

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

February 26, 2018

- I. Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:02 PM
- A. Roll Call** – Roland Kouski, Jr., Julie Jennings, Chad Vitiritto, Rob Strickler, Brian Bowman, present. Doug Kayser, Jennifer Van Houten, absent.
- B. Approve Agenda** – Motion to approve by Julie Jennings, seconded by Chad Vitiritto. Motion carried 5/0.
- II. Discussion/Action Items**
- A. Consent Agenda** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.
1. Bills for Payment
 2. Contracts
 - a). **Student Teaching Agreement – Morningside College** – Agreement between Saydel CSD and Morningside College. This agreement will allow students from Morningside College to complete their practicums and internship field experiences with the District.
 3. **Fundraising** – Fundraising application was approved from the Life & Leadership Course for Family Feud Night to be held March 5, 2018. Funds raised will be donated to the Animal Rescue League.

B. Personnel

1. **New Hires** – Motion to approve by Chad Vitiritto, seconded by Julie Jennings. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Ashley Schooley	Family Consumer Science/WS	TBD
Thurston Gable	7th Grade Social Studies/WS	TBD
Charles Brookhart	HS Asst. Softball Coach	\$3,819.20

2. **Resignations** – Motion to approve by Rob Strickler, seconded by Julie Jennings. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Jill Niehaus	STEM/PLTW Teacher	Personal
Denise Moore	Special Ed Associate	Personal
Melissa Sensor	Asst. Cheerleading Advisor/HS	Personal

C. Open Enrollment

1. **In** – Motion to approve by Julie Jennings, seconded by Roland Kouski, Jr. Motion carried 5/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Jaxson Pruitt	K	Des Moines	Move - 2/19/2018

2. **Out** – Motion to approve by Chad Vitiritto, seconded by Rob Strickler. Motion carried 5/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Frederic Hansz	1	Des Moines	Continuation due to move
Maria Perez Luciano	4	Des Moines	Continuation due to move
Megan Solberg	11	Johnston	Continuation due to move

3. In/Out – Reviewed Only

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Payton Faust-Clark	6	Des Moines	Continuation – move 10/2017

D. Contracts & Agreements

1. 2018 High School Boiler Replacement Project –

a). **Public Hearing on Plans, Specifications, Form of Contract and Estimate of Total Cost of Construction.** At 6:09 PM, Board President Brian Bowman announced it was the time and place for the public hearing on plans, specifications, form of contract, and estimate of total cost of construction for the 2018 High School Boiler Replacement Project, published pursuant to the provisions of the Code of Iowa. He inquired whether there were any residents who would like to speak to the topic or if any written comments were received prior to the meeting. Hearing none, at 6:10 PM, President Bowman declared the time for receiving objections to, or arguments in favor of any part of the project closed.

b). **Recommendation for Award of Project Bids** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 5/0.

The Board approved the following resolution as recommended:

“RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT”

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAYDEL COMMUNITY SCHOOL DISTRICT, IOWA:

Section 1. That the following bids for the construction and installation of certain public improvements described in general as the 2018 High School Boiler Replacement Project, described in the plans and specifications heretofore adopted by this Board, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor	Base Bid
Excel Mechanical	\$235,000
Scharnweber, Inc.	\$272,400
Capital City Boiler	\$289,717
Baker Group	\$330,684
Two Rivers Group	\$332,973
Proctor Mechanical	\$362,860

Modern Piping	\$375,369
Bell Brothers	\$428,800

The Superintendent supports the acceptance of the lowest responsive, responsible base bid from Excel Mechanical. Total project cost is \$235,000 and will be funded with sales tax funds.

- E. Resolution for tentatively approving plans, specifications, form of contract and estimate of total cost for the 2018 Cornell Parking Lot Replacement** – Motion to approve by Chad Vitiritto, seconded by Roland Kouski, Jr. Motion carried 5/0. The Board approved a resolution tentatively approving the plans, specifications, form of contract, and estimate of total cost for the 2018 Cornell Parking Lot Replacement Project and setting the time, date, and location for a hearing thereon and further authorizing the advertisement for competitive bids on said project. The engineers with Snyder & Associates have completed the design and planning phases of the 2018 Cornell Parking Lot Replacement Project. The proposed plans for this project have been discussed with the Operation Committee as well as this Board, most recently at the regular Board Meeting on November 6, 2017. The Board is now being presented with the following information for the 2018 Cornell Parking Lot Replacement Project:

- Project Manual/Drawings
- Form of Contract that has been reviewed by District Legal Counsel
- Estimated Budget

A set of the plans and specifications will be made available for review at the Saydel Community School District Office. The Board approved beginning advertising for bids on this project on February 27, 2018, with a submission date of March 20, 2018 at 2:30 PM. A public hearing will be held on these proposed plans, specifications, form of contract, and estimate of total cost on April 9, 2018, at 6:00 PM in the Saydel District Office Board Room.

- F. Open Enrollment – Closed Programs 2018-2019** – Motion to approve by Julie Jennings, seconded by Rob Strickler. Motion carried 5/0. On March 1, 2018, open enrollment ends for the 2018-19 school year. Last year, available space was examined at the program level to determine programs needed to be closed due to staffing. The Board approved the following groups to be excluded from open enrollment approval:

- K-12 Special Education Level 2 & 3 because the program is full.
- Grades 5-12 ELL because the program is full.
- Grades 3-12 At-Risk because the program is full.

- G. Overnight Field Trip Approval – Robotics** – Motion to approve by Rob Strickler, seconded by Roland Kouski, Jr. Motion carried 5/0. The Board approved an overnight field trip for the Robotics Club to attend the FIRST Robotics Statewide Regional Competition at the McLeod Center at UNI in Cedar Falls March 22-24, 2018. This is a transcontinental event where the students will compete with their robot, which they have designed, programmed, and perfected to play games against teams from other states and countries.

- H. Community Ed Spring Offerings** – Motion to approve by Julie Jennings, seconded by Roland Kouski, Jr. Motion carried 5/0. The Board approved the Community Education March offerings, which include the Saydel Spring 5K and an Easter Egg Hunt on March 31 hosted by the Saydel National Honor Society.

- III. Adjourn** – Motion to adjourn by Julie Jennings, seconded by Rob Strickler. Motion carried 5/0. The meeting adjourned at 6:26 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is March 19, 2018, at 6 PM in the Saydel District Office Board Room.