

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES
6:00 PM

Saydel District Office Boardroom
March 10, 2014

- I. Call the Meeting to Order-Meeting called to order by President Paul Breitbarth at 6:00 PM.
 - A. Roll Call-Brian Bowman, Chad Briles, Melissa Sassman, Rob Stephenson, Henry Wood, Paul Breitbarth-present. Kyle Prendergast-absent
 - B. Approve the Agenda-Motion to approve by Melissa Sassman, seconded by Rob Stephenson. Motion approved 6/0.

- II. Public Comments-None

- III. Board Reports
 - Paul Breitbarth noted that Parent/Teacher Conferences were held at all buildings. Cornell had 100% attendance, Saydel High School 71%, Woodside figures were not available. Paul had attended the Polk County Annual Meeting where they were certifying the budget for next year and some issues were gender equity and a wage increase which they settled on at 2.8%
 - Brian Bowman reported that the winter sports season was finished and three wrestlers competed in the state tournament. Both our boys' basketball and girls' basketball team finished the season improved from last year and the girls with their best record ever. Saydel art students participated in the Heart of Iowa Conference Art Festival and several received awards including best in show.
 - Paul reported the track season started with a meet today
 - Melissa Sassman mentioned the high school band and chorus were taking a trip to New York City – leaving on Wednesday.
 - Brian Bowman said the some students in 8th grade are going to Washington D.C. and he is going as a chaperone.
 - Amy A'Hearn, Director of Food Service, was asked about the March 3rd Parent Workshop where they tasted new school menu items and discussed the importance of healthy eating in academic success.
 - Paul received two letters from 6th grade students with questions and suggestions for the Board. Trevor Frees suggested laptops available 1:1 for all 6th grade students. Cal Gebhart inquired about a smaller gym for use by students when the large gym is busy.
Paul said he was asked to write a letter of recommendation to the Virgil Lagomarcino Laureate Award Committee for Dr. Brad Buck to receive this award which is given to graduates of Iowa State University and given to outstanding alumni.

Paul noted that IASB is having an ABL Training session in April which will focus on Evaluating and Forecasting Through Superintendent and Board Evaluations. Paul urged Board members to attend if possible as this could be a good learning experience.

IV. Board Training

A. Advocacy for Our Student's Future-Moved to April

V. Superintendent's Report

A. Little League Football/Baseball Update-cancelled

B. Continuous School Improvement

1. TAP National Conference – Update

Tracy Hook along with our Principals, Master Teachers and Mentor Teachers attended the TAP Convention last week. When awards were given out on Saturday, Saydel was named one of four schools listed as a National Tap School of Promise from NIET. Saydel was the only high school named. In addition to a plaque, a check for \$5,000.00 was awarded the school

2. Breakfast in the Classroom – Amy A'Hearn and Deb Chiodo, Cornell Principal reported to the Board about a new program called "Breakfast in the Classroom" which is going to have a trial run in three classrooms at Cornell starting April 1. Students will go to the cafeteria when they enter school, pick up items available for breakfast and take them to the classroom to eat. They had the opportunity to visit a school where this system is used and it is very successful and they are excited about starting the program at Cornell.

3. Master Teacher presentation – Kim Moyle of Woodside Middle School was the presenter. Cluster meetings started the year using a Rubric for classroom teaching. Cluster meetings now are working with Understanding by Design. This system uses a consensus map where you list items of like importance. Thus giving direction for study.

VI. Discussion/Action Items

A. Consent Agenda-Motion to approve with corrections by Brian Bowman, seconded by Melissa Sassman. Motion approved 6/0.

1. Minutes of Previous Meetings
2. Bills for Payment
3. Financial Reports

B. Personnel

1. Resignations/Terminations-Motion to approve by Henry Wood, seconded by Rob Stephenson-Motion approved 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Mario Rodriguez	WS Associate	Personal
Zachary Hoffman	7 th Grade Boys Basketball	Personal
Cory Allison	8 th Grade Boys Basketball	Personal
Rich Wilson	WS Wrestling Coach	Personal

Lisa Leon	HS Head Volleyball Coach	Personal
Michael Downs	8 th Grade Volleyball Coach	Personal

2. New Hires-Motion to approve by Brian Bowman, seconded by Rob Stephenson. Motion approved 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Lorelei Lake	Cornell Elementary Master Teacher	TBD
Stacey Merrifield	Eagles Nest Caregiver	\$10.65/hr

C. Open Enrollment

1. In-Motion to approve Rob Stephenson, seconded by Brian Bowman. Motion approved 6/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Leslie Archila	5 th	Des Moines	Continuation
Darlyn Archila	6 th	Des Moines	Continuation
Cooper Lindahl	2 nd	Johnston	Met deadline
Peyton Lindahl	1 st	Johnston	Met deadline
Kirsten Grisham	8 th	Des Moines	Continuation
Rachel Lynn Lile	5 th	Des Moines	Met deadline
Christopher Lile	9 th	Des Moines	Met deadline
Alivia Middlekauff	K	SE Polk	Met deadline
Bylaec Haines	K	Ankeny	Met deadline
Logan Carver	K	Ankeny	Met deadline
Curtis Sparks	10 th	SE Polk	Met deadline
Josephine A. Stock	9 th	Waukee	Met deadline
Coral D. Miller	6 th	Bondurant	Met deadline
Joslyn P. Miller	8 th	Bondurant	Met deadline
Kaden C. Miller	4 th	Bondurant	Met deadline

2. Out-Motion to approve by Henry Wood, seconded by Brian Bowman. Motion approved 6/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Nijaha Billings	5 th	Des Moines	Continuation
Isabella Hoffman	2 nd	Ankeny	Continuation
Trinity Murphy	4 th	Des Moines	Continuation
Sidney Novak	5 th	Des Moines	Continuation
Drake Johnson	6 th	North Polk	Met deadline
Samantha Johnson	10 th	North Polk	Met deadline
Sydney Johnson	10 th	North Polk	Met deadline
Noah T. Davidson	K	Johnston	Met deadline
Kelsey Michaela Jones	10 th	North Tama	Met deadline

D. Contracts and Agreements

1. ISU Cooperative Student Teaching Agreement-Motion to approve by Melissa Sassman, seconded by Rob Stephenson. Motion approved 6/0.

Please note, this is a new contract format which includes student teachers, practicum and early field experience students. Many school districts are requiring anyone working with children to undergo a background check. We want to assure you that all

Iowa State University students have a DCI background check completed prior to admission to the University Teacher Education Program. That means all supervised practicum and student teachers have been checked. Student teachers undergo a second check at the time of licensure application. This is a two-year contract agreement.

The Superintendent recommends approval of this contract agreement.

2. UNI Cooperative Student Teaching Agreement-Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion approved 6/0. Saydel CSD has a long relationship with the University of Northern Iowa. This agreement will allow us to investigate both practicum experiences within the district as well as student teaching placements for the coming school year.

The Superintendent recommends approval of this contract agreement.

- E. Negotiated Agreement Between the Saydel Education Association and the District for 2014-15 – Motion to approve by Henry Wood, seconded by Rob Stephenson. Motion approved 6/0.

The District has reached a Tentative Negotiated Agreement with the Saydel Education Association (SEA) for the 2014-15 school year (see attached). The SEA membership has ratified the Tentative Agreement. Board approval is now recommended.

Total package increase for the Tentative Agreement is 3.79%

- F. Resolution Tentatively Approving the Plans, Specifications, Form of Contract, and Estimate of Total Cost for the 2014 Data Cabling Project and Setting the Time, Date, and Location for a Hearing Thereon and Further Authorizing the Advertisement for Competitive Bids on Said Project - Motion to approve by Rob Stephenson, seconded by Chad Briles. Motion approved 6/0.

The architects with Haila Architecture and engineers with Twin Rivers Engineering have completed the design and planning phases of the 2014 Data Cabling Project. The proposed plans for this project have been before Committees of the Board, most recently at the Building and Grounds Committee meeting on February 25, 2014.

The Board is now being presented with the following information for the Data Cabling Project:

- Project Manual/Drawings
- Form of Contract that has been reviewed by District Legal Counsel
- Estimated Budget

A set of the plans and specifications will be made available for review at the Saydel Community School District Office.

The Superintendent is recommending Board approval, pending public hearing as required by Iowa law, these proposed plans, specifications, forms of contract and estimate of total cost of construction for the 2014 Data Cabling Project. The Superintendent further recommends that the Board begin Advertising for Bids on this project on March 14th, 2014, with a submission date of April 3rd, 2014. A public hearing will be held on these

proposed plans, specifications, form of contract, and estimate of total cost on April 14th, 2014, at 6:00 p.m. in the Saydel District Office Boardroom.

- G. Final Acceptance and Closing Project Costs – 2013 High School Reroofing Project - Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion approved 6/0.

In making contact with representatives from Haila Architecture, they believe that the 2013 High School Reroofing Project is complete in accordance with the plans, specifications, and form of the contract. Our discussions with internal staff members lead us to the same conclusion.

As a result, this **RESOLUTION FOR FINAL ACCEPTANCE AND CLOSING FINAL PROJECT COSTS FOR THE PUBLIC IMPROVEMENT CONTRACT WITH BROCKWAY MECHANICAL & ROOFING CO., INC.** is being brought to the Board for approval.

If approved, the final payment to Brockway Mechanical & Roofing Co., Inc. can move forward in the process which includes:

- Retaining the final payment amount (\$15,909.25) for 30 days.
- During this time, any unpaid claims on this work may be brought to the attention of the district and we will retain an amount that is equal to twice the amount of any claim(s).
- Assuming there are no claims at the end of the 30 days, the entire final amount will be released to the Contractor.

We are unaware of any claims at this writing and we have no reason to believe that any claims will be made. Brockway Mechanical & Roofing Co., Inc. was an excellent partner to the district and we would appreciate working with them again in the future were the opportunity to present itself.

The Superintendent recommends the approval of this resolution as presented.

- H. Heart of Iowa Conference Admission Fees – Motion to approve by Brian Bowman, seconded by Melissa Sassman. Motion approved 6/0.

The Finance Committee has reviewed a proposal from the Heart of Iowa Conference to increase the adult admission fees in sub-varsity and junior high activities from \$2.00 to \$3.00.

- Students are currently free and in the new proposal would still be free.

The Superintendent recommends the approval of the increased admission fee.

- VII. Adjourn – Motion to adjourn by Melissa Sassman, seconded by Brian Bowman. Motion approved 6/0. Meeting adjourned at 7:13PM.

Paul Breitbarth, Board President

Jane Prange, Board Secretary

The next Board Meeting is Monday, April 14 and the next Board Work Session is Monday, March 24. Both are at the District Office and start at 6:00 PM.