u>
Lori Bowman	.5 Master, .5 Reading Recovery/CE	FTE Reading Recovery/CE
Jennifer Nalevanko	.5 Behavior Coach, .5 Title I/CE	Special Ed Teacher/CE

**C. Open Enrollment**

1. **In** – None

2. **Out** – Motion to approve by Julie Jennings, seconded by Roland Kouski, Jr. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Quinn Canfield	K	Ankeny	Met Deadline
Romio Leonardo Cordero Naula	K	Ankeny	Met Deadline
Connor Marshall	K	Ankeny	Met Deadline
Soloman Goodrich	K	Ankeny	Met Deadline

3. **Denied** – None

**D. Substantial Completion**

1. **Saydel High School Chiller Replacement Project** – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto. Motion carried 7/0. Twin Rivers Engineering conducted a substantial completion review of the 2017 High School Chiller Replacement on June 7, 2018. All pending items are considered warranty obligations. The Board approved acceptance of the substantial completion with an effective date of

April 20, 2018. All review comments will be addressed before final acceptance of the project is recommended.

2. **2018 Woodside Middle School Reroofing Project** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 7/0. Haila Architecture conducted a substantial completion review of the 2018 Woodside Middle School Re-Roofing on June 18, 2018. All pending items are considered warranty obligations. The Board approved acceptance of the substantial completion.

- E. Board Resolution – Acceptance of Final Completion – 2018 Woodside Middle School Reroofing Project** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 7/0. The Board approved Resolution for Final Acceptance and Closing Final Project Costs for the Public Improvement Contract with Academy Roofing & Sheet Metal Company

WHEREAS, on February 26, 2018 Saydel Community School District entered into a construction contract with Academy Roofing & Sheet Metal Company of Des Moines, Iowa “Contractor” for the construction of certain public improvements generally described as the 2018 Woodside Middle School Reroofing Project (“Project”); and

WHEREAS, on November 28, 2016, Saydel Community School District entered into a contract with Haila Architecture (“Architect”) for architectural/engineering design services associated with the above Project; and

WHEREAS, on June 18, 2018, the Architect filed a certificate with Saydel Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Architect has now submitted a subsequent pay application to Saydel Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors Saydel Community School District:

Section 1: That said reports and documents of the Architect are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with Academy Roofing & Sheet Metal Company is hereby determined to be \$104,600.00.

Section 4: That \$5,230.00 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board’s action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided the Saydel Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.

- F. IASB Legislative Priorities** – Motion to approve by Julie Jennings, seconded by Jennifer Van Houten. Motion carried 7/0. Each year the Iowa Association of School Boards calls on local Boards to indicate their legislative priorities for the year. The Board selected the following as their top priorities: Supplemental State Aid, Special Education, State, School Funding Policy, Preschool, and SAVE (Secure an Advanced Vision for Education).

- G. Board Policy Review/Revisions – Final Reading**

1. **400 Series – Reviews and Revisions** – Motion to approve by Jennifer Van Houten, seconded by Roland Kouski, Jr. Motion carried 7/0.

2. **413.2 - NEW** – Motion to approve by Jennifer Van Houten, seconded by Rob Strickler. Motion carried 7/0.

**VII. Adjourn** – Motion to adjourn by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0. The meeting adjourned at 8:08 PM.

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary