

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

February 12, 2018

- I. Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:00 PM
- A. Roll Call** – Roland Kouski, Jr., Julie Jennings, Doug Kayser, Jennifer Van Houten, Chad Vitiritto, Rob Strickler, Brian Bowman, present.
- B. Approve Agenda** – Motion to approve by Jennifer Van Houten, seconded by Roland Kouski, Jr. Motion carried 7/0.
- II. Public Comments** – None
- III. Board Reports**
- A.** Julie Jennings reported on participating in the IASB Legislative Day on the Hill. She attended with Superintendent Mr. Douglas Wheeler. Nearly 200 school board members, superintendents and parents attended to make their voices heard on important education issues. This is the first year IASB has collaborated with Parents for Great Iowa Schools to invite parents to attend advocacy training and join education leaders lobbying at the Capitol. Attendees first met for advocacy training, budget updates, and legislative briefings with IASB staff. Governor Kim Reynolds spoke on her education priorities. Two former speakers of the house, Brent Siegrist and Christopher Rants, offered insights on how to effectively lobby legislators. Following their morning training, participants went to the Capitol to educate legislators about important issues to Iowa public schools.
- B.** Rob Strickler said the District Culture and Climate meeting was held recently. Mr. Wheeler presented information about the Employee Recognition Program. The committee also discussed handbook changes that will occur due to the collective bargaining law changes.
- C.** Jennifer Van Houten congratulated Klayton Keller for qualifying for the state wrestling tournament.
- IV. Superintendent’s Report**
- A. Prairie Meadows Check Presentation** – Mr. Wheeler welcomed Polk County Supervisor Steve Van Oort and Prairie Meadows Director of Racing Eric Halstrom. They presented a check to Saydel Schools in the amount of \$17,333.05. Prairie Meadows Racetrack and Casino and Polk County partner to ensure that revenues from Prairie Meadows benefit many areas of the community. The support is based on the number of students in our school district. For the past three years, Saydel Schools has used this support for upgrades to safety and emergency response systems.
- B. Program Report - English Language Learning (ELL)** – Mr. Wheeler introduced High School & Woodside ELL Teacher Samantha Nolte and Cornell ELL Teacher Nicole Temeyer. They shared an update on Saydel’s ELL program. Nicole and Samantha reviewed the number of students they serve and outlined their proficiency levels. They discussed the program’s growth, the services they provide, their curriculum and supports, and their initiatives to help train content area teachers. Currently, the district percentage of ELL students at Saydel CSD is five percent.
- C. Summer Project Update** – Mr. Wheeler provided an update on the following projects: HS stadium light switch, HS boilers, Woodside roof, Cornell north parking lot construction, and hallway renovations and upgrades.
- V. Administrative Report to the Board – Objective C – Communication** – Mr. Wheeler reported on progress that has been made in Saydel’s 3-Year Continuous Improvement Plan. Yearly administrative progress reports are provided to the Board from January through June. Mr. Wheeler reviewed the 3-

Year Plan Objectives and Outcomes, and he outlined the Targets in Objective C (Communication). Objective C is “Collective capacity and involvement of students, staff, families, and community will be enhanced through frequent and transparent communication and opportunities for family and student engagement.” Discussion focused on communicating through committees, focus groups, parent teacher conferences, building newsletters, and the district newsletter. Mr. Wheeler discussed progress on the on-going communication about academic success and areas of growth. He shared the many forms/tools of communication that Saydel CSD uses to keep parents and community members informed about district highlights, events, decisions and progress. Lastly, Mr. Wheeler discussed how building climate and culture has been enhanced through frequent conversations about our core mission of serving students.

VI. Discussion/Action Items

A. Consent Agenda – Motion to approve by Chad Vitiritto, seconded by Jennifer Van Houten.

Motion carried 7/0.

1. Minutes of Previous Meeting
2. Financial Reports
3. Bills for Payment
4. Contracts
 - a). **Lifetouch – HS Photos (school photos) 2018-2019** – Agreement to take annual student pictures at the High School. This is a two-year agreement and is no cost to the district.
 - b). **Haila Architecture – Limited Professional Services – Corridor Renovations Project** – Agreement to provide drawings and minimal specifications to solicit contractors for competitive quotes for replacement of interior finishes in the corridors at all three buildings. The fee arrangement is for time and materials and not to exceed \$5,000.
5. Fundraising – Fundraising applications were approved for Boys Track to seek sponsorships for the April 12, 16, 23 and May 4 home track meets and to sell tickets to a spaghetti dinner March 11. Fundraising application for Woodside PTO was approved to host a Spring Vendor/Craft Show at Woodside Middle School April 28. Fundraising applications were approved for Life & Leadership Course to seek donations that will benefit the Furry Friends Organization, to collect food and blankets for JOPP, to host a movie night/game night to raise funds to buy pet food, and to make dog treats that will be donated to the Animal Rescue League. Fundraising application was also approved for National Honor Society to host a Charity 5K and Easter Egg Hunt on March 31 at Saydel High School.

B. Personnel

1. **New Hires** – Motion to approve by Julie Jennings, seconded by Roland Kouski, Jr. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Jeff Fleming	Head Tennis Coach	\$4,513.60

Non-Licensed Employee Hiring by the Superintendent (Policy #411.3) – Reviewed Only

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Milagros Ramos Puerto	Special Ed Assoc./CE	\$14.38/hr

2. **Resignations** – Motion to approve by Jennifer Van Houten, seconded by Rob Strickler. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Cheri Tingley	Administrative Asst./HS	Personal
Alex Mentzer	Eagle’s Nest School Year/CE	Personal

C. Open Enrollment

1. **Denied** – Motion to approve by Jennifer Van Houten, seconded by Roland Kouski, Jr. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Blaze Harbold	8	Des Moines	Missed deadline for 2017-18

2. **Presented for Board Review** – Reviewed Only

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Hollie Trogdon	11	Des Moines	Continuation
Dino Harbold	3	Des Moines	Continuation

D. Contracts & Agreements

1. **Berg Audio – HS Media Center Project** – Motion to approve by Rob Strickler, seconded by Chad Vitiritto. Motion carried 7/0. Technology Director Chris Stammerman received three quotes for adding audio/visual to the High School media center. It includes an 80” display, a 70” display on a cart, ceiling speakers to transmit presentation audio and presenter microphone. The Board approved to contract with Berg Audio & Video at \$16,639.

- E. **2018-2019 School Calendar** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0. The Board reviewed and approved the proposed school calendar for 2018-19.

- F. **High School Course Registration Guide** – Motion to approve by Rob Strickler, seconded by Julie Jennings. Motion carried 7/0. The Board reviewed and approved the 2018-19 Saydel High School Course Registration Guide.

- G. **Community Education Offerings** – Motion to approve by Julie Jennings, seconded by Doug Kayser. Motion carried 7/0. The Board approved the Community Education February offerings, which include an Adult Zumba class hosted by fitness instructors Ashlie Van Horn and Denise Lundberg and a Woodside AM Workout class hosted by Aaron Vance.

- VII. **Closed Session** per Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. **Superintendent’s Mid-Year Review**. Motion to enter into Closed Session at 7:34 PM by Jennifer Van Houten, seconded by Roland Kouski, Jr. Roll call vote was: Roland Kouski, Jr., yes – Julie Jennings, yes – Doug Kayser, yes – Jennifer Van Houten, yes – Chad Vitiritto, yes – Rob Strickler, yes – Brian Bowman, yes.

The Board returned to Open Session at 7:50 PM

- VIII. **Adjourn** – Motion to adjourn by Roland Kouski, Jr., seconded by Julie Jennings. Motion carried 7/0. The meeting adjourned at 7:50 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is March 19, 2018, at 6 PM in the Saydel District Office Board Room.