

**SAYDEL COMMUNITY SCHOOL DISTRICT**  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

**REGULAR BOARD MEETING MINUTES**

6:00 PM

Saydel District Office Board Room

June 9, 2014

- I. Call the Meeting to Order – Meeting called to order by President, Paul Breitbarth at 6:03 PM.
- A. Roll Call – Brian Bowman, Ray Livingston, Kyle Prendergast, Melissa Sassman, Rob Stephenson, Henry Wood, Paul Breitbarth - present
- B. Approve the Agenda – Motion to approve a change in the agenda adding a Nutrition Update under Superintendent’s Report and moving item III. Board Reports to the final item on the agenda by Melissa Sassman, seconded by Brian Bowman. Motion carried 7/0.
- II. Public Comments - None
- IV. Superintendent’s Report
1. Construction Updates  
Due to the rainy weather recently, there were several issues concerning the construction currently being done at several building sites in the district. Issues with the west access road, leaks in the ceiling in the west gym and girls’ locker room at the high school, and several other rooms located in the high school. Construction on the maintenance facility is slow due to the weather also.
2. Nutrition Update – Amy A’Hearn, Director of Food Service  
Mrs. A’Hearn reported to the Board on the following topics related to the Food Service Department in our district: Financial/Participation, Wellness, Grants, Summer Food Service Program, School Meals Timeline and Recent Changes. Amy works hard to see that our district is in compliance with all government guidelines.
- V. Discussion/Action Items
- A. Consent Agenda – Motion to approve the agenda by Melissa Sassman, seconded by Ray Livingston. Motion carried 6/1. Rob Stephenson voting no.
1. Minutes of Previous Meetings
  2. Bills for Payment
  3. Financial Reports
- B. Personnel
1. Resignations/Terminations – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 7/0.
- | <u>Name</u>     | <u>Position/Bldg.</u>            | <u>Reason</u> |
|-----------------|----------------------------------|---------------|
| Cayla Korte     | Cheerleading/HS                  | Personal      |
| Marcy Davidson  | Art Teacher/HS                   | Personal      |
| Suvada Kuburas  | 8 <sup>th</sup> Language Arts/WS | Personal      |
| Amanda Duffield | Nurse Associate CO/WS            | Personal      |
2. New Hires – Motion to approve by Brian Bowman, seconded by Ray Livingston. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Jon Anderson	Strength & Conditioning/HS	\$4,892.00
Susan Portz	Math Teacher/HS	\$46,461.00

C. Open Enrollment

1. In – None
2. Out – Motion to approve by Ray Livingston, seconded by Henry Wood. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Tyler Woodyard	8	Des Moines	Continuation
Tyson Woodyard	6	Des Moines	Continuation
Talin Leach	3	Des Moines	Continuation
Gage Kennedy	K	SE Polk	Met Deadline

D. Sale of Real Property-Polk County

1. Public Hearing -

The Board President Paul Breitbarth announced that this was the time and place for the public hearing and meeting on the matter of the proposed conveyance of an interest in real property, and notice of the proposed action had been published pursuant to the provisions of Section 297.22(1) of the Code of Iowa.

He then inquired whether there are any residents or taxpayers who would like to speak to the amended budget. There were none.

He then declared the time for receiving objections to, or arguments in favor of, any part of the amended budget is closed.

2. Resolution – Motion to approve by Brian Bowman, seconded by Melissa Sassman WHEREAS, pursuant to notice published as required by law, the Board of Directors of the Saydel Community School District on the 9th day of June, 2014, held a hearing on the proposal to convey an interest in real property and the extent of objections received from residents or property owners as to said proposed transaction has been fully considered; and, accordingly the following action is now considered to be in the best interests of the District and residents thereof:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAYDEL COMMUNITY SCHOOL DISTRICT:

Section 1. That the real property described herein shall be conveyed by the District to Polk County, Iowa for \$87,600 and other good and valuable consideration. Conveyance by the District shall be by deed, temporary easement and permanent access easement.

Section 2. The Board President and Secretary are authorized to sign the Offer to Purchase Real Estate and Acceptance and all conveyance documents for the real property described herein, as approved by the District's counsel.

Section 3. The Board President, Secretary, Superintendent, and administrative officers of the District are authorized to take all actions necessary to complete the above-described transaction, including execution of ancillary documents.

Section 4. The real property is described as follows: See attached Exhibit A

**EXHIBIT A**

**Property to be conveyed by deed:**

A PART OF THE SOUTH 15 ACRES OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 79 NORTH, RANGE 24 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 11; THENCE SOUTH 89°59' 19" WEST ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 11, A DISTANCE OF 1673.32 FEET; THENCE NORTH 00°11' 01" WEST, 33.00 FEET TO THE SOUTHWEST CORNER OF A PARCEL OF LAND BEING DESCRIBED IN BOOK 4945 ON PAGE 249 AT THE POLK COUNTY RECORDER'S OFFICE AND TO THE POINT OF BEGINNING; THENCE SOUTH 89°59' 19" WEST ALONG THE NORTH RIGHT-OF-WAY LINE OF NE 54TH AVENUE, 729.03 FEET; THENCE NORTH 00°00' 41" WEST, 68.27 FEET; THENCE NORTH 46°55' 46" EAST, 119.60 FEET; THENCE NORTH 89°59' 19" EAST, 641.20 FEET TO THE NORTHWEST CORNER OF A PARCEL OF LAND BEING DESCRIBED IN SAID BOOK 4945 ON PAGE 249; THENCE SOUTH 00°11' 01" EAST ALONG THE WEST LINE OF SAID PARCEL OF LAND, 149.93 FEET TO THE POINT OF BEGINNING AND CONTAINING 2.43 ACRES (105702 S.F.).

AND

A PART OF THE NORTH 25 ACRES OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 79 NORTH, RANGE 24 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 1, FREEMANS PLACE, AN OFFICIAL PLAT; THENCE NORTH 89°49' 38" WEST, 50.00 FEET; THENCE NORTH 00°11' 06" WEST, 346.00 FEET; THENCE SOUTH 89°50' 17" EAST, 50.00 FEET TO THE EAST LINE OF SAID NORTH 25 ACRES; THENCE SOUTH 00°11' 06" EAST ALONG SAID EAST LINE, 346.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.40 ACRES (17,300 S.F.).

**Three temporary easement areas:**

A PART OF THE SOUTH 15 ACRES OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 79 NORTH, RANGE 24 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 11; THENCE SOUTH 89° 59' 19" WEST ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 11, A DISTANCE OF 1673.32 FEET; THENCE NORTH 00° 11' 01" WEST, 182.93 FEET TO THE NORTHWEST CORNER OF A PARCEL OF LAND BEING DESCRIBED IN BOOK 4945 ON PAGE 249 AT THE POLK COUNTY RECORDER'S OFFICE AND TO THE POINT OF BEGINNING; THENCE SOUTH 89° 59' 19" WEST, 641.20 FEET; THENCE SOUTH 46° 55' 46" WEST,

119.60 FEET; THENCE SOUTH 00° 00' 41" EAST, 68.27 FEET TO THE NORTH RIGHT-OF-WAY LINE OF NE 54TH AVENUE; THENCE SOUTH 89° 59' 19" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE, 175.05 FEET; THENCE NORTH 00° 03' 01" WEST, 40.00 FEET; THENCE NORTH 89° 59' 19" EAST, 108.21 FEET; THENCE NORTH 46° 55' 46" EAST, 267.17 FEET; THENCE SOUTH 85° 29' 17" EAST, 602.05 FEET; THENCE SOUTH 00° 11' 01" EAST, 25.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 1.00 ACRES (43520 S.F.).

and

A PART OF THE NORTH 25 ACRES OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 79 NORTH, RANGE 24 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 1, FREEMANS PLACE AN OFFICIAL PLAT; THENCE SOUTH 00° 03' 59" EAST ALONG THE EAST LINE THE NORTH 25 ACRES OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, 190.36 FEET; THENCE NORTH 89° 49' 27" WEST, 20.00 FEET; THENCE NORTH 00° 03' 59" WEST, 190.35 FEET; THENCE SOUTH 89° 49' 38" EAST, 20.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.09 ACRES (3789 S.F.).

and

A PART OF THE NORTH 25 ACRES OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 79 NORTH, RANGE 24 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 1, FREEMANS PLACE, AN OFFICIAL PLAT; THENCE NORTH 89° 49' 38" WEST, 50.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89° 49' 38" WEST, 15.00 FEET; THENCE NORTH 00° 11' 06" WEST, 396.00 FEET; THENCE SOUTH 89° 50' 17" EAST, 65.00 FEET TO THE EAST LINE OF SAID NORTH 25 ACRES OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE SOUTH 00° 11' 06" EAST ALONG SAID EAST LINE, 50.00 FEET; THENCE NORTH 89° 50' 17" WEST, 50.00 FEET; THENCE SOUTH 00° 11' 06" EAST, 346.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.19 ACRES (8,440 S.F.).

**Permanent access easement area:**

THAT PORTION OF THE SAYDEL COMMUNITY SCHOOL DISTRICT PROPERTY LOCATED IN THE NW 1/4 OF THE SE 1/4 AND IN THE NE 1/4 OF THE SE 1/4 AND IN THE SW 1/4 OF THE SE 1/4, ALL IN SECTION 11, TOWNSHIP 79 NORTH, RANGE 24 WEST OF THE 5TH P.M. NOW FORMING A PART OF POLK COUNTY, IOWA AND LOCALLY KNOWN AS 5601 NE 7th STREET AND 5810 NE 14TH STREET, DES MOINES, IOWA TO ACQUIRE ACCESS TO POLK COUNTY, IOWA HAMILTON DRAIN FLOOD CONTROL IMPROVEMENTS BASIN 2B.

Administration recommends Board approval of the resolution to sell property to Polk County.

Roll Call Vote is Required. – Brian Bowman-yes, Ray Livingston-yes, Kyle Prendergast-yes, Melissa Sassman-yes, Rob Stephenson-yes, Henry Wood-yes, Paul Breitbarth-yes.

E. Contracts and Agreements

1. Milk and Bread Providers for 2014-15 – Motion to approve by Ray Livingston, seconded by Melissa Sassman. Motion carried 7/0.

Amy A'Hearn, Director of Nutrition Service, has obtained bids for milk and bread for the 2014-15 school year. Based on the attached information, she is recommending the following providers for the Nutrition Service Program:

Milk: Anderson Erickson Dairy Company  
Bread: Bimbo Bakeries (Sara Lee Products)

The Superintendent's Finance Committee has reviewed this information. The Superintendent supports this recommendation from Ms. A'Hearn.

2. Pizza Provider for 2014-15 – Motion to approve by Brian Bowman, seconded by Ray Livingston. Motion carried 7/0.

Amy A'Hearn, Director of Nutrition Service, has obtained bids for pizza for the 2014-15 school year. Based on the attached information, she is recommending the following provider for the Nutrition Service Program:

Domino's

The Superintendent's Finance Committee has reviewed this information. The Superintendent supports this recommendation from Ms. A'Hearn.

3. Lunch Prices – 2014-15 - Motion to approve by Rob Stephenson, seconded by Kyle Prendergast. Motion carried 7/0.

In adhering to the National School Lunch Program: School Food Service Account Revenue Amendments Related to the Healthy, Hunger-Free Kids Act of 2010, Amy A'Hearn, Director of Nutrition Service, recommends breakfast meal prices (except reduced) be raised by 5 cents and lunch meal prices (except reduced) be raised by 10 cents for the 2014-15 school year.

Additional information regarding the law, the calculation for the increase in prices, and comparisons to local district breakfast and lunch meal prices are attached. We will also be raising adult meal prices to \$3.35. This is in alignment with expectations provided by the federal government (a minimum of \$3.26).

The Superintendent's Finance Committee has reviewed this information. The Superintendent supports this recommendation from Ms. A'Hearn.

4. Prime Vendor – Nutrition Services – 2014-15 – Motion to approve by Ray Livingston, seconded by Brian Bowman. Motion carried 7/0.

For the 2014-15 school year Ankeny Community School District, Saydel Community School District, Southeast Polk Community School District, Waukee Community School

District, and Bondurant-Farrar Community School District (WASSB) chose to complete and submit one combined prime vendor bid. This Request For Proposals (RFP) includes groceries, chemicals, paper supplies, and small wares. The consortium was formed to get the best available pricing with a contract valued at \$6,000,000.00 in annual purchases projected.

The RFP was reviewed by the Ahlers Law Firm and the Bureau Chief for Food and Nutrition at the Iowa Department of Education. It was published in the Des Moines Register on April 22, 2013.

The RFP was sent to Martin Brothers Distributing, US Foods (formerly Hawkeye), Kohl's Wholesale, Sysco, and Reinhart Foodservice. Only Martin Brothers Distributing submitted a bid.

It is the recommendation of the WASSB Buying Group to award the 2014-15 Prime Vendor Bid to Martin Brothers Distributing Company, Inc. The Superintendent supports this recommendation from Ms. A'Hearn and the other leaders in the WASSB Buying Group.

Ray Livingston left the meeting at 7:05PM.

5. Equipment Service and Maintenance-2014-15 – Motion to approve by Rob Stephenson, seconded by Kyle Prendergast. Motion carried 6/0.

An RFP was sent out in 2012 for bid on Saydel Food Service Equipment and Planned Maintenance. General Parts received the contract, which was continued for 2013. Prices were received for the 2014-2015 school year. Over the course of three years there has only been a \$22.50 price increase for the planned service and maintenance contract. The scope of work will include kitchen cooking equipment, refrigeration, slicers, dishwasher, disposal and sprayers. This company has parts on hand from several hundred manufacturers and this is of value for quick repairs.

The Superintendent recommends renewing the contract with General Parts for service and maintenance of kitchen equipment for the 2014-2015 school year.

6. Grease Interceptor Cleaning Services – 2014-15 - Motion to approve by Melissa Sassman, seconded by Brian Bowman. Motion carried 6/0.  
A Request For Proposal was prepared and sent out to Sweet Honey, Inc., Jim John's, Forrest, All Clean of Iowa, Inc. and A-1. Saydel High School and Woodside Middle School each have grease interceptors which are required to be cleaned two times per year. The lowest bid for this cleaning service is from Sweet Honey for \$1,600.00.

The Superintendent supports the recommendation from Amy A'Hearn Nutrition Director, to accept this service contract.

7. HS Dish Room Renovation-2014-15 – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion carried 6/0.  
A Request For Proposal was prepared and sent out to Hockenbergs, Martin Brothers, and Rapids Food Service for a new dishwasher and dish table for the high school dish room. The lowest bid for this installation was Rapids Food Service for \$20,258.65. This work will take place after July 1<sup>st</sup> and should be completed by the beginning of school.

This proposal has been to both the Building and Grounds and the Finance Committees. The Superintendent supports the recommendation from Amy A'Hearn Nutrition Director, to accept this agreement.

8. Amendment to Professional Services Agreement-Haila – Motion to approve by Brian Bowman, seconded by Rob Stephenson. Motion carried 6/0.

This Amendment to Professional Services Agreement from Haila is for projects that were recently bid and came under bid. This allows for remaining available funds to be allocated for additional projects such as high school project, maintenance facility, high school paving, press box, bleachers and data cabling. The adjustments will be made for compensation and time for these projects.

The Superintendent recommends this Amendment for Professional Services by Haila Architect.

9. Change Order for Artificial Turf & Track Project – Motion to approve by Brian Bowman, seconded by Henry Wood. Motion carried 6/0.

The Administration has reviewed the following change order for the 2014 Artificial Turf and Track Modification Project

Change Order #1

Add	Removal and replacement of unsuitable soil.	\$77,828.00
Add	3" PVC from east bleachers to west bleachers	\$756.50
Total		\$78,584.50

The Superintendent recommends approval of the cost of change order #1.

10. United Way Grant Agreement-I-Pad's For Cornell Elementary – Motion to approve by Melissa Sassman, seconded by Kyle Prendergast. Motion carried 6/0.

A group of leaders from Cornell Elementary have put together a grant that was presented to the United Way for consideration. This grant is part of the Community Impact Partner portion of the work of the United Way.

The grant amount that was awarded is \$30,559. Cornell plans on purchasing one more iPad per kindergarten through fourth grade and a group of iPads for STEM projects (40 iPads total) with these funds.

The Superintendent supports the acceptance of this grant from the United Way.

11. I-Pad Purchase – Cornell Elementary – Motion to approve by Melissa Sassman, seconded by Kyle Prendergast. Motion carried 6/0.

Attached please find the price quote from Apple for \$20,160 for the purchase of 40 iPads. These will be purchased with the funds received from the United Way grant.

Pending Board approval of the United Way Grant Agreement, the Superintendent supports the recommendation from Chris Stammerman, Technology Director, to move forward with this purchase.

12. Equipment Breakdown Insurance-Specialty Underwriters – Motion to approve by Brian Bowman, seconded by Melissa Sassman. Motion carried 6/0.

The renewal premium amount for the Specialty Underwriters' equipment breakdown insurance policy for FY 2014-15 is proposed at \$164,297.00. This is a 10% increase from the current premium amount of \$149,361.00.

In terms of supporting background information, since 2001, the loss ratio of paid losses to earned premiums has varied from 51% to 109%. Specialty Underwriters insurance policy is paid from the Management Fund rather than the General Fund. This results in a savings in the General Fund for the amount that would have otherwise been spent to repair the equipment without the insurance policy. We believe that the utilization for this last year is going to be about 80% but the numbers are not yet finalized. As of 5/14/2014, our loss ratio was at 70% and we had 582 claims, which is 250 more claims than the previous year.

The Superintendent recommends the approval of this contract.

13. Iowa Net High Academy 28E Agreement – Motion to approve by Rob Stephenson, seconded by Brian Bowman. Motion carried 6/0.

During 2013-14, the District had an agreement with the YMCA of Greater Des Moines to participate in the Net High Academy. For 2014-15, the program has shifted from the YMCA to its own organization, Iowa Net High Academy (INHA). The attached agreement is with INHA for the 2014-15 school year.

The program is funded by student head count in the same way that all of the rest of general funds are generated in schools. INHA charges the district the regular program cost to educate each student and if there are costs beyond that, they are assumed by INHA. In this model the district reaches out to students who have dropped out and invites them back to school to attend this personalized learning experience. The philosophy of Net High Academy is a project-based learning model and all of the staff members who teach in the Academy have been through training in the implementation of this model.

In working with staff members at the high school, we have identified students to whom we will reach out if the agreement is approved. We had 8 students enrolled in 2013-14 and anticipate about the same for 2014-15. If they choose to participate, we will count them again as students and move forward. If they choose not to participate, we have no costs associated with the program. The only potential downside for the district is that were a student to re-enroll, and then drop again, it could have an impact on our dropout rate. We believe the potential opportunity to get students graduated outweighs the potential impact on the dropout rate.

The Superintendent recommends the approval of this agreement with INHA.

14. Officiating Contracts-Summer Officials – Motion to approve by Melissa Sassman, seconded by Rob Stephenson. Motion carried 6/0.

As part of our internal control procedures, the auditors recommend that the Board be presented with a list of the proposed officials for each sport season throughout the year. They stated that if the Board approves a proposed list, then each officiating contract would not have to be presented to the Board and require the signature of the Board President.



The Superintendent recommends Board approval of the proposed officials and the contracted fee for the 2014 summer sports.

15. DMACC 28E Agreement-STRIVE Program – Motion to approve by Rob Stephenson, seconded by Henry Wood. Motion carried 6/0.

When needed through an Individual Education Plan (IEP), we have a responsibility to educate students up through age 20. It has been determined through the work of a staffing team that one of our students in this circumstance is in need of additional vocational training. This agreement between Saydel and DMACC will provide the service to support the student learning needs and experiences.

The Superintendent recommends Board approval of this contract with Des Moines Area Community College.

16. Software Agreement-Rubicon Atlas Curriculum Mapping – Motion to approve by Brian Bowman, seconded by Melissa Sassman. Motion carried 6/0.

Atlas is designed to electronically encompass the entire process of curriculum design in support of faculty, administrators and the greater school community. The program is customized to reflect a school's teaching philosophy, the state and national academic standards and school's unique curricular needs. Atlas provides a shared space for teachers, the district, and administrators to access curriculum maps, instructional units, and assessment criteria. Atlas changes the work of curriculum revision from a cycle of documentation to a managed process for focused collaborative review and advancement. Through a unique communication platform, the school community can start and join collaborative conversations vital to curriculum advancement.

This agreement for this software is a two year agreement and will cost \$6,500 in 2014-15 and \$4,200 in 2015-16. The Finance Committee of the Board has had an opportunity to review this contract. This will be funded through the software budget in PPEL.

The Administration recommends Board approval of the proposed software agreement with Rubicon.

17. Software Agreement-Sophos Antivirus – Motion to approve by Rob Stephenson, seconded by Kyle Prendergast. Motion carried 6/0.

Attached is a quote from Softchoice for the purchase of 900 licenses of Sophos Antivirus software. This will be installed on all computers within the District, including the 1:1 laptops.

While the total cost of the contract does not meet our \$15,000 threshold, the length of the agreement (3 years) brings the conversation to the forefront of the Board. The Finance Committee of the Board has had an opportunity to review this contract. This will be funded through the technology budget in PPEL.

The Administration recommends Board approval of the proposed software agreement for Sophos antivirus software.

18. Software Agreement-Northwest Evaluation Association (MAP and CPAA) – Motion to approve by Brian Bowman, seconded by Melissa Sassman. Motion carried 6/0.

Attached is a quote from Northwest Evaluation Association for 2014-15 licenses of Measure of Academic Progress (MAP) and Children's Progress Academic Assessment (CPAA). The District utilizes MAP testing in grade 4-11 and CPAA testing in grades K-3.

The Finance Committee of the Board has had an opportunity to review this contract. This will be funded through the Instructional Support Levy in the General Fund.

The Administration recommends Board approval of the proposed software agreement with Northwest Evaluation Association.

19. Software Agreement-Edgenuity (E2020) - Motion to approve by Rob Stephenson, seconded by Henry Wood. Motion carried 6/0.  
Education 2020 (e2020) helps school districts provide core and elective instruction in a virtual school setting for students in grades 6-12. The courseware is aligned to common core standards and has helped students recover and accrue credits for graduation and prepare for state, end-of-course, and key standardized tests.

With the web-based model, teacher-led video delivery, and proven instructional approach, e2020 offers some of the most engaging and individualized instruction.

The high school has been utilizing e2020 for 3 years in the credit recovery classroom.

The Finance Committee of the Board has had an opportunity to review this contract. This will be funded through the Dropout Prevention/At-Risk funding in the General Fund.

The Administration recommends Board approval of the proposed e2020 software agreement with Edgenuity.

20. HS Yearbook Agreement-Herff Jones – Motion to approve by Melissa Sassman, seconded by Kyle Prendergast. Motion carried 6/0.  
Kevin Schulte, High School Principal met with representatives from Herff Jones and Jostens on providing yearbook services for the 2014-15 school year.

Both representatives provided proposals and the high school team is recommending Herff Jones for the following reasons:

- Herff Jones was the only proposal that met all specifications of the contract.
- Our book will actually cost less to the district than this past year. The proposal is \$43.88 per book as compared to \$56.00 per book currently.
- We have not been satisfied with the customer service of the other vendor for the past 4 years.

The Administration recommends Board approval of the 2014-15 yearbook contract with Herff Jones for \$7,900.

21. Medicaid Billing Agreement-Timberline Billing Services – Motion to approve by Rob Stephenson, seconded by Melissa Sassman. Motion carried 6/0.

Currently Timberline processes Saydel's claims for Medicaid reimbursements for 8% of the net Medicaid reimbursement retained by the District. This work is very detailed and requires a high level of expertise.

Part of their service includes the following:

- Prepare claiming forms for district staff completion
- Prepare and maintain a Medicaid audit file for all students with Medicaid claims for the District.
- Distribute and collect claiming forms from District staff.
- Forward claiming forms to Timberline Claims Department for processing.
- Monitor IEP/BIP/IHP for services that can be claimed and notify District staff on any changes.

The addendum for 2014-15 is to continue these services at the 8% fee. The Finance Committee has reviewed this agreement. Administration recommends Board approval of this addendum for 2014-15.

22. Trainer Agreement-Physiotherapy – Motion to approve by Melissa Sassman, seconded by Brian Bowman. Motion carried 6/0.

The District is currently utilizing a certified trainer from Physiotherapy Associates for the majority of our sports. Attached is a new agreement for the 2014-15 school year. The new agreement is for \$7,000 which is the same price as the current year.

The Finance Committee has reviewed this agreement. This will be paid from the Activities Fund.

Administration recommends Board approval of this agreement for 2014-15.

Ray Livingston returned 7:35 PM

23. HS Video Board Agreement-Daktronics - Motion to approve by Henry Wood, seconded by Brian Bowman. Motion carried 6/0. Ray abstained – due to just arriving.

Tracy Hook, Superintendent and Kevin Schulte, High School Principal have been in contact with the Iowa Department of Transportation about a \$25,000 donation to go towards the purchase of video scoreboard in the new high school gym.

Attached is a quote from Daktronics for \$55,761.00 for a new video scoreboard. If the District receives this donation, the remaining \$30,761 would come from the Activities budget within PPEL.

The Building and Grounds Committee has reviewed this purchase.

Administration recommends Board approval of this agreement contingent on a donation from the Iowa Department of Transportation.

24. Football Sound System Agreement-Daktronics- Motion to approve by Brian Bowman, seconded by Rob Stephenson. Motion carried 7/0.

Administration had received quotes from various vendors for the installation of a new sound system at the football field. Various locations were discussed on where to mount the system. It was determined that a scoreboard mount was the most ideal location rather than mounting on the press box.

It was determined that the scoreboard mounted sound system that Daktronics offers would best fit our needs. Attached are two quotes from Daktronics. One is for \$24,819.00 and the second is for \$23,356.00. The second one is discounted \$1,463.00 if we purchase the video scoreboard in the new gym at the same time.

The quotes for pressbox mounted sound systems are as follows:

Athletic Sound	\$7,749.00
Sound Communications	?? (Friday)

The Building and Grounds Committee has reviewed this purchase. This purchase would be made from the project funds.

Administration recommends Board approval of the agreement with Daktronics.

VI. Board Policy – Review – 500’s - Motion to approve by Kyle Prendergast, seconded by Rob Stephenson. Motion carried 6/1 – Rob Stephenson voting no.

III. Board Reports –  
Paul Breitbarth noted that this would be the last Board Meeting for Tracy Hook. Paul and other Board members thanked Tracy for not only his service as Interim Superintendent this past school Year, but for his time serving as Principal at Saydel High School since 2002. It was noted by several members that there have been many positive changes at the high school during this time.

VIII. Adjourn – Motion to adjourn by Ray Livingston, seconded by Melissa Sassman. Motion carried 7/0. Meeting adjourned at 8:09 PM.

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Paul Breitbarth, Board President

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Jane Prange, Board Secretary

The next Board meeting will be July 14 and the next Board work session will be June 23. Both will be held in the District Office Board Room starting at 6:00 PM.