

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Boardroom

February 10, 2014

- I. Call the Meeting to Order – The meeting was called to order by President Paul Breitbarth at 6:00 PM.
 - A. Roll Call – Chad Briles, Kyle Prendergast, Melissa Sassman, Rob Stephenson, Henry Wood, Paul Breitbarth-present. Brian Bowman-absent
 - B. Approve the Agenda – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion approved 6/0.

- II. Public Comments-

Ray Livingston, 818 NE 57th Avenue wanted to reflect on the superintendent search and thank the large number of people who participated in the interview process. Approximately 50 people came daily to interview the candidates and give feedback.

- III. Board Reports
 - Henry wanted to thank the fifty or so people outside of the Board who participated in the interview process.
 - Paul thanked Dan Willson for the extra work he has performed lately with snow removal and water line breaks. It has been a long winter for the maintenance department. He attended the school play on Saturday evening and said it was a great show, great effort updating the script and good character roll playing by students. He thanked Michael Puffett for directing and Eric Layden who kept the performances lively with changes in the music.
 - Henry attended the “Father-Daughter Dance” on Saturday evening at Saydel High School and said it was a huge success. It was sponsored by the “After Prom Committee”
 - Rob reported we have seven wrestlers moving on to district competition and that our team was conference champs for this season.

- IV. Superintendent’s Report
 - A. WS Master Teacher Presentation

Mary Salazar had the Board participate in a TAP Instructional Rubric using “Critical Thinking” They worked in four groups of two each. During that time

each group was assigned a topic and then used their “Critical Thinking” to arrive at a solution or plan that would make sense to students and be easy to use.

Allison Drees, Saydel High School Science Teacher, and Jackson Lande, student, presented the Board with information on a tour to Costa Rica that some students in several science classes are interested in taking during their senior year. The presentation was interesting and enjoyable.

B. Nutrition Service Update

Amy A’Hearn, Food Service Director, had several items to report to the Board.

- On Monday March 3rd at 6:00 PM, she will be holding a workshop for Saydel parents here at the District Office to invite them to be a part of a conversation about school meals and to learn more about school wellness.
- Amy told the Board about a new program which was started today at the high school – it is called “Grab and Go” containing breakfast items and it is available from 7:30 a.m. to 7:45 a.m. and between 2nd period and advisory. This program will continue for four weeks and then it will be decided whether or not to continue.
- Another exciting item from Amy was the announcement that the Saydel Community School District has been selected as one of 15 districts in the state of Iowa to receive school wellness funding and training opportunities over the next 5 years as part of a Centers for Disease Control and prevention (CDC) grant awarded to the Iowa Department of Health and the Department of Education. Saydel was selected based on the HealthierUS School Challenge award and the district’s commitment to student wellness.

C. Haila Architect Updates

Art Baumgartner, Nathan Compton and Sam Stagg of Haila Architecture spoke to the Board about the following agenda items: 1) 2014 Artificial Turf and Track Modifications Update, 2) 2014 High School Renovations Update, 3) 2014 Bus/Maintenance Facility and Paving Projects Update, 4) 2014 Football Stadium Pressbox & Bleachers, 5) Bond Referendum Projects Overview

V. Discussion/Action Items

A. Consent Agenda – Motion to approve by Melissa Sassman, seconded by Kyle Prendergast. Motion approved 6/0.

1. Minutes of Previous Meetings
2. Bills for Payment
3. Financial Reports

B. Personnel

1. Resignations/Terminations – Motion to approve by Rob Stephenson, seconded by Chad Briles. Motion approved 6/0.

| <u>Name</u> | <u>Position/Bldg.</u> | <u>Reason</u> |
|------------------|-----------------------|---------------|
| Suzanne Lindaman | Librarian | Personal |
| Katie Hillie | Kindergarten | Personal |

2. New Hires – Motion to approve by Chad Briles, seconded by Kyle Prendergast. Motion approved 6/0.

| <u>Name</u> | <u>Position/Bldg.</u> | <u>Contract/Salary</u> |
|-------------------|-----------------------------|------------------------|
| Danielle Dowling | Assistant Girl's Track (HS) | \$3,308.25 |
| Charles Brookhart | Assistant Softball | \$3,308.25 |
| Douglas Wheeler | Superintendent | \$140,000 |

C. Open Enrollment

1. In – None

D. Contracts and Agreements

1. PLTW Grant – Motion to approve by Chad Briles, seconded by Rob Stephenson. Motion approved 6/0.

The Superintendent's Finance Advisory Committee has reviewed this agreement with Project Lead The Way, Inc. Details of this agreement are summarized below.

Grant Period: 6/1/2014-5/31/2017

Payment Schedule: Year 1 \$10,000

Year 2: \$15,000

Year 3: \$10,000

Uses: May be used to implement two courses which are Introduction to Engineering (IED) and Principals of Engineering (POE)

The Superintendent recommends the approval of this agreement with Project Lead The Way, Inc.

2. High School Reroofing Project – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion approved 6/0.

Recommended Resolution of Acceptance:

“The Saydel Community School District Board of Education accepts the 2013 High School Reroofing Project under contract to Brockway Mechanical & Roofing Company, Inc. of Des Moines, IA, as Complete as documented by Substantial Completion Certificate dated January 14th, 2014. In accordance with statutory requirements, the Saydel Board authorizes release of retainage amounts as judged appropriate by the Architect and the Superintendent.”

This work is substantially complete so the Superintendent recommends the approval of this agreement.

3. Revised Resolution for HS Renovation – Motion to approve by Rob Stephenson, seconded by Melissa Sassman. Motion approved 6/0.
Revised Resolution Tentatively Approving the Plans, Specifications, Form of Contract, and Estimate of Total Cost for the 2014 High School Renovation Project and Setting the Time, Date, and Location for a Hearing Thereon and Further Authorizing the Advertisement for Competitive Bids on Said High School Project.

Due to scheduling conflicts, Haila has recommended that the Board move the bid opening date from February 20th, 2014 to February 27th, 2014. The planned start date is still March 17th, 2014.

The Board was presented with the following information for the 2014 High School Renovation Project at the January 13th, 2014 Board Meeting:

- Project Manual/Drawings
- Form of Contract that has been reviewed by District Legal Counsel
- Estimated Budget

A set of the plans and specifications will be made available for review at the Saydel Community School District Office.

The Superintendent is recommending Board approval, pending public hearing as required by Iowa law, these proposed plans, specifications, forms of contract and estimate of total cost of construction for the Artificial Turf and Track Renovation Project. The Superintendent further recommends that the Board begin Advertising for Bids on this project on February 14th, 2014, with a submission date of February 27th, 2014. A public hearing will be held on these proposed plans, specifications, form of contract, and estimate of total cost on March 4th, 2014, at 6:00 p.m. in the Saydel District Office Boardroom.

E. 2014-15 District Calendar

a. Hearing on Start Date Waiver Request

As specified in Iowa Code section 279.10 subsection 1, a school district must hold a public hearing on an Early Start Calendar waiver request. This waiver allows the Board of Education of a school district to make a request to the Director of the Department of Education to commence classes for regularly established elementary and secondary schools prior to the earliest date which is “no sooner than a day during the calendar week in which the first day of September falls...”

Since the proposed 2014-15 District Calendar identifies Tuesday, August 19th, 2014 as the first day of school, a Public Hearing on the Start Date Waiver Request will be declared at this time. Anyone wishing to speak to the Board on this topic may sign up to do so at this time. President Paul Breitbarth asked if anyone wished to speak to the Board on this topic, no one spoke or had signed up to speak.

Paul Breitbarth then declared the hearing closed.

b. Calendar Recommendation – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion approved 6/0.

The District Calendar Committee recently met to develop a calendar for the 2014-15 school year. Committee members who served as representative liaisons to the Superintendent included:

Dana Smith – Cornell Elementary School
Ami Sinnott – Woodside Middle School
Scott Powell – High School
Lora Rasey – District Office

The committee considered many factors including the following:

- Iowa State Fair
- Graduation NOT being on Memorial Day weekend
- Teacher work day to immediately follow the end of the first semester
- Conferences and the comp days associated with them

Another change is the move of the fall and spring conferences to a Thursday/Tuesday format with comp days falling on the Wednesday before Thanksgiving and Friday before Spring Break.

The Superintendent supports the recommendation of the Calendar Committee for the 2014-15 school year.

- F. Early Graduation for 2013-14- Motion to approve by Chad Briles, seconded by Henry Wood. Motion approved 6/0.

The following list of senior students completed graduation requirements at the end of first semester of the 2013-14 school year and are requesting early graduation from Saydel High School:

Skylar Clausi
Tiffani Dings
Alejandra Herrera
Kaitlyn Miklus
Zach Pearson
Dylan Sziber
Tim Walkwitz

2013-14 Early Graduates

Taylor Pickard
Alex Severs

The Superintendent recommends Board Approval of these early graduation requests.

- VI. Adjourn – Motion to adjourn by Melissa Sassman, seconded by Kyle Prendergast. Motion approved 6/0. Meeting adjourned at 8:49 PM.

Paul Breitbarth, Board President

Jane Prange, Board Secretary

The next scheduled Board meeting is March 10 and the next scheduled Work Session is Monday February 24th. Both will start at 6:00 PM and they will be held in the Board Room at the Saydel District Office