

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

BOARD WORK SESSION MINUTES

6:05 PM

Saydel District Office Board Room

October 24, 2016

- I. **Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:47 PM
 - A. **Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Doug Kayser, Henry Wood, Jennifer Van Houten, Brian Bowman, present.
 - B. **Approve Agenda** – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion carried 7/0.

- II. **Board Committee Reports**
 - A. **Opportunities** – Henry Wood said the Opportunities Committee discussed the legal language regarding the use of the Public Education & Recreation Levy (PERL). They have started the work of developing the structure of the community education program. While the revenues from this levy will not be collected until the next fiscal year (2017-2018 school year), we are working to develop programming and structures so we are able to use these funds as soon as they are available. The first step in this process is the creation of a Community Education Advisory Council. This will be a Board-approved advisory group that will meet to determine community education needs and make recommendations on programming to the Saydel Board of Directors. We are looking for a broad range of representatives from the community. All advisory council members must be resident taxpayers of Saydel as well as be committed to the development of a robust community education program for all ages. A proposal for council membership will be presented at the November 11 School Board Meeting.
 - B. **Operations & Management** – Melissa Sassman reported for this committee. Work tickets were reviewed and it was reported that a float custodian was hired. A pending project discussed was the addition of gates inside Woodside to block access to other parts of the school during after-school events. Trees for the walking path, a Cornell mold study, lighting outside of the high school and early retirement were also topics discussed.
 - C. **Instruction & Policy** – Doug Kayser reported the Policy Committee has been working on the 600 Series: Goals and Objectives of the Education Program. They also reviewed Policy 505.2: Student Promotion, Retention and Acceleration.

- III. **Discussion/Action Items**
 - A. **Special Programs / Student Services Update** – Director of Special Education and Student Services Julie McKibben summarized special population growth over the past year. This school year there was a .5 increase in special education teacher staffing and an increase of nine part-time associates. She discussed special education teacher caseload weighting. Saydel special education teachers fall well within the average weighting range within the region. There was an English Language program review. Staffing was discussed and an increased growth of the ELL population over the past three years. The last special population she discussed was the ELL program, which is under review this year.

- IV. **Adjourn** – Motion to adjourn by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0. Meeting adjourned at 7:31 PM

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, November 14 at 6 PM in the Board Room at the Saydel District Office.