

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

December 12, 2016

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:00 PM
- A. Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Henry Wood, Jennifer Van Houten, Brian Bowman, present. Doug Kayser, absent,
- B. Approve Agenda** – Motion to approve by Jennifer Van Houten, seconded by Roland Kouski, Jr. Motion carried 6/0.
- II. Public Comments** – None
- III. Board Reports**
- Henry Wood reported that the Woodside Jazz Band performed recently at Capitol Square. He said it was a nice performance. Henry participated in JA Biztown this year and thanked the staff and parents who helped make it successful.
 - Roland Kouski, Jr. attended the High School concert over the weekend, and it was well attended. He has also attended several of the girls and boys basketball games this season.
 - Brian Bowman shared the news that two school districts in the state of Iowa are reacting to recent deaths in their communities due to traffic accidents. He said his thoughts and prayers go out to those communities and urged parents/students to drive safely and not take life for granted.
- IV. Superintendent's Report**
- A. District Recognitions** – Saydel is continuing to recognize businesses and individuals for their support by presenting them with certificates of appreciation. This month Superintendent Mr. Douglas Wheeler honored Lowe's Home Improvement. The managers from Lowe's Home Improvement in Altoona, West Des Moines, and Jordan Creek teamed up to donate items to Saydel Community School District that will be used to make Emergency Kit Buckets for each school classroom. Emergency kits are filled with supplies that could be needed to deal with many types of school emergencies, disasters or simple student/teacher first aid needs. Dustin Timm, manager of Lowe's in Altoona, and Eric Love, manager of Lowe's in West Des Moines (50th Street), attended the meeting and were honored for donating five-gallon buckets, duct tape, tarps, garbage can liners and sanitary supplies for the emergency buckets. Todd Harris, manager of Lowe's in Jordan Creek, was unable to attend the meeting.
- B. High School of Business** – Mr. Wheeler welcomed Saydel High School Business Teacher Rebecca Knowler to discuss how the Saydel High School of Business program is helping our students grow to become business leaders. High School student Cody Boozell attended the meeting to discuss project-based learning. Cody reviewed the main projects his marketing class has worked on this year and shared two videos the students have completed in class.
- V. Administrative Report to the Board – TAP sustainability** – Director of Curriculum, Instruction and Assessment Mary Salazer, Business Manager Ryan Eidahl, and Mr. Wheeler presented the TAP sustainability plan to the Board. This plan included updates to the following elements of TAP: Multiple Career Paths, Ongoing Applied Professional Growth, Performance-Based Compensation, and Instructionally Focused Accountability. This report detailed Saydel's plan for TAP implementation after the TIF4 Grant is over. Ryan gave the Board a summary of how grant funding

through TIF and TLCS has been spent previously, and he discussed how TLCS funding will be allocated in the future.

VI. Discussion/Action Items

A. Consent Agenda – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman.

Motion carried 6/0.

1. Minutes of Previous Meeting
2. Bills for Payment
3. Financial Reports
4. Contracts
 - a. **Varsity Group-Advertising Contract** – Contract between Varsity Group and Saydel for advertising services for our athletic facilities. This is a one-year extension that is good through July 31, 2017. The District will receive 50% of the net advertising revenue collected for each year.
 - b. **Winter Officials** – List of officials to be contracted to officiate winter sports.
 - c. **Student Teaching-Central College** – Agreement between Central College and Saydel CSD. This agreement will allow a student teaching placement for the coming semester.

B. Personnel

1. **New Hires** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Christopher Mund	Varsity Head Boys Track Coach/HS	\$5,468.80

2. **Resignations/Terminations** – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Melissa Sensor	Activities Secretary/HS	Personal
Lynelle Klonglan	Guidance Secretary/HS	Personal
Stacey Bauer	Special Ed Associate/CE	Personal
Carole Adams	Recess Associate/CE	Personal

C. Open Enrollment

1. **Out** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 6/0.

<u>Out</u>	<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
	Leila Wedgwood	3	Southeast Polk	Continuation-moved 12/1/2016

- D. **Dropout Prevention Modified Allowable Growth Application** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 6/0. Each year the district makes application for Dropout Prevention/Modified Allowable Growth (DOPMAG) funds. These funds are spent on staff members and programming that directly supports students who are identified as “at-risk”. There are four state-defined criteria for “at-risk” and if a student meets at least two of the four criteria, he or she is considered “at-risk” and can access additional support. A list of uses for the funds includes the following:

- Certified Staff – 5 FTE (Success Teachers and Interventionists)
- Other Professional (Certificated) – 1.0 FTE (Social Worker)

- In addition to staff salaries and benefits, the DOPMAG funds out-of-district programming and curriculum for the “at-risk” student population.

This is a local tax and there is a ceiling to the amount of money that can be collected. The amount that we are requesting for this grant application process is \$373,870.00 (1122.9 students x \$6,659.00 in state cost/pupil x 5% allowed by the grant). The grant application is due to the Iowa Department of Education on December 15. Last year’s application was for \$374,685.00.

E. Resolution – Cafeteria Section 125 Plan – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 6/0. By December 31, the District is required to certify with IPERS that we have a Cafeteria Section 125 Plan that is up to date and is IRS compliant. The Business Office worked with Ahler’s Law Firm and Horace Mann/Payflex on review of our Plan Documents. Our attorneys found one addition that they requested; therefore, a new plan document had to be approved for Horace Mann/PayFlex. The Board approved the final Plan Document and Plan Summary.

F. Course Proposals

- 1. 5th Grade Music** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 6/0. A course proposal for 5th grade Music at Woodside was approval for implementation during second semester of this school year. This new course offering expands opportunities for students to develop lifelong skills.
- 2. Metals & Welding** – Motion to approve by Henry Wood, seconded by Roland Kouski, Jr. Motion carried 6/0. A course proposal for Metals and Welding at Saydel High School was approval for implementation during second semester of this school year. This new course offering expands opportunities for students to develop lifelong skills.

G. Policies – The policies listed below were reviewed by the Policy Committee, and the Superintendent recommended their approval.

- 1. Revision/Review**
 - a). 903.3 Visitors to School District Building and Sites** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 6/0.
 - b). 903.4 Public Conduct at School-sponsored Activities** – Motion to approve by Roland Kouski, Jr., seconded by Melissa Sassman. Motion carried 6/0.
 - c). 505.5 Graduation Requirements** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Following discussion, motion was made by Melissa Sassman to modify original motion, eliminating the words “beginning with the graduating class of 2010”, seconded by Chad Vitiritto. Motion carried 6/0.
 - d). 603.1 Basic Instructional Program** – Motion to approve by Jennifer Van Houten, seconded by Melissa Sassman. Motion carried 6/0.
- 2. NEW Policies (FINAL reading)**
 - a). 505.8 Parent And Family Engagement** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 6/0.
 - b). 507.9R1 Wellness Regulations** – Motion to approve by Roland Kouski, Jr., seconded by Melissa Sassman. Motion carried 6/0.
 - c). 507.9R2 Operational Guidelines for Wellness Regulation** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 6/0.

H. Promise of Iowa (IASB) Board Resolution – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 6/0. The Board approved the adoption of Resolution of Support for the Promise of Iowa Pubic Education Campaign. IASB asked all Boards to adopt this resolution in support of telling a positive story about Iowa education

and to support adequate funding in the upcoming legislative session. This program was announced in the opening session of the annual IASB convention.

- VII. Closed Session** pursuant to Iowa Code section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential. – Motion to enter into Closed Session at 7:15 PM by Melissa Sassman, seconded by Jennifer Van Houten. Roll call vote was: Melissa Sassman, yes – Chad Vitiritto, yes – Roland Kouski, Jr., yes – Doug Kayser, absent – Henry Wood, yes – Jennifer Van Houten, yes – Brian Bowman, yes.

The Board returned to Open Session at 7:48 PM

- VIII. Adjourn** – Motion to adjourn by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 6/0. The meeting adjourned at 7:49 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, January 9 at 6 PM. It will be held in the Board Room at the Saydel District Office.