

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

June 11, 2018

- I. Call the Meeting to Order** – Meeting called to order by Vice President/Chairperson Pro-Tem Jennifer Van Houten at 6:01 PM
- A. Roll Call** – Roland Kouski, Jr., Julie Jennings, Jennifer Van Houten, Chad Vitiritto, Rob Strickler, present. Brian Bowman, Doug Kayser, absent.
- B. Approve Agenda** – Motion to approve by Roland Kouski, Jr., seconded by Julie Jennings. Motion carried 5/0.
- II. Public Comments** – None
- III. Board Reports**
- A. IASB Legislative Priorities** – Each year local Boards are asked to select three to four legislative priorities to share with IASB to impact advocacy of local school districts and Boards. Our Board adopts our priorities and IASB adopts their platform yearly at the IASB convention. The list of priorities were reviewed by the Board. Board members were asked to share their top four priorities with Board Secretary Beth Vitiritto, who will collect them and indicate our top four to vote on in July.
- IV. Superintendent's Report**
- A. District Recognitions** – Saydel School Board of Directors honored fifth grade teacher Marsha George as a recipient of the Saydel Employee High Flyer Program. She was honored for her efforts in improving student achievement, maximizing resources, demonstrating innovation, and enhancing culture, image and relationships at Saydel Schools. Marsha received a plaque and gift cards from the program sponsors: Affinity Credit Union and HyVee.
- B. McKinney-Vento Grant Award** – Superintendent Dr. Douglas Wheeler reported Saydel CSD has been awarded the McKinney-Vento Education of Homeless Children and Youth Subgrant. The subgrant, which is for \$25,000 per year for three years, is open to any public school district in Iowa that has identified and reported a minimum of 25 homeless students. It is selected through a competitive grant process which was completed by Director of Student Services Julie McKibben, Business Manager Ryan Eidahl, and District Social Worker Ann Herrera. The McKinney-Vento Homeless Education Act provides competitive subgrants to districts to expand services to homeless children, to create greater awareness and sensitivity of district and school staff about the ways to identify students who may be homeless, and to provide additional services to these children to increase their chances for academic success.
- C. Durham Bus Update** – Durham School Services Region Manager Jeff Pearson and Site Supervisor Karen Smith reported on their partnership with Saydel CSD. Durham School Services began serving the district in 2007-08. They recapped their vision and values, as well as their safety programs, staff, and driver compensation. The company's maintenance programs and current technology were overviewed, including the latest innovation of DriveCam technology, which allows Durham to track driving behavior and coach drivers about specific events to be more safe.

V. Discussion/Action Items

A. Consent Agenda – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto.

Motion carried 5/0.

1. Minutes of Previous Meeting
2. Contracts –
 - a). **Equipment Breakdown Insurance (Specialty Underwriters)** – The renewal premium amount for equipment breakdown insurance policy through Specialty Underwriters for FY 2018-19 is \$280,041. This amount includes a 15% decrease. For 2017-18, the District submitted 663 claims as of May 15.
 - b). **ALICE online staff crisis response training** – Continuing contract to provide staff training in ALICE. (Alert, Lockdown, Inform, Counter, Evacuate) classes provide preparation and a plan for individuals and organizations on how to more proactively handle the threat of an aggressive intruder or active shooter event. Whether it is an attack by an individual person or by an international group of professionals intent on conveying a political message through violence, ALICE Training option based tactics have become the accepted response, versus the traditional “lockdown only” approach.
3. Donations – The Saydel Softball program is making a donation from the athletic booster fundraising account to cover the cost of building a bullpen. The construction includes a fence and concrete area, located adjacent to third base, in the grass area behind the dugout. The area is important for player development and a safe space for players to warm up before games.

B. Personnel

1. **New Hires** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Karlee Lippert	4th Grade Teacher/CE	\$40,539.00
Mark Vasicek	Math Teacher/HS	TBD
Mackenzie Osborn	Nurse/WS	\$28,459.00
Bethany Kula	Math Teacher/HS	\$43,939.00
Alex Carr	5th Grade Teacher/WS	\$40,539.00
Alex Carr	8th Gr. Girls' Basketball Coach/WS	\$2,793.12
Alex Carr	8th Gr. Boys' Basketball Coach/WS	\$2,793.12
Breannah Krips	MS Track Coach	\$2,793.12
Luke Den Adel	JV Boys' Basketball Coach/HS	\$3,840.54
Patricia Townsend	Business Manager	\$95,000.00
Justin Russell	Mentor Teacher/HS	\$4,500.00
Eric Layden	Mentor Teacher/HS	\$4,500.00
Jaime Griffin	Mentor Teacher/WS	\$4,500.00
Jackie Landry	Mentor Teacher/WS	\$4,500.00
Brooke Knudten	Mentor Teacher/WS	\$4,500.00
Anne DaLuga	Mentor Teacher/WS	\$4,500.00
Traci Lust	Master Teacher/CE	\$9,000.00
Terry Lowe	Kitchen Manager/HS	\$16.94/hr.

2. **Resignations** – Motion to approve by Roland Kouski, Jr., seconded by Julie Jennings. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Dia Fenton	Math Teacher/HS	Personal
Dominic Ellis	8th Gr. Girls Basketball Coach/WS	Personal
Dominic Ellis	8th Gr. Boys' Basketball Coach/WS	Personal

Cori Christian	5-8 Reading Interventionist/WS	Personal
Tricia Zeis	DO Registrar/Community Ed Sec.	Reduction in Force

3. Transfers – Reviewed Only

<u>Name</u>	<u>Position/Bldg. (to)</u>	<u>Position/Bldg. (from)</u>
Shannon Riddlebarger	Activities/Community Ed. Assist./HS	Administrative Assist./WS

C. Open Enrollment

1. In – None

2. Out – Motion to approve by Rob Strickler, seconded by Julie Jennings. Motion carried 5/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Jacquelynn Schneider	1	Ankeny	Family move - 8/1/18
Nash Schneider	9	Ankeny	Family move - 8/1/18
Vance Schneider	6	Ankeny	Family move - 8/1/18

3. Denied – None

4. Presented for Board Review – Reviewed Only

Out

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Isaiah Young	4	Saydel	Request not filed before March 1; Does not meet good cause.

D. Contracts & Agreements

- 1. Yellow Folder** – Motion to approve by Julie Jennings, seconded by Rob Strickler. Motion carried 5/0. The district has been looking for online document management tools to store and manage access to student documents. The Board approved an agreement with Yellow Folder, which includes a set-up fee waiver and a four-month free trial for their SPED document management module. The proposal included the option to cancel within the four months with no cost. If the district continues with Yellow Folder, the cost will be \$3,600 the first year.
- 2. Chromebook Purchase** – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto. Motion carried 5/0. The Board approved a proposal from Sterling for \$26,435 to purchase Chromebooks for second grade.
- 3. Suburban Purchase – Karl's Chevrolet** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0. The Board approved the purchase of a 2018 Chevrolet suburban from Karl's Chevrolet for \$40,073. The purchase meets the following needs: replacing aging passenger van currently used for student transport and to haul Saydel band trailer; and to fill a new need to serve as a school bus for transporting students to Metro program in Urbandale.
- 4. HS Outdoor Lighting Project** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 5/0. The Board approved a project to update lighting for safety and replacement purposes outside of the high school south gym. The lighting installed at the time of construction included concrete uprights. This type of lighting is

not conducive to the freeze-thaw of Iowa weather and over 50% of fixtures are broken/full of water. The bid from Advanced Electric, Inc. was approved for \$20,062 for this project.

- E. Disposal of Equipment** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 5/0. Board Policy 803.1 indicates “obsolete equipment with a value of less than \$5,000 will be disposed of in a manner determined by the Board. The most economical method will be used, i.e. disposal, recycling, donating or resale.” The Board approved a list of items currently in the buildings that are no longer needed. The items that will be sold will be posted on-line through GovDeals.com. If items are not sold, then the most economic means will be used to dispose of them.
- F. Overnight Field Trip Request - Tennis** – Motion to approve by Chad Vitiritto, seconded by Julie Jennings. Motion carried 5/0. The Board approved an overnight field trip to take high school students to the state tennis tournament in Waterloo, IA, in May 2018.
- G. Board Policy Review/Revisions – First Reading**
- 1. 605.5** – Motion to approve by Chad Vitiritto, seconded by Julie Jennings. Motion carried 5/0.
 - 2. 400 Series – 400-412.3** – Motion to approve by Rob Strickler, seconded by Roland Kouski, Jr. Motion carried 5/0.

- VI. Adjourn** – Motion to adjourn by Julie Jennings, seconded by Chad Vitiritto. Motion carried 5/0. The meeting adjourned at 7:33 PM.

Jennifer Van Houten, Vice President/Chairperson Pro-Tem

Beth Vitiritto, Board Secretary