

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

November 28, 2016

- I. **Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:03 PM
A. **Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Doug Kayser, Henry Wood, Jennifer Van Houten, Brian Bowman, present.

- B. **Approve Agenda** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

II. **Discussion/Action Items**

- A. **Consent Agenda** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

1. **Bills for Payment**

2. **Contracts**

- a). **DJ Contract –Andy Powell** – Agreement between Andy Powell of Select Entertainment and Saydel for DJ services for a Woodside Student Council dance on December 3, 2016, in the amount of \$250.

B. **Personnel**

1. **New Hires** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Melissa Crosse**	Director Activities/Community Ed	\$83,000 (annual)
Alex Stubbers	Assistant Principal/HS 2017-18	\$72,500
Kimberly Hunter	Kitchen Cook/HS	\$14.29/hr.

*Pending a satisfactory background check

**Pending Licensure

2. **Resignations/Terminations** – Motion to approve by Henry Wood, seconded by Roland Kouski, Jr. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Deb Christian	Special Ed Teacher/WS	Personal
David Martin	Special Ed Associate/CE	Personal

C. **Open Enrollment**

1. **In** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Charles J.J. LeClair	5	Des Moines	Continuation-moved 11/11/16
William LeClair	6	Des Moines	Continuation-moved 11/11/16
Tyler Close	4	Des Moines	Continuation-moved 11/18/16

D. Contracts & Agreements

1. Haila Architecture – Amendment 2017 Summer Projects – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. On September 14, 2015, the Board approved a Facilities Master Plan contract with Haila Architecture Structure Planning, Ltd. The Board approved three amendments to the Haila Master Contract for projects that could occur during calendar year 2017, which are as follows:

- 2017/18 Middle School & High School Roof Replacement (\$68,500)
- 2017 High School Classroom Renovation (\$40,000)
- 2017 Middle School Special Needs & Science Classroom Renovations (Time & Expenses)

These amendments will give Haila the ability to move forward on designing and preparing documents for the particular projects.

E. Community Education Advisory Council – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0. The Board approved the following list of individuals to become the first Community Education Advisory Council as a two-year appointment. The Opportunities Committee will meet with the Community Education Advisory Council until July. In July, the Advisory Council will meet quarterly.

Appointed Members:

Superintendent of Schools – Douglas Wheeler

Director of Community Education – Melissa Crosse

Board Member – Appointment to be made July 1, 2017

Community Members:

Melissa Smith

Jessica Light

Ronald Kouski

Rob Strickler

Beth Shelton

BreAnne Solem

Julie Jennings

Theodore (Ted) Herron

Tricia Zeis

Valerie Skow

Shannon Harden

Cassie Strickler

Shannon Riddlebarger

III. Adjourn – Motion to adjourn by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0. Meeting adjourned at 6:19 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, December 12 at 6 PM in the Board Room at the Saydel District Office.