

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Boardroom
May 12, 2014

- I. Call the Meeting to Order – Meeting called to order by President, Paul Breitbarth at 6:00 PM.
 - A. Roll Call – Ray Livingston, Kyle Prendergast, Melisa Sassman, Rob Stephenson, Henry Wood, Paul Breitbarth-present. Brian Bowman-absent
 - B. Approve the Agenda – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 6/0.

- II. Public Comments –

Kirk Hartung, 590 NE 60th Avenue, was present to address the Board about the issue of 8th grade students driving to school. He reminded the Board that one of our three long term non-negotiable district goals involved enhancing our ‘image” and he felt that the article concerning the issue of 8th grade students driving to school does not improve our image. He urged the Board to trust each other and work together and to put any personal goals away. He asked that we please adapt a formal policy addressing this issue.

- III. Board Reports
 - Paul attended the Large Group Competition for Band and Chorus at Gilbert last Friday and said that our Band and the Girls’ Choir received a “1” rating which is great.

Tuesday, May 13th at 7:00 the Band and Choir will have their next to last performance of the year in the high school auditorium. They will also perform at the Commencement for the Class of 2014 on Sunday at 2:00 PM.

Wednesday, May 14th is Senior Awards Nite and this is also the time to view the senior portfolios which are on display before the program which starts at 7:00

Paul also welcomed Ray Livingston back to the Board
 - Henry reported attending the Carol Tetmeyer Studio Dance Recital and said it was very enjoyable. Students are pre-school up to 12th grade.

IV. Superintendent's Report

A. Temporary Injunction Against District Update

Mr. Hook reported the following:

- “In the News”-Board Member Stephenson filed a petition for a temporary injunction with Iowa District Court against the Saydel Community School District.
- Basically, a Temporary Injunction is an attempt to stop a certain action.
- Background-Our long standing procedure is for the student to obtain the student DOT paperwork as well as district rules and approval procedures from the District Office (Jane).
- Instead of following procedures, Board Member Stephenson signed DOT Driver Permits for his son and others which would allow these particular students to drive to school for after school activities. (His signature is not a legal signature on this form which then made the permits invalid for the Iowa DOT).
- The hearing was set for Friday, May 9, 2014 at 1:30 p.m. I met in District Court with our Attorneys from Ahler's Law Firm, Drew Bracken and Katherine Beenken. Board President, Paul Breitbarth, was in attendance as well.
- The District Judge, Robert J. Blink, spoke for about twenty minutes laying the foundation for Case No. 05771.
- The judge explained to the Plaintiff (Board Member Stephenson) that he could not defend his son or any others unless he was a current practicing lawyer.
- Since Board Member Stephenson (Plaintiff) is not a practicing lawyer, Judge Blink gave him until Friday, May 16 @ 1:30 p.m. to find an advocate for his case.
- Administration has spent at least eleven (11) hours with phone calls, meetings, parent meeting, attorney meetings, business office consultation, in addition to court time. The attorney fees for these actions are Management Fund expenses (approximately \$5,000 so far).

The following were some comments from the members of the Board:

- Ray noted that there are lots of good things happening, but this just puts a bad light on us
- Henry mentioned that Governor Branstad was here last week but people are only hearing about this and it has been a negative
- Kyle said this is embarrassing and a lack of communication and it will take time to bounce back. The Board needs to communicate with one another, since they are not a Board of one but of many
- Melissa feels our image has been tarnished and she had attended a meeting and while there she received a text about this

- Also mentioned was the expense of legal fees and the feeling that this should be an opportunity for the Board to pull together for all students not just a few. It was encouraged to resolve this issue due to the expense and ramifications.
- Rob said he is not suing and he has tried to resolve this without result.
- Tracy noted that Rob had signed a document he should not have signed.

B. Construction Updates

Dan Willson, Building and Grounds Supervisor, and Sam Stagg of Haila Architecture, reported to the board about the progress of the construction in progress within the District. Sites include: the football stadium and field at the high school, the work being done inside the high school on renovations to the south gym and the main offices, also the maintenance building under construction located next to Woodside Middle School and the District Office.

C. School Board Recognition Month

Tracy Hook thanked the Board for their service to the District and presented them each a certificate awarded by the Iowa Association of School Boards.

V. Discussion/Action Items

A. Consent Agenda – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion carried 6/0.

1. Minutes of Previous Meetings
2. Bills for Payment
3. Financial Reports

B. Personnel

1. Resignations/Terminations – Motion to approve by Henry Wood, seconded by Kyle Prendergast. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Lora Rasey	Director of Curr. & Student Serv.	Personal
Mallory Stubbers	BITS/WS	Personal
Todd Moen Jr.	Spec. Ed. Associate/HS	Personal
Fran Brownell	Spec. Ed. Associate WS	Personal
Kathy Westerhof	Special Ed. Teacher/CE	Personal
Dan Fox	Math Teacher/WS	Personal

2. New Hires – Motion to approve by Ray Livingston, seconded by Kyle Prendergast. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Simone Alenko	CIA/DO	\$80,000.00
Julie McKibben	DSE/DO	\$68,000.00
Nicole Gathercole	.50 ELL/WS/HS	\$25,135.00
Elizabeth Carver	Special Education Teacher/CE	\$38,551.00
Nicole Schroeder	3 rd Grade Teacher/CE	\$37,714.00
Sara Sonius	Mentor/HS	\$4,500.00
Cheryl Porter	Eagles Nest/WS	\$11.00 per hour
Stacey Lindahl	Eagles Nest/WS	\$13.00 per hour
Wendy Smith	Eagles Nest/WS	\$13.00 per hour

Chris Kula	Eagles Nest/WS	\$13.00 per hour
Renee Bozman	Eagles Nest/WS	\$11.00 per hour
Brittany Sager	Eagles Nest/WS	\$11.00 per hour
Tessa Plym	Eagles Nest/WS	\$11.00 per hour
Michelle Millage	Eagles Nest/WS	\$13.00 per hour
Jeanette Plascencia	Eagles Nest/WS	\$11.00 per hour
Linda Benson-Hestbech	Eagles Nest/WS	\$13.00 per hour

C. Open Enrollment

1. In – Motion to approve by Henry Wood, seconded by Melissa Sassman.

Motion carried 6/0.

Student Name	Grade	From	Reason
Joceline Aguilar	5	Des Moines	Met Deadline
Justice Marie Brady	K	Des Moines	Met Deadline
Quintessa Brady	9	Des Moines	Met Deadline
Shaylon Brady	5	Des Moines	Met Deadline
Noah Cordova	K	Des Moines	Met Deadline
Sara Davis	K	Des Moines	Met Deadline
Cameron Dewitt	K	Des Moines	Met Deadline
Shaylee Farrell	K	Des Moines	Met Deadline
Kevin “Ryan” Hamilton	9	Des Moines	Family move
Keisha Klipping	10	Des Moines	Met Deadline
Jesse Krowpman	K	Des Moines	Met Deadline
Sylena Lund	2	Des Moines	Continuation
Sevanna Lund	K	Des Moines	Continuation
Jake Malloy	9	Des Moines	Met Deadline
Makaela Ramsey	9	Des Moines	Met Deadline
Alberto Soto	6	Des Moines	Met Deadline
Camry Renee Upton	6	Des Moines	Met Deadline
Taylor Garrison	10	Des Moines	Family move

2. Out – Motion to approve by Rob Stephenson, seconded by Henry Wood.

Motion carried 6/0.

Student Name	Grade	To	Reason
Lilianne Morgan	2	Des Moines	Met Deadline
Brandon Shafer	12	Des Moines	Met Deadline
A.J. Vance	1	Ankeny	Continuation
Lauren Vance	4	Ankeny	Continuation
Jacob Mentzer	8	Des Moines	Continuation
Kallie Yelvington	3	Des Moines	Continuation
Christopher Yelvington	2	Des Moines	Continuation
Sydney Brandmeyer	2	Ankeny	Met Deadline
Saylor Ann Lundstrom	9	Ankeny	Met Deadline
Nicholas Murphy	6	Ankeny	Met Deadline
Taylor Walker	2	Ankeny	Met Deadline
Zaden M. Welch	2	Ankeny	Met Deadline

D. Contracts and Agreements

1. Employee & Family Resources – Motion to approve by Melissa Sassman, seconded by Rob Stephenson. Motion carried 6/0.

We currently have an agreement with Employee & Family Resources to provide assistance to our students through their Student Assistance Program (SAP) and to our staff through their Employee Assistance Program (EAP). The current contract is for a 5-session consolation for \$1.00 per student and \$10.00 per employee.

The new proposed agreement is for \$2.00 per student and \$12.50 per employee.

The Administration feels that this service is still a great value and recommends approval of the agreement.

2. Schoology Learning Management System – Motion to approve by Rob Stephenson, seconded by Melissa Sassman. Motion carried 6/0.

Schoology is a learning management system that will allow grade 5-12 to create, manage, and share academic content online through Schoology's cloud hosted learning management system. Teachers have been using a variety of free systems in 5-12 and both teachers and students have asked for a common system to avoid multiple logins and to avoid having to learn multiple ways of just accessing class content.

A staff committee evaluated 2 vendors using staff provided criteria, Schoology and Canvas. The evaluation was close with Schoology being the preferred vendor. Also Schoology provided better pricing.

Schoology	3-year agreement	\$20,134.40
Canvas	3-year agreement	\$24,115.00

Students will have a single online place online to provide continuity between classes for online content, collaboration, and testing. Though Schoology offers a free version the staff criteria requested ease in creating classes and maintaining students. Through the paid offering we will have integration with PowerSchool for class and user creation. We will have support contacts to help us with questions and issues. We will also be able to integrate with our current Google Apps login.

The Superintendent recommends approval of the 3-year agreement with Schoology.

3. Baker Group Preventative Maintenance – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 6/0.

Representatives of The Baker Group met with Dan Willson, Supervisor of Buildings and Grounds, Ryan Eidahl, Business Manager, and Tracy Hook, Superintendent, to review the terms of the proposed Preventive Maintenance Agreement. The proposed agreement has been reviewed by both the Building and Grounds Committee and Finance Committee. Maintenance costs are paid out of the General Fund.

The Administration is recommending Option #4 of the Preventive Maintenance Program for Controls as presented by The Baker Group:

- three-year agreement, effective May 1, 2014, at an annual rate of \$55,200 for each of the three years (rather than the rate of \$56,600 for a one-year agreement)
- 5 days labor per month, 60 days annually

- software upgrades are included in the cost of the agreement at approximately \$7,000 per upgrade

A preventative maintenance program is needed to insure maximum efficiency, effectiveness and longevity of the HVAC system.

The Superintendent recommends approval of the 3-year agreement with Baker Group.

4. Ahlers & Cooney, P.C. Consent Form – Motion to approve by Henry Wood, seconded by Kyle Prendergast. Motion carried 6/0.

With the potential conversations between Polk County and Saydel CSD about the acquisition of part of the Saydel property to build retention basins for the Hamilton Drainage Project, we will need our attorneys to review certain legal documents. Due to the firm representing both Polk County and Saydel Community School District, both entities are being requested to waive and consent to any actual, potential, or perceived conflict of interest.

The Administration is recommending approval of the proposed consent form from Ahlers & Cooney, P.C.

5. Change Order #1 High School Gym - Motion to approve by Ray Livingston, seconded by Henry Woods. Motion carried 6/0.

The Administration has reviewed the following change order for the High School Renovation.

Change Order #1

Add	Steel for scoreboard on south wall	\$897.00
Add	Electrical for hoops on west wall	\$575.00
Add	Electrical for hoops on east wall	\$748.00
Add	Electrical for hoops on north wall	\$642.00
Add	Electrical for hoops on south wall	\$518.00
Total		\$3,380.00

The Superintendent recommends approval of the cost of change order #1.

6. Change Order #2 HS Pipe Placement – Motion to approve by Henry Wood, seconded by Kyle Prendergast. Motion carried 6/0.

The Administration has reviewed the following change order for the High School Renovation.

Change Order #2

Add	Move plumbing in gym	\$785.00
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The Superintendent recommends approval of the cost of change order #2.

7. Change Order #3 Electrical Conduit HS – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 6/0.

The Administration has reviewed the following change order for the High School Renovation.

Change Order #3

Add	Relocate electrical conduit in exterior canopy	\$20,393.00
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The Superintendent recommends approval of the cost of change order #3.

8. Salaries and Benefits Eagle’s Nest – Motion to approve Ray Livingston, seconded by Melissa Sassman. Motion carried 6/0.

The Administration is recommending the following hourly rates of pay for the Eagles Nest employees for the 2014-15 school year. Eagles Nest is a district enterprise fund. It is funded by the fees received from the participation families for the before and after-school child care program that are offered at both Cornell Elementary and Woodside Middle School.

Employee	Hourly Rate
Deb Larson	\$14.95
Chrissy Bailey	\$14.06
Stacey Merrifield	\$10.90
Shawna Reinier	\$10.90
Guadalupe Rubio	\$10.90
Bethany Sager	\$10.90
Cheryl Porter	\$12.26

- E. Graduate List – Class of 2014 - Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion carried 6/0.

NAMES FOR 2014 DIPLOMAS

<u>First Name</u>	<u>Middle Name</u>	<u>Last Name</u>
Adam	Michael	Alexander
Andrew	Gunnar	Ames
Aron	Michael	Anderson
Harley	Paige Marie	Anderson
Evan	Jack	Andrews
Alyxandra	MaryAnn	Andron
Ross	Lee	Backus
Rachal	Kathryn	Barnes
Tristyn	Nichole	Bianchi
Dustyn	James	Bushbaum
Devin	Lee	Champlin
Jakob	Owen	Champlin
Tessa	Charice	Christensen

Skylar	Dawn	Clausi
Caleb	Michael Alan	Collins
Chelsee	Mae	Conkel
Reagan	Hannah Smith	Cook
Brandon	Michael	Cummins
Alec	Aaron	Davis
Tiffani	Amber	Dings
Jacob	Christopher	Figgins
Dakota	Cordel	Gilleland
Samantha	Lea	Griffin
Alexander	James	Gustafson
Brooklyn	Anna	Haines-Mayer
Caleb	Bruce	Hamilton
MaKayla	Marie	Handeland
Brody	Ernest	Harrison
Jacob	Camryn	Hassett
Riley	Tooey	Hayes
Austin	Harold	Hendrickson
Alejandra		Herrera
Olivia	Marie	Hockey
Brandon	Clark	Hodges
Derek	Winfield	Hodges
Andrew	Marston	Holmes
Brandon	Michael John	Horrigan
Tyler	Aron	Howard
Alexis	Nicole	Jeske
April	Hope	Jeske
Douglas	Dwayne	Kahley Jr
Shane	Michael	Kennedy
Brooke	Nicole	Kern
Collin	Joel	Kramer
Lauren	Lee	LeCocq
Cassie	Renee	Lee
Edward	E.	Lincoln III
Austin	Gerald	Lydic
Angel	Gabriel	Mata
Isaac	Joseph	Matheny
Jeffrey	Alan	McBirnie
Kayla	Vanora	McDowell
Cody	Ray	Mericle
Kaitlyn	Marie	Miklus
MacKenzie	Rae	Miller
Michael	James	Miller

Dominic	Lee	Molano
Danny	W.	Morris
Elijah	Andrew Victor	Mullica
Austin	James	Neel
Morgan	Paige	Nicholson
Ashley	Ann Marie	Oertwig
Brandon	Lee	Overton
Randa	Lynn	Patrick
Zachariah	Michael	Pearson
Justin	Robert	Pehl
Sir Brandon	John	Phillips
Taylor	Payton	Pickard
Caleb	Daniel	Primrose
Nash	Jacob Taylor	Ringgenberg
James	Kenneth	Rodine
Paige	Darlene	Schmidt
Jacob	Lee	Sherman
Kelly	Gene	Sprague Jr.
Jeremiah	Johnathon Edward	Stalker
Chloe	Belle	Steward
Tyler	Alan	Stocker
Mattingly	Edwin	Stone
Kimberly	Nicole	Swarts
Dylan	Shawn	Sziber
Tabatha	Natasha	Taylor
Thadius	Nomad	Taylor
Sadie	Lee	Thompson
Madison	Autumn	Trizis
Alexander	John	Vockings
Billie	Jean	Walker
Timothy	David	Walkwitz
Kyle	Rossman	Walter
Jameson	Allen	Watson
Tucker	David	Watters
Elizabeth	Valerie	Wayvon
Ariesa	Ra Lynn	Webb
Hunter	Eshleman	White
Jordan	Paul	Wickre
Nicole	Leigh	Williams
Dillon	Matthew	Wise
Madison	Rae	Wolfe
Courtney	Lynn	Wood
William	Ross	Young

Ross	Michael	Zelinsky
Zoe	Ann	Zelinsky
Nevi	Lee	Zerkle

- VI. Adjourn – Motion to adjourn by Melissa Sassman, seconded by Ray Livingston.
Motion carried 6/0. Meeting adjourned at 7:26 PM.

Paul Breitbarth, Board President

Jane Prange, Board Secretary