

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

BOARD WORK SESSION MINUTES

5:00 PM

Saydel District Office Board Room

December 15, 2014

- I. Call the Meeting to Order – Meeting called to order by President Brian Bowman at 5:02 PM
  - A. Roll Call – Paul Breitbarth, Melissa Sassman, Rob Stephenson, Henry Wood, Brian Bowman, Kyle Prendergast (arrived at 5:29 PM), present. Ray Livingston, absent.
  - B. Approve Agenda – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion carried 5/0.
  
- II. Discussion Items
  - A. ICAT Vision Review

Superintendent Mr. Douglas Wheeler introduced Pete Perez of Estes Construction. Estes Construction manages the ICAT program for IASB which gives school districts that are members of ISB a resource to look to for facility deficiencies, facility recommendations and improvements. ICAT visited the District Dec. 2-3 and their findings were that the facilities have been very well maintained. Instead of continuing with the assessment, Pete reviewed a different pathway/tool proposed by ICAT which would focus on building a Site Master Planning Process. The process would be a roadmap encompassing the future goals of the district over the next five to 10 years, and it would entail how to forecast the priority of projects moving forward. Pete said Estes Construction would use guidance from HAILA Architecture to develop the master plan that would set the stage for development over the next decade.
  
  - B. Site Master Planning Process Presentation – HAILA Architecture

John Haila, Sam Stagg and Eliz Erbes from HAILA Architecture explained the process they go through to create a Site Master Plan. They shared images, renderings of phases and examples of plans they've prepared for other schools to make classrooms vibrant, inviting and flexible learning environments. Some of their ideas speculated on 1) if classrooms fostered collaboration 2) if classrooms fostered project-based learning 3) if science and art classrooms inspired invention 4) if daylight was introduced into classrooms and common spaces. Sam noted that a Master Plan would offer design as well as paint the picture of how spaces could be utilized and how they could serve the students. The process of creating this plan would include doing a utilization review, developing program data sheets, determining phases of the plan, and developing a tabulation of area space. If adopted, the plan might take four to five months to be formulated. The HAILA team offered to put a proposal together for review at an upcoming meeting.
  
  - C. Bond Project Update – HAILA Architecture

John Haila of HAILA Architecture and Tim West of Snyder & Associates updated the Board on two issues from the Bond Project that are in need of resolution with Woodruff Construction. Issues discussed were the removal/usage of dirt from the track modifications and the location of a water main.

- III. Adjourn – Motion to adjourn by Melissa Sassman, seconded by Henry Wood. Motion carried 6/0. Meeting adjourned at 6:52 PM

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary

The next scheduled Board meeting is Monday, Jan. 12 and the next scheduled Board Work Session is Monday, Jan. 26. Both will be at 6 PM and they will be held in the Board Room at the Saydel District Office.