

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

May 29, 2018

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:08 PM
- A. Roll Call** – Roland Kouski, Jr., Julie Jennings, Jennifer Van Houten, Chad Vitiritto, Rob Strickler, Brian Bowman, present. Doug Kayser, absent.
- B. Approve Agenda** – Motion to amend the agenda, removing Item IV (Closed Session) by Jennifer Van Houten, seconded by Julie Jennings. Motion carried 6/0. Motion to approve the amended agenda by Jennifer Van Houten, seconded by Julie Jennings. Motion carried 6/0.
- II. Administrative Report to the Board – Food & Nutrition Update** – Jessy Sadler, Director of Food Service, shared an update on Saydel Food Service for the 2017-18 school year. Jessy shared details about anticipated new and renewal bid contracts and reviewed the breakfast and lunch participation across the District. Jessy reviewed the process for new prime vendor contracts for the upcoming year with the WASS buying group. Three packages were included in the prime vendor: food/supplies, produce and chemicals. She reviewed the Community Eligibility Provision recap for district wide group. She reviewed the new school breakfast and lunch prices for the 2018-19 school year, making breakfast and lunch for all students free. Adult prices increased to \$3.63 for lunch. Jessy shared information about the Gold Turnip the Beet award Saydel CSD was awarded for the 2017 Summer Food Program. The Summer Food Service Program will run from June 4 - August 10 at Cornell Elementary School as the open site and Saydel High School for the additional neighboring sites.
- III. Discussion/Action Items**
- A. Consent Agenda** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 6/0.
1. Bills for Payment
 2. Contracts –
 - a). Bread Bid – Bimbo Bakeries** - A pricing sheet was submitted on behalf of the SAS (Saydel, Ankeny, & SE Polk) for the renewal contract for school year 2018-19. Prices have minimally increased. Contract will be renewed with Bimbo for the 2018-19 school year.
 - b). Fresh Fruit & Vegetable – Loffredo** - Renewal contract between Saydel Food Service Department and Loffredo Fresh Produce as our main fresh fruit and vegetable distributor for the Fresh Fruit and Vegetable Grant for school year 2018-19. Average price for a single serving of vegetable will be around \$0.38 and average price for a single serving of fruit will be \$0.40.
 - c). Grease Interceptor Cleaning – Synergy Fire & Safety** - Renewal contract between Synergy Fire and Safety and the Saydel Food Service Department for cleaning and inspection of the District grease interceptors. Pricing was held firm for the 2017-18 school year and increased for 2018-19 school year. Cleaning is done twice a year. Price per cleaning is \$480 for Woodside, \$480 for Cornell and \$600 for Saydel. Total cost is \$3,120.
 - d). Milk – Anderson Erickson Dairy** - A pricing sheet was submitted on behalf of SAS (Saydel, Ankeny, SE Polk) for the renewal contract with Anderson Erickson

Dairy for school year 2018-19. The pricing is escalator pricing, which means the price may fluctuate based on fair market value.

e). Pizza - Dominos - Pricing was requested for contract renewal between the Saydel Food Service Department and Dominos for the pizza delivery at Woodside Middle School and Saydel High School for the 2018-19 school year. The price per pizza will remain the same at \$6.75 for NSLP and \$6.50 for athletics price. An additional type of pizza will be provided at \$7.50 for NSLP.

f). Food Service Equipment Maintenance & Repairs - A pricing sheet was sent to Goodwin Tucker Group for pricing and services for the renewal contract between Goodwin Tucker Group and Saydel Food Service Department for school year 2018-19. Pricing remained the same with a few increases for hourly labor charge.

g). Hood Cleaning/Inspection – Hoodz - Renewal contract between Hoodz and the Saydel Food Service Department for cleaning and inspection of the District hoods and inspections. Pricing increased for 2018-19 school year. Pricing also included Saydel High consumer science class.

h). Cooperative Teaching Agreement – Grand Canyon University - Agreement between Saydel CSD and Grand Canyon University to provide student teacher placement in 2018-19.

- Fundraising application was approved for Saydel High School baseball team to sell tickets for any I-Cubs game to offset the fee to play at Principal Park on June 12.

B. Personnel

- New Hires** – Motion to approve by Rob Strickler, seconded by Julie Jennings. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Gilda Figueroa	Spanish Teacher/HS	\$42,639
Anayolanda Torres Pinto	7-12 Spanish Teacher	\$47,329
Denise Miller	Principal's Admin. Assistant/HS	\$15.47/hr
Jeff Fleming	Head Girls' Basketball Coach/HS	\$5,586.24
Renee Bozman	Eagle's Nest Summer Camp	\$11.00/hr.
Joseph Bullis	Eagle's Nest Summer Camp	\$11.00/hr.
Chelsea Gallagher	Eagle's Nest Summer Camp	\$11.00/hr.
Tasha Hudson	Eagle's Nest Summer Camp	\$11.00/hr.
Rachelle Jackson	Eagle's Nest Summer Camp	\$11.00/hr.
Alex Mentzer	Eagle's Nest Summer Camp	\$11.00/hr.
Darrell Reece	Eagle's Nest Summer Camp	\$11.00/hr.
Shawna Reinier	Eagle's Nest Summer Camp	\$11.00/hr.
Kevin Slaughter	Eagle's Nest Summer Camp	\$11.00/hr.
Whitney Weismantel	Eagle's Nest Summer Camp	\$11.00/hr.
Sabrina Kerley	Eagle's Nest Summer Camp	\$11.00/hr.
TJ Ballard	Eagle's Nest Summer Camp	\$11.00/hr.

- Resignations** – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Doug Wheeler	Superintendent	Personal
Ryan Eidahl	Business Manager/DO	Personal
Katelyn Sandquist	8th Gr. Math Teacher/WS	Personal
Katelyn Sandquist	Cheer Advisor/HS	Personal
Cammy Newton	Spanish Teacher HS/WS	Personal
Katelyn Neil	Elementary Counselor/CE	Personal

Vonda Mosher	School Nurse/WS	Personal
Brian Baker	Activities Admin. Asst.	Personal
David Schwendinger	9th Gr. Boys' Basketball Coach	Personal
Sam Skogen	JV Boys' Basketball Coach	Personal
Jeff Fleming	JV Girls' Basketball Coach	Personal
Andrea Olopwi	Kitchen Aide/CE	Personal
Nichole Foxhoven	K-12 Teacher Librarian	Personal

3. Transfers – Reviewed Only

<u>Name</u>	<u>Position/Bldg. (to)</u>	<u>Position/Bldg. (from)</u>
Mallory Stubbers	WS Master Teacher	5th Gr. Teacher/WS
Shannon Zeutenhorst	WS Mentor/Behavior Coach	WS Master Teacher
Victoria Blik	8th Gr. Math Teacher	HS Math Teacher
Mariah Hoium	4th Grade Teacher/CE	Kindergarten Teacher/CE

C. Open Enrollment

- In** – Motion to approve by Jennifer Van Houten, seconded by Julie Jennings. Motion carried 6/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Jesse Larson	6	SEP	Met deadline - 2018/19
Hunter Tenborg	7	Des Moines	Good cause

- Out** – Motion to approve by Roland Kouski, Jr., seconded by Rob Strickler. Motion carried 6/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Tiffany Gibson	9	Des Moines	Good cause
Hailee Hackleman	10	Iowa Connections	Met deadline - 2018/19

- Denied** – Motion to approve by Jennifer Van Houten, seconded by Julie Jennings. Motion carried 6/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Keith Graham	8	Des Moines	Insufficient classroom space
Lester Graham	8	Des Moines	Insufficient classroom space
Corbin Shiffer	2	Des Moines	Insufficient classroom space

D. Contracts & Agreements

- Prime Vendor (Package 1 – Food/Supplies) – Martin Brothers** – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto. Motion carried 6/0. A prime vendor bid was submitted on behalf of the WASS Buying Group (Waukee, Ankeny, Saydel, Southeast Polk) to Martin Brothers, and US Foods, Inc, in February 2018 for school year 2018-19. After evaluation, Martin Brothers was the lowest bidder and was awarded to be the food and non-food distributor.
- Prime Vendor (Package II – Chemicals) – EMS** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 6/0. A chemical vendor bid was submitted on behalf of the WASS Buying Group (Waukee, Ankeny, Saydel, Southeast Polk) to EMS, Martin Brothers, and Capital Sanitary in February 2018 for school year 2018-19. After evaluation, EMS was awarded the chemical distributor.

3. **Prime Vendor (Package III – Produce) – US Foods, Inc.** – Motion to approve by Rob Strickler, seconded by Chad Vitiritto. Motion carried 6/0. A produce bid was submitted behalf of the WASS Buying Group (Waukee, Ankeny, Saydel, Southeast Polk) to Martin Brothers, US Foods, Inc and Loffredo in February 2018 for school year 2018-19. Martin Brothers did not bid on the produce section of the bid. Loffredo's bid was incomplete, and US Foods, Inc. was awarded as the produce distributor.
 4. **Occupancy Sensors/Lighting Project – Tesdell Electric** – Motion to approve by Roland Kouski, Jr., seconded by Chad Vitiritto. Motion carried 6/0. This project consists of replacing light fixtures and adding occupancy sensors in most of the common areas at Cornell Elementary and Woodside Middle School. The light fixtures will be more efficient and will save energy costs in the General Fund. Haila Architecture assisted in the process and sent out bids to Tesdell Electric and Brad Moeller Electric. Tesdell Electric came in as the low bid at a total package of \$38,876.
 5. **Consortium Member Agreement – Stokes Energy Consulting, LLC** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 6/0. This is an agreement between Saydel CSD and Stokes Energy Consulting, LLC to become a part of the consortium, which includes a monthly management service for our natural gas supply and to conduct a RFP on behalf of the consortium group. The contract will term on June 30, 2019 and will cost \$75 per month (\$25 x 3 meters).
 6. **Ray and Associates Services** – Motion to approve by Jennifer Van Houten, seconded by Julie Jennings. Motion carried 6/0. The Board approved a contract with Ray and Associates to assist in the selection of a new superintendent.
- E. **Lunch Prices for 2018-19** – Motion to approve by Julie Jennings, seconded by Rob Strickler. Motion carried 6/0. To adhere to the National School Lunch Program: School Food Service Account Revenue Amendments Related to the Healthy, Hunger-Free Kids Act of 2010, meal prices must be increased for the 2018-2019 school year. The Board approved the following recommended breakfast and lunch prices:

School meal	Current prices	2018-2019 recommendation
Cornell Breakfast	Free	Free
Cornell Lunch	Free	Free
Woodside Breakfast	\$1.70	Free
Woodside Lunch	\$2.65	Free
Saydel High Breakfast	\$1.70-\$1.90	Free
Saydel High Lunch	\$2.65-\$2.90	Free
Milk at all buildings	\$0.45	\$0.50
Adult Breakfast	\$2.00-\$2.25	\$2.00-\$2.25
Adult Lunch	\$3.55	\$3.63

- IV. Closed Session** per Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. **Superintendent's Yearly Evaluation.** – Removed from agenda at the beginning of the meeting.
- V. Adjourn** – Motion to adjourn by Jennifer Van Houten, seconded by Julie Jennings. Motion carried 6/0. The meeting adjourned at 7:21 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is June 11, 2018, at 6:00 PM in the Saydel District Office Board Room.