

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

March 19, 2018

- I. Call the Meeting to Order** – Meeting called to order by Board Secretary Beth Vitiritto at 6:03 PM
- A. Nomination / Election of Pro Tem / Oath of Office** – Board Secretary Beth Vitiritto called for the nomination of a Chairperson Pro Tem. Chad Vitiritto nominated Roland Kouski, Jr. The nomination was seconded by Rob Strickler. Seeing no other nominations, the motion carried 5/0. Roland Kouski, Jr. was given the Oath of Office for Chairperson Pro Tem by Board Secretary Beth Vitiritto.
- B. Roll Call** – Roland Kouski, Jr., Julie Jennings, Doug Kayser, Chad Vitiritto, Rob Strickler, present. Brian Bowman, Jennifer Van Houten, absent.
- C. Approve Agenda** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.
- II. Public Comments** – None
- III. Board Reports**
- A.** Doug Kayser said he chaperoned the Saydel Band and Choir trip to Florida during Spring Break. All who participated had a great time.
- B.** Roland Kouski, Jr. said the Robotics Team will attend the FIRST Robotics Statewide Regional Competition at the McLeod Center at UNI in Cedar Falls March 22-24. The students will compete with their robots against teams from other states and countries.
- C.** Julie Jennings said Saydel Middle School and High School students competed at the regional Mock Trial Contest in Council Bluffs on March 7. She said the students performed well, and she thanked Cheryl Smith for coaching the students.
- IV. Superintendent's Report**
- A. Athletic Booster Club Report** – Superintendent Mr. Douglas Wheeler welcomed the Saydel Athletic Booster Club Board to the meeting. The Board includes President Rob Stephenson, Vice President Scott Hecker, Treasurer Shannon Riddlebarger, Secretary Jennifer Garrison, and Merchandise Chair Jeremy Lowe. The Athletic Booster Club's mission is to foster and support the athletic teams of the Saydel Community School District and to promote sports, sports competition and athletic education, including providing athletic facilities and equipment. Rob Stephenson outlined the club's responsibilities, which include fundraising, providing athletic uniforms, and fulfilling requests made by coaches. Shannon Riddlebarger discussed the club's finances and the work she does as treasurer. Jeremy Lowe shared details about Saydel apparel, the ordering process and special orders for sports apparel. Scott Hecker concluded the presentation by sharing the club's challenges. One of the biggest challenges is getting more volunteers active in the Athletic Booster Club.
- B. Parent Teacher Conference Attendance** – Mr. Wheeler reported the participation numbers during the Spring Parent Teacher Conferences. Cornell Elementary had 96% participation; Woodside Middle School had 75% participation; and Saydel High School had 54% participation.
- V. Administrative Report to the Board – Continuous Improvement Plan - Objective A – Student Achievement (Targets 1-4)** – Mr. Wheeler and Director of Curriculum, Instruction and

Assessment Mary Salazar reported on progress that has been made in Saydel's 3-Year Continuous Improvement Plan. They reviewed the 3-Year Plan Objectives and Outcomes, and they outlined Targets 1-4 in Objective A (Student Achievement). Status reports were shared on the strategies and deliverables within Targets 1-4. Discussion focused on continued learning target work and calibration, assessment work that has been this year, including all district-wide professional development that was assessment based. Discussion also focused on new course offerings for the 2018-19 school year, plans for developing a district career guidance plan, and strategies for college and career readiness. Saydel Technology Director Chris Stammerman discussed progress made with the K4 technology class. He reviewed the continued use of Schoology at the middle school and high school, and he discussed the work of the tech committee.

VI. Discussion/Action Items

A. Consent Agenda – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.

1. Minutes of Previous Meeting
2. Financial Reports
3. Bills for Payment
4. Fundraising – Fundraising application was approved for a Wrestling Car Show on April 28, 2018. (Rain date May 5, 2018.)
5. Donations – Donation of up to \$15,000 was approved from the Saydel Music Boosters for the purchase of a new band trailer with graphics. Donation of \$1,400 was approved from the Woodside PTO for support of the Woodside Drama Club.

B. Personnel

1. **New Hires** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Thurston Gable	MS Wrestling Coach	TBD
Molly Bramble	Club Stipend-Girls on the Run Club	\$500

2. **Resignations** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Jess Eide	Asst. Football Coach/HS	Personal
Brock Van Loon	Wrestling Coach/MS	Personal
Jeff Johannsen	Music Teacher/CE	Personal
Amy Stephens	Special Ed Associate	Personal
Travis French	5th-8th Physical Ed Teacher/WS	Personal

C. Open Enrollment

1. **In** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Katelyn Anderson	10	Ankeny	Met deadline - 2018/19
Abigale Hegwood	K	Southeast Polk	Met deadline - 2018/19
Chandler Hegwood	5	Southeast Polk	Met deadline - 2018/19
Colt Palmer	K	Southeast Polk	Met deadline - 2018/19

2. **Out** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.

Student Name	Grade	To	Reason
Hadley Benson Thede	K	Johnston	Met deadline - 2018/19
Quinn Canfield	K	Ankeny	Met deadline - 2018/19
Keegan Carney	6	Des Moines	Met deadline - 2018/19
Tyler Carney	9	Des Moines	Met deadline - 2018/19
Eloise Davidson	K	Johnston	Met deadline - 2018/19
Romio Cordero Naula	K	Ankeny	Met deadline - 2018/19
Emmett Hall	K	Ankeny	Met deadline - 2018/19
Elijah Irwin	12	Waukee	Met deadline - 2018/19
Connor Marshall	K	Ankeny	Met deadline - 2018/19
Aleah McBee	9	North Polk	Met deadline - 2018/19
Dorian Packard	9	Ankeny	Met deadline - 2018/19
Caleb Robberts	10	Iowa Connections Academy	Met deadline - 2018/19
Laila Shannon	3	Ankeny	Met deadline - 2018/19
Katelyn Wetterberg	K	Johnston	Met deadline - 2018/19

3. **Denied** – None

4. **In/Out for Board Review** – Reviewed Only

Student Name	Grade	From	Reason
Lucas Allen	K	Madrid	Continuation - Move 2/26/18
Diego Ayala	3	Des Moines	Continuation - Move 3/12/18
Jose Ayala	8	Des Moines	Continuation - Move 3/12/18
Carleigh Brunner	10	Madrid	Continuation - Move 2/26/18
Owen Minarsich	K	Ankeny	Continuation - Move 9/15/17
Brian VanValkenburg	7	Ankeny	Continuation - Move 2/1/18
Brice VanValkenburg	1	Ankeny	Continuation - Move 2/1/18

D. **Contracts & Agreements**

1. **2018 Woodside Roof Replacement Project** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0. The District received three proposals to replace the portion of the Woodside roof that is over the 6th grade classrooms.

Contractor	Base Bid	Alternate #1	Total
Academy Roofing	\$90,900	\$13,700	\$104,600
Central States	\$97,500	\$12,900	\$110,400
Bailey Roofing	\$109,725	\$10,315	\$120,040

The Board approved the acceptance of the base bid and alternate #1 from Academy Roofing. Alternate #1 is to have a fully adhered roof system instead of mechanically fastened. Total project cost is \$104,600.

2. **Auditing Services** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0. The District received proposals from two firms for

auditing services. The low bid came from Nolte Cornman & Johnson at \$28,950 for a three-year contract.

- 3. Change Order #1 – Valley Plumbing - Saydel Water Service Improvement Project** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0. The Board approved the following change request for the Saydel High School Water Service Improvement Project from Valley Plumbing.

Change Order #1:

Add	Install a new flood protection valve	\$600.00
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- E. Board Resolution – Acceptance of Final Completion – Saydel High School Water Service** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0. The Board approved the acceptance of final completion of the Saydel High School Water Service Improvement Project. As a result, the Board adopted the following resolution:

RESOLUTION FOR FINAL ACCEPTANCE AND CLOSING FINAL PROJECT COSTS FOR THE PUBLIC IMPROVEMENT CONTRACT WITH VALLEY PLUMBING CO, INC.

WHEREAS, on April 24, 2017, Saydel Community School District entered into a construction contract with Valley Plumbing Co., Inc. of Clive, Iowa “Contractor” for the construction of certain public improvements generally described as the Saydel High School Water Service Improvement Project (“Project”); and

WHEREAS, on March 27, 2017, Saydel Community School District entered into a contract with Snyder and Associates (“Engineer”) for architectural/engineering design services associated with the above Project; and

WHEREAS, on August 24, 2017, the Engineer filed a certificate with Saydel Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Engineer has now submitted a subsequent pay application to Saydel Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors Saydel Community School District:

Section 1: That said reports and documents of the Engineer are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with Valley Plumbing Co., Inc. is hereby determined to be \$143,562.70

Section 4: That \$7,178.14 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board’s action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided the Saydel Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.

F. Approval for April 9, 2018 Budget Hearing – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0. The proposed budget and tax rate for the 2018-19 fiscal year were discussed at the February 26 Board Work Session. The proposed tax rate is \$12.99256 for the 2018-19 fiscal year. The intent is to finalize the tax rate at \$12.8900 once the Legislation has made all of their changes. The tax rate over the past few years has been as follows:

- 2017-18: \$12.8900
- 2016-17: \$12.7642
- 2015-16: \$12.7610
- 2014-15: \$12.8797
- 2013-14: \$12.8797
- 2012-13: \$13.4799

The Board approved establishing April 9, 2018, at 6 PM as the public hearing date, and the Board approved directing the publication of the notice of public hearing.

G. Community Education Offerings – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0. The Board approved the next Community Education offerings, which include an Adult Co-Ed Volleyball League, an Adult Zumba class taught by fitness instructors Ashlie Van Horn and Denise Lundberg, and two paper crafting workshops taught by Lisa Christensen.

VII. Adjourn – Motion to adjourn by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0. The meeting adjourned at 7:38 PM.

Roland Kouski, Jr., Chairperson Pro Tem

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is April 9, 2018, at 6 PM in the Saydel District Office Board Room.